

MINUTES OF THE REGULAR MEETING

January 8, 2008

The SHA met in open session 55 Hudson Road, Sudbury, at 7:30 p.m. Those present were: Vice Chair: Sherrill Cline; Treasurer: Lydia Pastuszek; Assistant Treasurer: DeBorah Sonnenschein; Member: Steven Swanger; Associate Members: Sheila Cusolito & Judith Deutsch; Executive Director: Jo-Ann Howe.

1. MINUTES: A motion to approve the minutes of December 11, 2007 was made by S. Swanger, seconded by L. Pastuszek, and unanimously approved.

2. CHECKS: A motion to approve the checks written during December was made by Lydia Pastuszek, seconded by S. Swanger, and unanimously approved.

UNFINISHED BUSINESS:

Redevelopment Project: The kick-off meeting held on 12/13 established that garages are not possible, basements are possible if water tables allow, and passive solar grant money and heat pumps will be investigated. The architect expects to have preliminary plans ready for a meeting with abutters prior to Town Meeting. Rita Farrell will act as development consultant until one is hired. DHCD will look into the possibility of an administrative fee. The architect will be asked to research the requirements for provision of handicapped units.

3. Reimbursement: A motion was made by D. Sonnenschein, seconded by S. Swanger and unanimously approved to reimburse J. Howe \$186.06 for expenses incurred due to blizzard conditions, resulting from the trip to Boston for the kick-off meeting on 12/13.

4. Increase Hours: A motion was made by L. Pastuszek, seconded by S. Swanger and unanimously approved to reimburse J. Howe for increased hours due to additional work on the Redevelopment Project, through the close-out of the project and retroactive to 11/20/07. Payment will be made either from DHCD funding, subject to DHCD approval, or through the project's administrative line item.

CPA Committee: S. Cline reported that the Committee is in the process of Warrant Article preparation.

Town Meeting Preparation: In order to prepare a coordinated strategy to support affordable housing articles, Chris Morely, Mike Fee, Beth Rust and Jody Kablack will be invited to the next SHA meeting on 2/12. An article will be submitted to the Town Crier regarding the Redevelopment Project for

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publication on 3/13. S. Swanger will contact Beth Rust regarding preparation of an article (possibly by the LWV) on the Properties Values studies, and D. Sonnenschein will arrange for someone from the LWV to interview Beth for local cable on this subject. A meeting will be scheduled with abutters for 3/5 and the architect will be asked to attend.

Housing Trust: L. Pastuszek reported DHCD has committed to providing some funding toward the purchase of the house on Longfellow Road.

NEW BUSINESS:

Budget Guidelines: Board supports maximum pay increase for supervisor of maintenance, and bonuses for administrative staff in the 2009 budget per DHCD's Budget Guidelines .

Neighboring Communities Meeting: J. Howe and J. Deutsch will attend this meeting on affordable housing in Wayland on 2/11.

DIRECTOR'S REPORT:

Maintenance: A report on maintenance activities was presented.

Minutes prepared by Jo-Ann Howe,
Executive Director