



# Town of Sudbury

## Historical Commission

historical@sudbury.ma.us

Flynn Building  
278 Old Sudbury Road  
Sudbury, MA 01776  
978-639-3387  
Fax: 978-639-3314  
www.sudbury.ma.us/historicalcommission

### HISTORICAL COMMISSION

### MINUTES

TUESDAY JUNE 17, 2025

Members: Chair Chris Hagger, Vice-Chair Michael Wallace, Treasurer Chris Durall, Jan Costa, Kim Burns, Stephen Greenstein, Associate Members Marjorie Katz and Steve Greene

Absent: William Andreas

Others Present: Planning & Zoning Coordinator Beth Perry

Mr. Hagger opened the Historical Commission meeting at 6:30 PM. Roll Call was taken: Hagger-present, Costa-present, Wallace-present, Durall-present, Greenstein-present, Greene-present, Katz-present

Ms. Katz was elevated to voting status for tonight's meeting.

#### **Commission Members Terms**

Mr. Hagger reported that those members of the Historic Commission whose terms were extended were sworn in prior to the meeting. Mr. Durall became a full member, Mr. Greene and Marjori Katz were voted as associate/alternate members.

#### **Granite Marker Relocation**

Mr. Durall commented that two Commissioners met with the DPW Director Tina Rivard to consider the placement of the granite marker at the intersection of Concord Road and Union Avenue.

Mr. Hagger explained that the lettering on the existing marker is inaccurate; the Maynard part of the sign points in the wrong direction.

Mr. Greenstein inquired if the lettering on the marker will be restored. Mr. Hagger replied in the affirmative.

Mr. Durall confirmed there was another stone located at the northwestern part of the intersection of Old Lancaster and Concord Road. He added the stone is in close proximity to where a crosswalk signal will be installed.

**Mr. Hagger motioned to approve the relocation of granite markers at Union Ave/ Concord Road and Old Lancaster/Concord Road, to the locations discussed tonight; and to transfer up to \$1,000 from the remaining SHC budget to DPW to cover some of costs related to the transfer. Mr. Greenstein seconded the motion. It was on motion 6-0; Hagger-aye, Greenstein-aye, Wallace-aye, Costa-aye, Katz-aye, Durall-aye.**

#### **Eagle Scout Project**

Present: Theo Bowne, Eagle Scout Troop #61

Mr. Bowne stated he had received approval from his Troop's Board, and the next step would involve receiving approval by the Regional Counsel. He detailed that he would need approval from the SHC before he approached the Regional Counsel; he presented a list of materials needed for construction of the kiosk sign.

Ms. Katz commented that removal of the existing hornet's nest needs to be done by a professional.

**Mr. Hagger motioned to approve the conceptual design presented for the new kiosk sign at the Haynes-Garrison site: minus dealing with the hornet's nest removal. Mr. Durall seconded the motion; It was on motion 7-0; Hagger-aye, Greenstein-aye, Wallace-aye, Costa-aye, Katz-aye, Durall-aye, Greene-aye.**

#### **Revolutionary War Cemetery Kiosk and Signage update**

Ms. Costa referenced the map modifications detailing graves at the Revolutionary War cemetery. Mr. Greene compared differences between the terms, "burying ground" and "burying place."

Ms. Costa stated the font size used on the map will be completely ADA visually compliant.

#### **Phase V Historic Inventory Survey Project status update**

Ms. Costa reported that Commissioner reviews regarding the draft MACRIS entries, included on the Phase V Historic Inventory Survey Project, are due by the end of the week.

Mr. Hagger questioned the difference between the old MACRIS listings and the Inventory Survey. Ms. Costa indicated the new research listing was much improved through additional research and documentation. Some of the older MACRIS entries contain minimal information. Mr. Greene noted that some of the earlier research was antidotal and undocumented.

Mr. Hagger inquired about the scope of work for the CPC 2015 historic property funds. Ms. Costa responded that the consultant agreed to completing a survey form for an area within the King Philip District, as well as the inclusion of five granite markers.

#### **Hosmer House including July 4<sup>th</sup> Open House, refreshments, June Cleaning**

Mr. Hagger reported there were approximately 90 visitors over Memorial Day celebrations.

Ms. Burns joined the meeting at 8:45 PM.

Mr. Greene stated the Hosmer House would be open from 10:00 AM to 2:00 PM for the July 4<sup>th</sup> celebrations.

Mr. Durall confirmed that the June cleaning for the Hosmer House has been budgeted for.

**Mr. Hagger motioned to authorize a "light cleaning" at the Hosmer House prior to the end of the fiscal year. Mr. Durall seconded the motion. It was on motion 7-0; Hagger-aye, Greenstein-aye, Wallace-aye, Costa-aye, Katz-aye, Durall-aye, Burns-aye.**

#### **Dynamic Janitorial Cleaning Contract FY26 and Beyond**

Mr. Durall stated the contract with Dynamic Janitorial ends on June 30, 2025; and the new contract takes effect on July 1, 2025.

