

MINUTES OF THE REGULAR MEETING

January 5, 2004

The SHA met in open session at Musketahquid Village, 55 Hudson Road, Sudbury, at 7:30 p.m. Those present were: Vice Chair: Steven Swanger; Assistant Treasurer: Stephen Shugrue; Member: Kelley Cronin; Executive Director: Jo-Ann Howe.

- 1. MINUTES:** A motion to approve the minutes of 12/15/03 and 12/30/03 was made by K. Cronin, seconded by S. Shugrue, and unanimously approved.
- 2. CHECKS:** A motion to approve the checks written during December was made by S. Shugrue, seconded by K. Cronin, and unanimously approved.

UNFINISHED BUSINESS:

Plans for Affordable Development: The Department of Housing and Community Development has requested that those housing authorities that are creatively trying to develop affordable housing submit information for its review. A draft summary of the SHA's current proposal was reviewed and revised. A general discussion was held on this proposal with regard to the likelihood of the viability of various sites.

DIRECTOR'S REPORT:

Vacancies: The tenant at the 2-bedroom house on Richard Avenue has moved out and that has generated two transfers of overhoused families: An SHA family that now consists of just 2 people will be transferred to Richard Avenue from a 3-bedroom unit on Pine Street, and an SHA family that now consists of 5 people in a 4-bedroom house on Great Road will be moved to the 3 bedroom unit when it is vacated. The first family at the top of the four-bedroom list will be moved to Great Road when it becomes vacant.

Minutes prepared by Jo-Ann Howe,
Executive Director