

## SUDBURY HOUSING AUTHORITY

55 HUDSON ROAD  
SUDBURY, MASSACHUSETTS 01776  
sudburyhousing@verizon.net

SHEILA M. CUSOLITO  
Executive Director

PHONE: 978-443-5112  
FAX: 978-443-5113

### MINUTES OF THE SPECIAL MEETING

May 31, 2017

The SHA met in open session at 55 Hudson Road, Sudbury, at 7:30 p.m. Those present were: Chair: S. Cline; Treasurer: S. Swanger; Member: K. Kang; Executive Director: S. Cusolito

#### **NEW BUSINESS**

**FISH 288051 705 Bathroom Rehab Contract Award:** A motion was made by K. Kang, seconded by S. Swanger, and unanimously voted, to award the contract for FISH 288051, 705 Bathroom Rehab, to R. Mullen & Associates, in the amount of \$24,875 and to authorize S. Cusolito to sign on behalf of the SHA pending receipt and review of appropriate references.

**FISH 288053 Landscape Design Consultant Contract Award:** A motion was made by S. Swanger, seconded by K. Kang, and unanimously voted, to award the revised contract for FISH 288053 Landscape Design Consultant, in an amount not to exceed \$7,000 and to authorize S. Cusolito to sign on behalf of the SHA.

**FISH 288054 Mandatory Fire Radio Contract Award:** A motion was made by S. Swanger, seconded by K. Kang, and unanimously voted, to ratify the contract award to LW Bills Company (State Contract FIR04) for FISH 288054 Mandatory Fire Radio, in the amount of \$7,057.50 for radio box installation and to award a contract to Convergent Technologies LLC in the amount of \$5,976.20 for alarm panel upgrades and to authorize S. Cusolito to sign on behalf of the SHA, pending a decision to move forward.

**Health and Safety Tree Removal Contract Award:** Tabled.

**Land Transfer:** S. Swanger reported that he and S. Cusolito will meet with Town Manager Melissa Rodrigues on June 7 to outline the SHA's interest in reviving the effort to identify Town-owned parcels for transfer to the SHA, including some identified by the Blue Ribbon Housing Site Selection Committee or those more recently acquired by the Town.

**Adjourn:** A motion was made by K Kang, seconded by S. Swanger, and unanimously voted, to adjourn the May 31, 2017 Special Session. The time was 8:45 p.m.

Yes: S. Cline  
Yes: K. Kang  
Yes: S. Swanger

Minutes prepared by S. Cusolito, Executive Director