

SUDBURY HOUSING AUTHORITY

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MINUTES OF THE SPECIAL MEETING

November 23, 2021

The SHA met by remote participation open session at 4:30 p.m. Those present were: Vice Chair: S. Swanger; Treasurer: T. Vitvitsky; Assistant Treasurer: J. Cowan; Member: A. Lepak; Executive Director: S. Cusolito

Also present: RSC L. Abraham; Select Board Member J. Roberts

Discussion of ARPA-Eligible Needs: Commissioners held a general discussion around ARPA-eligible needs. More definition to needs conveyed by email to Select Board Member J. Roberts was also requested. These were previously transcribed into the Excel spreadsheet on the Town's website.

SHA RSC L. Abraham clarified that resident needs are for direct-care services, rather than additional administrative staff time. BayPath staffing has historically been limited, then further compromised by the pandemic. To meet residents' direct-care needs, Ms. Abraham suggested funding to contract with a private agency. The Board would need to consider how such a program would be administered/overseen by SHA. It was agreed that requests should be limited to those where funds would be administered directly by SHA, rather than a third party such as BayPath.

S. Cusolito noted that SHA does not receive sufficient capital funds to cover its needs and that conducting projects in piecemeal fashion does not always yield satisfactory results. Like the Town, a request to augment capital funds for a project related to stormwater management could be made to address issues at several sites more comprehensively.

S. Cusolito noted that the spreadsheet entries were somewhat redundant and lacked cost estimates. She offered to re-submit the requests. Select Board Member Roberts recommended submitting the revised requests through the ARPA Plan Survey link on the Town's website, followed by an email to the ARPA-specific address to request the prior entries be removed. The deadline for submissions is November 30.

FISH 288067, Fairbank Circle Vacancy Renovation Change Order: A motion was made by J Cowan, seconded by A. Lepak, and unanimously voted, to approve Change Order #1, Install new 6" gutter and downspout, in the amount not to exceed \$1,473.80, for FISH 288067, Fairbank Circle Vacancy Renovation.

The work will be performed by the general contractor for the project, Eagle Eyes Contractor, Inc.

A motion was made by J. Cowan, seconded by A. Lepak, and unanimously voted, to approve Change Order #2, Mold Remediation Protocol as outlined by Atlas Technical Consultants, in an amount not to exceed \$15,187.50, for FISH 288067, Fairbank Circle Vacancy Renovation.

The work will be performed by Environmental Restorations, Inc.

ADJOURN

A motion was made by A. Lepak, seconded by J. Cowan, and unanimously voted, to adjourn the November 23, 2021 Special Session. The time was 5:55 p.m.

Yes: J. Cowan

Yes: A. Lepak

Yes: S. Swanger

Yes: T. Vitvitsky