



# Town of Sudbury

## Historical Commission

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### SUDBURY HISTORICAL COMMISSION

#### MINUTES

TUESDAY, MAY 20, 2025

Members: Chair Chris Hagger, Vice Chair Michael Wallace, Treasurer Chris Durall, William Andreas, Jan Costa, Kim Burns, Stephen Greenstein

Others Present: Planning & Zoning Coordinator Beth Perry, Steve Greene

Mr. Hagger opened the Historical Commission meeting at 6:30 PM. Roll Call was taken: Hagger-present, Costa-present, Wallace-present, Durall-present, Andreas-present, Greene-present

Mr. Durall was elevated to voting status for tonight's meeting.

#### **Granite Marker Relocation**

Present: DPW Director Tina Rivard

Ms. Rivard presented a plan showing the marker and proposed location. She explained the monument was hit by a car years ago and a metal pin was inserted.

Ms. Burns arrived to the meeting at 6:45 PM.

Ms. Rivard started it is best to meet on site to determine the best location for the marker.

#### **Mass Central Rail Trail**

Mr. Hagger stated the granite blocks which came out of bridge 128 abutment are being stored at the DPW garage. Ms. Rivard confirmed the location. She reported the timbers from Bridge 127 are presently being stored at the Eversource site, and they will eventually be relocated to the Section House.

#### **Sterns Mill Pond Sign**

Mr. Hagger stated the sign has recently been cleaned. Ms. Rivard mentioned that she is researching who installed the sign and if there are any specifications on who manufactured the sign, and the best way to maintain it.

Mr. Durell stated the plexiglass on top of the sign needs to be replaced.

#### **Revolutionary War Cemetery Kiosk update**

Present: Secretary Beth Gray-Nix of the Sudbury Historical Society

Ms. Costa mentioned that Eagle Scout Liam Houston, created an initial kiosk in 2018, which contained a map of the cemetery.

Ms. Costa noted the sign has gone through many iterations, and now finalization is important.

Commission members commented on the sign, location of the sign and suggested edits.

Mr. Greenstein joined the meeting.

Resident Steve Greene, 36 Elaine Road, indicated his objection to the title of the map. He detailed the difference between Burying Ground and Burying Place. Ms. Costa stated Diana Warren previously found documentation from a 1716 town record calling the cemetery a Burying Place. Ms. Costa and Mr. Greene agreed to discuss and resolve this off-line.

Sudbury Historical Society Vice-President Elin Neiterman, 8 Red Oak Drive, stated the Hearse House is placed on the map very close to its actual location.

#### **Phase V Historic Resource Inventory Survey Project status update**

Ms. Costa stated Phase V refers to the current study of Historic Property Surveys. She reported the consultant completed 41 draft surveys. Consistent with the Phase IV survey review process, each commissioner will review selected surveys. The list of surveys to be reviewed by commissioner was discussed.

Mr. Andreas stated there are some errors on the surveys of the houses on King Philip Road.

#### **Hosmer House including Memorial Day Open House, refreshments, potential Art Donation, June cleaning, security**

Mr. Hagger noted that he corresponded with a former Sudbury resident whose family has an art piece by Florence Hosmer.

Mr. Hagger mentioned that a Hosmer House docent has requested that various Hosmer House reports be shared with the docents as well and kept at the Hosmer House. Several Members offered to keep their report copies at the Hosmer House.

Mr. Greene suggested that Memorial Day House start early in the day (10:30 am to 2 pm) in consideration of other Memorial Day events in Town. Commissioners were in agreement. Docent Maureen Hines, 49 Stock Farm Road, confirmed she would circulate the Open House Form to determine docent coverage at the Hosmer House.

Refreshments at the Hosmer House Memorial Day Open House was discussed.

Members discussed related advertising for the Hosmer House Open House. Members discussed the idea for just having a Hosmer House Open House for July 4<sup>th</sup> and not necessarily an Open House in June. Ms. Burns, Mr. Greene and Ms. Hines indicated they would be available to cover the July Hosmer House Open House on July 4<sup>th</sup>. Mr. Greene noted that the July 4<sup>th</sup> event got the most attendance of the year.

Commissioners discussed the idea of a Hosmer House cleaning in the third week of June. Mr. Durall volunteered to monitor that cleaning.

Mr. Andreas suggested that the security system be under contract with Facilities Director Sandra Duran. Mr. Hagger offered to ask Ms. Duran if the security company would test the system.

**Dynamic Janitorial Cleaning Contract FY26 and Beyond**

Mr. Durall explained that the three-year cleaning contract expires at the end of June, 2025. He detailed that the only difference in renewing the contract for another three years was the cost (\$897.00 per cleaning). Ms. Costa stated that a scope of work was also included with the first contract.

