

## MINUTES OF THE REGULAR MEETING

February 23, 2004

The SHA met in open session at Musketahquid Village, 55 Hudson Road, Sudbury, at 7:30 p.m. Those present were: Vice Chair: Steven Swanger; Assistant Treasurer: Stephen Shugrue; Member: John Darcey; Member: Kelley Cronin; Executive Director: Jo-Ann Howe.

### UNFINISHED BUSINESS:

**Sites:** It was decided to attend the School Committee's meeting of 2/28 to attempt to influence it to release adequate land for two duplexes. S. Swanger, K. Cronin and J. Howe will attend. After some discussion regarding the shortage of sites and the difficulty in leasing 4 bedroom units in Sudbury, it was decided to write to DHCD suggesting that the SHA's four slab houses, which all have 4 or 5 bedrooms each, be replaced by 2/3 bedroom duplexes as vacancies occur. Each of those houses is on a relatively large parcel of land, and all were built in the 1950's and are of poor quality construction.

**Church Offering:** J. Howe reported on a conversation with Ha Cutler regarding his request that the SHA manage a rental unit of the Congregational Church. The church would not provide property maintenance, and the second floor most likely has not been de-leaded. Although it does not currently seem feasible for the SHA to take on this responsibility, it may be at a future date, when the SHA has more housing and a larger staff.

### NEW BUSINESS:

**1. Budget:** After some discussion, a motion was made by Kelley Cronin, seconded by S. Shugrue, and unanimously passed to accept the budget for fiscal year 2005.

**Asset Manager Change:** The SHA's asset manager at DHCD, Ann St. Pierre, has left and Chris DeVore or Laura Carreiro will temporarily replace her.

**Resignation:** Chairperson Carol Hamilton has submitted her resignation effective 2/1/04.

### DIRECTOR'S REPORT:

**Vacancies:** 41 Great Road will be leased to an emergency applicant. 1C will be leased to the first person on the local list for Musketahquid Village.

**Maintenance:** A report on maintenance activities was presented.

