

MINUTES OF THE REGULAR MEETING

December 20, 2005

The SHA met in open session at Musketahquid Village, 55 Hudson Road, Sudbury, at 7:30 p.m. Those present were: Chairman: Stephen Shugrue; Vice Chairman: John Darcey; Treasurer: Kelley Cronin; Asst. Treasurer: Elizabeth Rust; Member: Steven J. Swanger; Executive Director: Jo-Ann Howe.

1. MINUTES: A motion to approve the minutes of November 15, 2005 was made by J. Darcey, seconded by E. Rust, and unanimously approved.

2. CHECKS: A motion to approve the checks written during the month of November was made by K. Cronin, seconded by S. Swanger, and unanimously approved.

UNFINISHED BUSINESS:

CPA Proposal: The Selectmen voted to support the SHA's condo purchase proposal on November 22nd. Meetings with the ZBA have been scheduled on January 3rd and 5th, and with the Finance Committee on January 23rd. A letter of explanation will be sent in advance to the ZBA, and the CPA Chair will present to the Finance Committee.

Sites: The DPW dug test holes on both sides of Musketahquid Village's driveway on December 5th to test for septic for a new police station.

Site Search: Twenty-one properties that will be filed for foreclosure with DOR in early January and 37 "Small Parcels" identified by the Community Housing Committee have been reviewed by J. Howe. Maps have been made, and the Town Engineer and Conservation Coordinator have been consulted.

Letter to Selectmen: At its meeting of November 22nd the Selectmen requested that the SHA send a letter to them asking for clarification of why the proposal to construct 16 rental units was shut down. That letter was discussed and modified before approval.

3. Landham Heir: A motion was made by E. Rust, seconded by J. Darcey, and unanimously approved to accept the stipulations posed on the Assent of one of the heirs to 10 Landham Road.

4. Final Completion: A motion was made by K. Cronin, seconded by E. Rust, and unanimously approved to accept the Certificate of Final Completion of DHCD Project 288010 (Emergency Septic Repairs), which authorizes release of the final payment of \$3,101.

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5. Landham Septic Design: A motion was made by E. Rust, seconded by S. Swanger and unanimously approved to accept a proposal from Graves Engineering for services with regard to replacing the septic system at 10 Landham Road.

Community Housing Committee: E. Rust reported on the CHC's meeting of December 5th, which regarded formation of a Housing Trust. K. Cronin stated that she had been told that the SHA could not be represented on the Trust, but that in Acton's case, the local housing authority does have a member representative.

NEW BUSINESS:

Member Resignation: K. Cronin will be resigning within the next few months due to the commitments of her new job and demands of family.

Term Expiration: J. Darcey will not run for re-election in the spring. He has been on the Board for ten years and has other commitments.

Homelessness Forum: The SHA declined the invitation to sponsor the Second Annual Family Homelessness Forum scheduled for the evening January 15th in Concord.

Warrant Article Submission: The SHA's CPA proposal will be submitted for the Town Meeting Warrant by the CPA Committee.

Regional Meeting: Wayland Housing Authority has proposed a 2nd Regional Meeting for February 4th. SHA would prefer a date that is not the first Saturday of the month, nor during school vacations.

6. Family Housing Policies: A motion was made by S. Swanger, seconded by E. Rust and passed by a 4-1 vote, with S. Shugrue dissenting, to prohibit trampolines, swimming pools and wading pools in family housing, based on DHCD's recommendation.

2006 Meeting Schedule: Meetings will continue to be held on the 3rd Tuesday of each month with the exception of February and April, which will be on February 28th and April 4th.

Unsolicited Support: St. Elizabeth's Church has offered to support the SHA at Town Meeting.

DIRECTOR'S REPORT:

Maintenance: A report on maintenance activities was presented.

Minutes prepared by Jo-Ann Howe,
Executive Director