

MINUTES OF THE REGULAR MEETING

May 10, 2011

The SHA met in open session 55 Hudson Road, Sudbury, at 7:30 p.m. Those present were: Chair: Steven Swanger; Vice Chair: Kaffee Kang; Treasurer: Sherrill Cline; State Appointee: Judith Deutsch; Member: Lydia Pastuszek; Executive Director: Jo-Ann Howe.

1. MINUTES: A motion to approve the minutes of the meeting of April 12, 2011, was made by L. Pastuszek, seconded by S. Cline, and unanimously approved contingent upon removal of the sentence under “Redevelopment Project:” “Cost bids will be opened three weeks later.”

2. CHECKS: A motion to approve the checks written in April was made by S. Cline, seconded by L. Pastuszek, and unanimously approved.

UNFINISHED BUSINESS:

Redevelopment Project: Three amendments have been made to the RFP and the Proposals are now due on May 18th at 2 p.m. The Selection Committee will evaluate the non-price proposals without opening the price proposals. They will meet with DHCD on May 25th to review and select the highest-rated “Offeror” if that company has the lowest price proposal, or will determine if it is worthwhile to spend more money for a better proposal.

CPA Committee: The SHA’s request for an extension of the time available to use \$600,000 in CPA funds granted at the 2008 Town Meeting for the Redevelopment Project, was passed on Town Meeting’s Consent Calendar on May 2nd.

Housing Trust: L. Pastuszek reported on the Trust’s activities.

NEW BUSINESS:

3. Elections: A motion was made by L. Pastuszek, seconded by S. Cline, and unanimously voted to elect the following slate of officers:

Chairperson: Kaffee Kang
Vice Chair: Sherrill Cline
Treasurer: Judith Deutsch
Asst. Treasurer: Lydia Pastuszek
Member: Steven Swanger

Executive Director Contract: The Board would like to sign another five-year contract with J. Howe, contingent upon it being consistent with the SHA’s new Employment Policy. L. Pastuszek and S. Cline will review the Policy toward that end and a vote will be taken next month.

4. Substantial & Final Completion: A motion was made by L. Pastuszek, seconded by K. Kang and unanimously passed to accept and sign the Certificates of Substantial and Final Completion for the 705 Boiler/Furnace Replacement Project.

SHA Associate Member: The Board wishes to acknowledge its appreciation of the dedication and many valuable contributions made over the past several years by Associate Member Sheila Cusolito, who has recently moved to Framingham and is no longer able to attend SHA meetings. She is greatly missed.

DIRECTOR'S REPORT:

Maintenance: A report was presented on maintenance activities.

Minutes prepared by Jo-Ann Howe,
Executive Director