**Mr. Durall motioned that the Historical Commission renew the Cleaning Contract with Dynamic Janitorial Cleaning, Inc. in similar fashion with accompanying scope of work, for the next one-year period, with two annual renewal periods to be determined at the new price of \$897.00 for the main cleaning. Ms. Costa seconded the motion. It was on motion 7-0; Costa-aye, Hagger-aye, Andreas-aye, Durall-aye, Greenstein-aye, Wallace-aye, Burns-aye.**

**Town Meeting Passes Hosmer House related Articles**

Mr. Hagger detailed that the collections aspect reflects four different projects; and develop a path forward to work with the Town in hiring consultants/s for:

- Developing a scope for the hiring of a consultant to handle all primary sources in the Ball room
- To engage with a conservation consultant to develop the specifications for the window darkening shades and UV shades and purchasing them
- Engage a strategic planning consultant to prepare a strategic planning document for sustainable historic house – Hosmer House governance
- Engage with a museum-trained professional for the collections management policy, which most house museums have

Ms. Costa provided summary of the RFP and RFQ process and what happens when funds are released at the beginning of the fiscal year.

**New HC Alternate Member discussion**

Mr. Hagger noted that Steve Greene had applied to the SHC as an alternative member. He stated his interests include the Hosmer House and education. Mr. Greene summarized his participation in the development of the panels for the Bruce Freeman Rail Trail. He detailed that during his first term on the SHC, he started the initial inventory of historic artifacts on the Bruce Freeman Rail Trail.

Mr. Hagger inquired if Mr. Greene was a member of the Historical Society. Mr. Greene replied he is on the Board.

**Mr. Hagger motioned that SHC recommends Steve Greene be appointed as an alternative member to the SHC. Ms. Costa seconded the motion. It was on motion 7-0; Costa-aye, Durall-aye, Andreas-aye, Hagger-aye, Burns-aye, Greenstein-aye, Wallace-aye.**

**Commission Member Terms**

Mr. Hagger stated the following members need their terms extended and/or changed: Mr. Durall change to full member, Ms. Katz change to alternative member, Mr. Greenstein term extension. All changes need to be made by the end of May.

Mr. Hagger reported the appointments will be taken up at a Select Board meeting in June; existing members will continue to serve until reappointments are made.

Ms. Costa reported her 3-year term on the CPC ends on 5/31/25 and she has volunteered to serve another 3-year term.

**Mr. Hagger motioned the Sudbury Historic Commission recommends Ms. Costa be appointed to a 3-year term on the Community Preservation Committee representing the SHC beginning 6/1/25.**

**Mr. Durall seconded the motion. It was on motion 7-0; Costa-aye, Durall-aye, Andreas-aye, Hagger-aye, Burns-aye, Greenstein-aye, Wallace-aye.**

### **Bruce Freeman Rail Trail Phase III**

Mr. Hagger stated MassDOT held a meeting on Phase III of the Bruce Freeman Rail Trail, which extends from the diamond south to the Framingham line. He reminded MassDOT that the SHC conducted a site visit of that part of the BRFT, with the cultural group from MassDOT.

### **Railroad Section House and South Sudbury Train Station**

Mr. Hagger reported the Town is beginning with maintenance on the Railroad Section House and Sudbury Train Station.

### **Approval of April 15<sup>th</sup> 2025 HC Meeting Minutes**

Mr. Hagger suggested the meeting minutes be shortened. Mr. Wallace indicated that the Hosmer House portion of the minutes be in more detail when dealing with the mold issue.

**Mr. Hagger motioned to approve the 4/15/25 SHC meeting minutes, as edited. Ms. Costa seconded the motion. It was on motion 6-0-1; Costa-aye, Durall-aye, Andreas-aye, Hagger-aye, Burns-aye, Greenstein-aye, Wallace-abstain.**

### **HC Finance Reports**

Mr. Durall provided details of the finance reports.

Mr. Hagger inquired about the possibility of providing an area form for King Philips Area and MACRIS listing for the granite markers. Ms. Costa agreed.

### **Date for next meeting**

Mr. Hagger stated the next SHC meeting is scheduled for 6/17/25.

### **Motion to adjourn**

**Mr. Hagger motioned to adjourn the SHC meeting. It was on motion 7-0; Costa-aye, Durall-aye, Andreas-aye, Hagger-aye, Burns-aye, Greenstein-aye, Wallace-aye.**

Mr. Hagger adjourned the meeting at 10:20 PM.