### **Town Meeting Passed Hosmer House related Articles**

Mr. Hagger stated that Hosmer House-related Town Meeting articles were approved. Combined Facilities Director Sandra Duran agreed to meet with the Commission when a start date is determined (likely next summer).

Mr. Hagger recognized that an archivist would be needed to catalogue the collection contained in the ballroom, so such pieces can be moved and safely stored during the upcoming renovations of the Hosmer House. He noted that drafting and publishing of an RFQ for the hiring of an archivist would be critical.

Mr. Hagger reported that SHC needed to submit a purchase order in order to acquire the proper shades to control the UV light, as directed by the Northeast Document Control Center.

Mr. Hagger opined the Strategic Plan will guide the Commissioners to determine how best to address sustainable governance of the Hosmer House. Director of Planning and Community Development Adam Burney suggested the Commissioners initiate this process before construction starts.

Mr. Hagger confirmed a Collections Management Policy was necessary when considering how to manage the collections at the Hosmer House.

### **Historic House Markers**

Ms. Katz confirmed that the first historic house marker had been completed by the new sign maker.

Mr. Hagger suggested placing a related article concerning house markers in the Sudbury Weekly.

### **Historic Cemetery stone restoration**

Ms. Katz stated there were no updates at this time.

### **CLG Meeting and Stakeholder Template letter**

Mr. Wallace referenced the draft stewardship group letter, as discussed at the last CLG meeting.

Mr. Wallace and Mr. Greenstein volunteered to represent the Historical Commission as point people for the stewardship group.

Mr. Wallace stated the stewardship group will provide a forum for different groups to work together on common goals.

Ms. Katz stated the original goal of the steering committee reflected the values and goals of the CLG.

### **Railroad Section House and South Sudbury Train Station**

Mr. Hagger stated that Town Counsel indicated it would take some time to compile and sign the associated leases, in consideration of making related repairs.

Mr. Hagger reported that Ms. Duran was working with the contractor regarding re-grading at the South Sudbury Train Station, where pavement work has been done.

### **HC Chair Nomination**

**Ms. Costa nominated Chris Hagger to continue as Chair of the Sudbury Historical Commission, for a one-year term. Mr. Durall seconded the nomination. It was on motion 7-0; Hagger-aye, Greenstein-aye, Wallace-aye, Costa-aye, Katz-aye, Durall-aye, Burns-aye.**

### **HC Vice-Chair Nomination**

**Mr. Hagger nominated Michael Wallace as Vice-Chair of the Sudbury Historical Commission for a one-year term. Mr. Greenstein seconded the nomination. It was on motion 7-0; Hagger-aye, Greenstein-aye, Wallace-aye, Costa-aye, Katz-aye, Durall-aye, Burns-aye.**

### **Approval of May 15<sup>th</sup>, 2025 CLG Joint HC/HDC Meeting Minutes and May 20, 2025 HC Meeting Minutes**

**Mr. Hagger motioned to approve the 2025 CLG Joint HC/HDC Meeting Minutes, as edited. Mr. Greenstein seconded the motion. It was on motion 7-0; Hagger-aye, Greenstein-aye, Wallace-aye, Costa-aye, Katz-aye, Durall-aye, Burns-aye.**

Mr. Hagger postponed review of the May 20, 2025 HC meeting minutes until the next meeting of the HC.

### **HC Finance Reports and Hosmer House Pamphlet reimbursement**

Mr. Durall stated the balance in the general fund, as of April, 2025, was \$6,033 (minus recording fees of \$770 and two cleanings).

Mr. Durall reported the Town is using a new electronic reimbursement form.

Commissioners modified a motion taken earlier in the meeting during the Hosmer House discussion:

**Ms. Costa motioned to allocate up to \$1,800 from the remaining fiscal year 2025 SHC budget, to DPW to cover some of costs associated with the relocation of the granite marker at the intersection of Concord Road and Union Avenue, as long as the work is completed in FY2025, with funds to be carried forward and payment expected to be completed in FY2026. Mr. Hagger seconded the motion. It was on motion 7-0; Hagger-aye, Greenstein-aye, Wallace-aye, Costa-aye, Katz-aye, Durall-aye, Burns-aye.**

Mr. Wallace confirmed he paid \$249.90 (out of pocket) for the printing of pamphlets distributed at the Memorial Day open house at the Hosmer House.

**Mr. Hagger motioned to approve the purchase of the pamphlets for the Hosmer House and to approve the reimbursement of \$249.90 to Mr. Wallace for such purchase. Ms. Costa seconded the motion. It was on motion 7-0; Hagger-aye, Greenstein-aye, Wallace-aye, Costa-aye, Durall-aye, Burns-aye, Katz-aye.**

### **Date for next meeting(s)**

Mr. Hagger stated the next meeting of the SHC was scheduled for 7/15/25.

### **Motion to Adjourn**

**Mr. Hagger motioned to adjourn the SHC meeting. Ms. Costa seconded the motion. It was on motion 6-0; Hagger-aye, Greenstein-aye, Wallace-aye, Costa-aye, Durall-aye, Burns-aye.**

The meeting was adjourned at 10:11 PM.