



# Town of Sudbury

## Historical Commission

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### MINUTES

**July 16, 2024 AT 6:30 PM**

### VIRTUAL MEETING

**Present:** Chair Chris Hagger, Vice Chair Michael Wallace, Bill Andreas, Diane Cebra, Chris Durall, Jan Costa, Marjorie Katz

**Others Present:** Planning & Zoning Coordinator Beth Perry

Mr. Hagger opened the Historical Commission meeting at 6:30 PM. Roll Call was taken; Mr. Hagger-present, Mr. Wallace-present, Mr. Durall-present, Ms. Cebra-present, Mr. Andreas-present, Ms. Costa-present, Ms. Katz-present

#### **225 Raymond Road under the Demo Delay Bylaw**

Present: Ben Maiden 37 Fairfield Street Maynard owner's representative

Mr. Hagger stated a Demolition Application was received from the Building Inspector on 6/3/24, the SHC site visit was conducted on 7/8/24. The application requests the removal of the enclosure on the front of the house.

Mr. Hagger reported the front façade of the house does not have any historical architecture remaining.

Mr. Andreas stated the permit relates to the removal of the front porch, which is not part of the original structure.

Mr. Maiden stated the front porch was built in 1980s.

**Mr. Hagger motioned the front façade and enclosure at 225 Raymond Road is not historically significant and the building inspector may issue a demolition permit for the front enclosure. Ms. Cebra seconded the motion. It was on motion 7-0; Wallace-aye, Andreas-aye, Cebra-aye, Hagger-aye, Durall-aye, Costa-aye, Katz-aye.**

#### **85 Raymond Road under Demo Delay Bylaw**

Present: Scott Warden, Owner

Mr. Hagger confirmed the Demolition Application was received on 6/6/24 and a site visit was completed on 7/8/24. He provided a history of the barn, acknowledging that the application reflected the barn.

Mr. Hagger stated the barn is historically significant.

Mr. Andreas stated both the barn and out-house were built before 1940.

Mr. Warden expressed concern about the condition of the structure.

Mr. Wallace stated there is a separate process if the homeowner chooses to file for an Emergency Demolition Permit due to disrepair. Mr. Andreas stated the building inspector would have to declare the building unsafe, allowing the homeowner to bypass the Demolition Bylaw regulation.

**Mr. Wallace motioned the barn and out-house located at 85 Raymond Road are historically significant under Section 4 of the Sudbury Demolition Bylaw. Ms. Costa seconded the motion. It was on motion 6-0; Wallace-aye, Andreas-aye, Cebra-aye, Durall-aye, Costa-aye, Katz-aye.**

Mr. Hagger was not able to vote due to technical difficulties.

**Hosmer House including July 4<sup>th</sup>, Open House future dates, Purchases, Storage Room**

Ms. Cebra reported an open house was held at the Hosmer House on July 4<sup>th</sup>

Mr. Hagger thanked Steve Greene for his efforts with the opening of the Hosmer House on July 4<sup>th</sup>.

Ms. Cebra stated the limit on purchases has been raised from \$400.00 to \$500.00. She reported the next open house is scheduled for July 18<sup>th</sup>.

Ms. Cebra suggested that Commissioners review their schedules to determine if they are available to volunteer at the future open house dates at the Hosmer House.

Ms. Cebra stated the Sudbury Garden Club has assisted in the maintenance of the Fairy Garden.

**Historical Commission Finance Reports and Funding needs, Expense Form Submission and Expenditure Overage Policy**

Ms. Costa provided details regarding the final finance report for FY 2024.

Mr. Hagger inquired if the FY 2025 budget had been established. Ms. Costa noted that the FY2-25 budget would not be set until October.

Ms. Costa reviewed the expense and travel form submission procedures, along with reviewing the regulations of the draft expenditure report.

Ms. Costa provided details of the new expenditure overage policy.

**Mr. Hagger motioned to approve the new expenditure and follow-up policy, dated May 28, 2024; and to raise the pre-approval amount allowed from \$400.00 to \$500.00. Ms. Katz seconded the motion. It was on motion 7-0; Wallace-aye, Andreas-aye, Cebra-aye, Durall-aye, Costa-aye, Katz-aye, Hagger-aye.**

**Hosmer House Historic Structures Report/Cultural Landscape Report project**

Mr. Andreas stated the consultant's edited report would be provided to the Commission before the end of August.

**Hosmer House Collection Study project status update**

Mr. Durell stated the committee is reviewing the second draft of the report and is in the process of scheduling another meeting with the consultant.

### **Phase V Historic Resource Inventory Survey Project status update**

Ms. Costa stated she had reached out to the Mass Historical Commission along, as well as with Andrew Roblee, the project consultant.

### **Tercentenary Markers in Sudbury**

The Commission reviewed pictures of the five Tercentenary Signs located in Sudbury.

Mr. Wallace shared details of his conversations with the Concord Historic Commission, Mass Historical List Search and Metropolitan Area Planning Council.

Mr. Hagger opined about the agency who has jurisdiction over the markers. He stated Mass DOT has the responsibility to maintain the signs, but not the authority to remove them.

Commissioners discussed which way to proceed going forward.

### **Demolition Delay Bylaw Draft Guidance and Application Form**

Mr. Wallace provided an example of an application for Sudbury residents when they apply for a Demolition Permit for houses under the jurisdiction of the SHC. Mr. Hagger asked Mr. Wallace to edit the draft and distribute it to other members of the Commission.

### **Phase 3 Bruce Freeman Rail Trail**

Mr. Hagger reviewed a letter which lists 15 artifacts, without descriptions. He confirmed that he would submit a list of questions concerning these artifacts to Mr. Burney.

### **Sudbury 250 Committee**

Mr. Hagger reported on a discussion he had with the Chair of the 250 Committee regarding ideas about next year's celebration.

Mr. Hagger reported the Combined Facilities Director had notified him that a design for a new roof for the Hosmer House, had been completed.

### **Railroad Section House and South Sudbury Train Station**

Mr. Hagger reported Town Counsel has suggested any work on the Tool House be postponed until after the Town acquires the building.

### **Approval of May 21, 2024 Historical Commission meeting minutes**

**Mr. Hagger motioned to approve Historic Commission meeting minutes for May 21, 2024, as edited. Ms. Costa seconded the motion. It was on motion 7-0; Wallace-aye, Andreas-aye, Cebra-aye, Durall-aye, Costa-aye, Katz-aye, Hagger-aye.**

**Stewardship Working Group Volunteers**

Ms. Katz provided an update on the vision statement edits received from the SHDC.

**Scheduling of combined Historical Commission/Historic Districts Commission meeting required as a Certified Local Government**

Mr. Hagger reported he had received a request for a combined meeting in October or November. Different topics for the meeting were discussed.

**Discussion of ways to streamline Historical Commission meetings**

No comments were made.

**Date for next meetings**

Mr. Hagger announced the next meeting is scheduled to take place on August 20, 2024.

**Motion to Adjourn**

**Mr. Hagger motioned to adjourn the 6/18/24 meeting of the Sudbury Historical Commission. Ms. Costa seconded the motion. It was on motion 7-0; Andreas-aye, Hagger-aye, Costa-aye, Durell-aye, Wallace-aye, Katz-aye, Cebra-aye.**

Meeting was adjourned at 9:52 PM.