

# Town of Sudbury

## Historic Districts Commission

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### HISTORIC DISTRICTS COMMISSION DRAFT MINUTES March 6, 2014

Present: Linda Hawes, HDC Chair; Lee Swanson; Bill Andreas; and Fred Taylor

Absent: Frank Riepe

Also Present: Len Simon, Mike Melnick, Greg Carell, Gifford Perry, Alexander Singer

#### **Discussion about exterior elevations for proposed Police Station, 77 Hudson Road:**

The Permanent Building Committee and HDC members discussed the condition of installing a horizontal pediment on the west side of the front of the proposed Police Station. Architect Greg Carell submitted a plan showing the feature. After deliberation by all parties, a vote was taken to eliminate the condition requiring the cornice, which resulted in a split vote of 2-2. It was thought the nays predominated and their vote carried approval to eliminate the pediment; however, the correctness of the decision must be settled by Town Counsel. Next, the design of the station's front door, to be of baked enamel on aluminum, was considered. The HDC approved the detailing of the door as shown on the drawing of the elevation. Paint colors for the building have not been decided by the PBC, and another meeting for this discussion will be scheduled at a later date.

#### **Other business:**

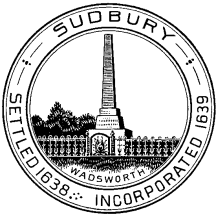
The minutes of the February 20, 2014 meeting were unanimously approved with the following correction to Case No. 14-6, First Parish of Sudbury Landscape Committee, 327 Concord Road: the next to last sentence should be changed to read, "Replacing the pines will be white fir, cypress and red cedar, approximately 6-7 feet tall, planted 18 feet apart."

The Committee discussed new ideas on the writing of meeting minutes and the Certificate of Appropriateness. The following points were agreed upon:

- at the meeting a specific checklist clarifying details will be used, which will be helpful in completing certificates;
- approval must be given on actual exact plans submitted by applicants, not plans marked with corrections; if necessary, applicants will return with clean plans;
- all materials should be required with applications and e-mailed to members prior to the meeting;
- minutes will be submitted within a week and corrections from members reported within 48 hours;
- re-written minutes will be returned to members asap for approval, with final approval given at a public meeting of the HDC; and
- applicants will be told a Certificate is normally issued within a week.

Standards (general statements) relating to historic districts will be discussed at the next meeting, guidelines (specific statements) thereafter. In preparation, it was requested that Sally send out to all members (and Dev) copies of "Acts of 1963."

Respectfully submitted,  
Dev Glaser, Recording Secretary



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