



Sudbury Housing Authority  
Request for Proposals (RFP) – Redevelopment of Single Family Homes  
**Addendum No. 2: RFP Clarifications**

**Date:** January 22, 2025  
**From:** Sheila M Cusolito, Executive Director, Sudbury Housing Authority  
**Re:** Redevelopment of Single Family Homes – Addendum No. 2: RFP Clarifications

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Enclosed please find answers to questions posed by interested respondents. Firms interested in submitting a proposal for the Redevelopment of Single Family Homes must submit two (2) physical copies of the proposal plus one (1) electronic copy of the proposal on a flash drive by mail or hand delivery to 55 Hudson Road, Sudbury, MA 01776 Attn: Sheila M. Cusolito by the submission deadline of **Friday, January 24, 2025, by 12:00 PM** in order to be considered valid.

**PLEASE NOTE: An acknowledgement of receipt of this Addendum No. 2 must be included as a Cover Sheet to the proposal submission. Proposals submitted without the referenced acknowledgment form will be considered INVALID. An acknowledgement form will be included as Attachment 2 to this Addendum No. 2.**

## GENERAL CLARIFICATIONS

- 1) Question: The RFP states a requirement as follows, “Evidence that liability insurance in the amount specified herein will be in force upon contract execution”. Where can one find the amount specified?**

Answer: SHA would like firms to submit a Certificate of Insurance showing their coverage for Commercial General Liability, Automobile, Workers Comp, and Professional Liability.
  
- 2) Question: Addendum 1 included an attachment referring to the list of plan holders. Was there a preliminary application or a registration process that interested firms needed to complete?**

Answer: No, there was neither a preliminary application nor registration process. The list of plan holders contains the firms that attended the virtual briefing session on January 9<sup>th</sup>, 2025 and provided their contact information prior to exiting the meeting. All proposals received will be given the same review process.

## ATTACHMENT 1

### ACKNOWLEDGEMENT FORM FOR ADDENDUM NO. 2

ISSUED ON January 22, 2025

This acknowledgment form must be fully completed by the Proposer and included in the RFP Response as the Proposal Cover Sheet. **Proposals submitted without this form will be considered INVALID.**

#### Contact Information of Proposer Firm

Firm Name:

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Street Address:

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City, State, Zip Code:

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Telephone:

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#### Contact Information of Obligee

First & Last Name:

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Position/Title:

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Email Address:

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Telephone:

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#### Acknowledgement of Addendum No. 2

I,  of

have received and read in full Addendum No. 2 to the Request for Proposals for the

Redevelopment of Single Family Homes that was issued on January 22, 2025.

**X**

(Signature of Obligee)

(Date)

## ATTACHMENT 2

### PLAN HOLDER’S LIST FOR THE REDEVELOPMENT OF Single Family Homes

1. LDA Architecture and Interiors - Gillian Baresich, [gbaresich@lda-architects.com](mailto:gbaresich@lda-architects.com)

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2. Leonardi Aray Architects - Leonardi Aray, [leonardi@larayarchitects.com](mailto:leonardi@larayarchitects.com), Ryan Chemali, [ryan@larayarchitects.com](mailto:ryan@larayarchitects.com) and Jake Stokes, [jakob@larayarchitects.com](mailto:jakob@larayarchitects.com)

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3. Liro-Hill - John McGee, [mcgee@liro-hill.com](mailto:mcgee@liro-hill.com)

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4. RGB Architects - Jeremy Bitner, [jbitner@rgb.net](mailto:jbitner@rgb.net)

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5. Waterfield Design Group, Inc - Craig Miller, [cmiller@wdgrp.com](mailto:cmiller@wdgrp.com)

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6. ZeroEnergy Design - John Mucciarone, [johnm@zeroenergy.com](mailto:johnm@zeroenergy.com) and Stephanie Horowitz, [sh@zeroenergy.com](mailto:sh@zeroenergy.com)

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7. Studio InSitu - Timothy Hess, [tim@studioinsitu.com](mailto:tim@studioinsitu.com)

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