

## SUDBURY HOUSING AUTHORITY

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SHEILA M. CUSOLITO  
Executive Director

### MINUTES OF THE SPECIAL MEETING

June 30, 2021

The SHA met by remote participation open session at 4:00 p.m. Those present were: Chair: S. Cline; Vice Chair: S. Swanger; Treasurer: T. Vitvitsky; Member: J. Cowan; Member: A. Lepak; Executive Director: S. Cusolito

Also present: Sudbury resident Pat Brown

**Site Feasibility Contract: Hancock Associates:** A motion was made by S. Swanger, seconded by T. Vitvitsky, and unanimously voted, to enter into a contract with Hancock Associates for engineering studies of 2 Beechwood Ave, 8 Oakwood Ave, 9 Richard Ave, 21 Great Lake Drive, and a portion of 148 North Road, in a total dollar amount of \$45,000 and to authorize S. Cusolito to sign on behalf of the SHA.

The Site Feasibility Subcommittee met on June 24 and recommended Hancock Associates as the responsive low bidder. All references provided high praise for the firm.

**67-73 Nobscot Road Feasibility Contract, Joint with SHT: Beals & Thomas:** A motion was made by A. Lepak, seconded by S. Swanger, and unanimously voted, to enter into contract negotiations with Beals & Thomas to conduct site feasibility analysis for the property at 67-73 Nobscot Road and, if these fall through, to enter into contract negotiations with Bohler Engineering; and, prior to signing a contract with either firm, to enter into a Memorandum of Understanding with the Town of Sudbury to finance half the amounts billed for the contract, up to \$25,000 from the SHA.

A. Lepak noted that development will be a 50:50 effort between the SHA and SHT, which was clarified as the number of units, rather than the land or development costs.

Guest P. Brown commented that the Nobscot Subcommittee meetings should be posted on the SHA's website, as there are three Commissioners on the Subcommittee.

Planning Director A. Duchesneau recommended that he and the Nobscot Subcommittee negotiate the engineering contract, to include a review by Town Counsel, with both the SHT and SHA voting to accept the terms and with contract execution contingent upon having the MOU in place.

It was noted that abutter outreach is planned.

### **ADJOURN**

A motion was made by S. Swanger, seconded by A. Lepak, and unanimously voted, to adjourn the June 30, 2021 Special Session.

Yes: S. Cline

Yes: J. Cowan

Yes: A. Lepak

Yes: S. Swanger

Yes: T. Vitvitsky