



Town of Sudbury

Historical Commission

Flynn Building
278 Old Sudbury Road
Sudbury, MA 01776
978-639-3387
Fax: 978-639-3314

historical@sudbury.ma.us

www.sudbury.ma.us/historicalcommission

MINUTES

April 16, 2024 AT 6:30 PM

VIRTUAL MEETING

Present: Chair Chris Hagger, Michael Wallace, Bill Andreas, Marjorie Katz, Diana Warren, Diane Cebra

Members Absent:

Jan Costa, Chris Durall

Others Present: Planning & Zoning Coordinator Beth Perry

Mr. Hagger opened the Historical Commission meeting at 6:30 PM. Roll Call was taken; Mr. Hagger-present, Mr. Andreas-present, Ms. Warren-present, Ms. Cebra-present, Mr. Wallace-present, Ms. Katz-present

Mr. Wallace was elevated to voting status for tonight's meeting.

Hosmer House including Collections Storage, Open Houses, Cleaning and Cleaning Supplies, Archival supplies/materials, Faerie Garden Maintenance Supplies

Ms. Cebra mentioned scheduled coverage by Commissioners at the Hosmer House open house.

Ms. Warren stated access to the Hosmer House must be provided to consultant/s for site visits to the property.

Ms. Katz inquired if the Facilities Department agreed to providing Hosmer House keys to the consultants.

Ms. Cebra stated the Sudbury Garden Club has assisted her in the past regarding maintenance of the Hosmer House Faerie Garden and she is now seeking options for such maintenance of the Gardens.

Ms. Warren confirmed that the consultants are scheduled to review the Faerie Garden, as well.

Commission Members discussed maintenance of the Faerie Garden.

Mr. Hagger motioned to approve up to \$500.00 from the general fund for supplies for the maintenance of the Faerie Garden. Ms. Warren seconded the motion. It was on motion 6-0; Hagger-aye, Cebra-aye, Warren-aye, Andreas-aye, Wallace-aye, Katz-aye

Ms. Cebra noted that several books written by historical author Kurt Garfield, might be made available at the Hosmer House.

-2-

Ms. Warren stressed the importance of providing such materials/books/publications to the public who come into the Hosmer House.

Hosmer House Collection Study project status update

Ms. Warren summarized a listing of supplies needed by the consultant who would provide inventory of the Hosmer House collections.

Mr. Hagger inquired if the supplies needed were included in the RFP. Ms. Warren responded not.

Commission Members discussed the procedure associated with ordering the supplies.

Ms. Warren motioned to approve the expenditure of \$750.00 from the general fund, if funds are available, and if funds are not available; to take the \$750.00 from the Hosmer House Fund, for archival material and supplies as requested by the consultant for the Hosmer House Collection Study Project. Mr. Andreas seconded the motion. It was on motion 6-0; Hagger-aye, Cebra-aye, Warren-aye, Andreas-aye, Wallace-aye, Katz-aye

Hosmer House Historic Structures Report/Cultural Landscape Report project status update including SHC approval process for phased work.

Ms. Warren reported that according to the contract, the steering committee is required to meet periodically with the consultants. She acknowledged that the last such meeting took place on March 22, 2024, via zoom.

Ms. Warren stated Commission Members must designate a committee of Commission Members who would review the work and approve the invoices, as submitted by the consultants.

Committee Members discussed the role and responsibilities of the project lead.

Phase V Historic Resource Inventory Survey Project status update including revisiting the approval process by SHC, of phased work.

Ms. Warren stated the consultant had submitted work product for Task 2 of the project (consisting of sample inventory forms), which has been forwarded to the Mass Historical Commission.

Developing Demolition Delay Bylaw Guidance for Applicants

Commissioners postponed such discussion to the May 21, 2024 meeting.

Cemetery Kiosk Update

Ms. Katz reported the group had developed the RFP, and has identified three sign manufacturers.

Railroad Section House and South Sudbury (Yellow) Train Station

Mr. Hagger reported procurement of the Railroad Section House and the South Sudbury (Yellow) Train Station, known as Article 17, will be presented at the upcoming Annual Town Meeting.

Ms. Warren inquired if the Article would cover the acquisition of the two buildings. Mr. Hagger replied in the affirmative.

Stewardship Working Group Volunteers

Mr. Hagger noted there was no update at this time.

Approval of February 13, 2024 and February 20, 2024 SHC Meeting Minutes

Commission Members discussed the procedure regarding submission of minutes.

Ms. Warren left the meeting at 8:25 PM.

Ms. Cebra left the meeting at 8:26 PM.

Mr. Hagger motioned to approve the SHC Minutes, as amended. Ms. Katz seconded the motion. It was on motion 4-0; Hagger-aye, Andreas-aye, Wallace-aye, Katz-aye

Mr. Hagger postponed review of the February 20, 2024 SHC Minutes to the May 21, 2024 SHC meeting.

SHC Finance Reports and current year Funding needs

There was no report presented at this time.

Maintenance monitoring of Town historic sites including cemeteries, Haynes Garrison site, Revolutionary Training Field and Hearse House

Commissioners agreed to postpone the discussion to the May 21, 2024 meeting of the SHC.

Monitoring condition of Mass Central Railroad corridor artifacts due to construction

Commissioners agreed to postpone discussion to the May 21, 2024 meeting of the SHC.

Date for next meeting.

SHC will meet on May 21, 2024.

Motion to Adjourn

Mr. Hagger motioned to adjourn the 4/16/24 meeting of the Sudbury Historical Commission. Ms. Katz seconded the motion. It was on motion 4-0; Andreas-aye, Hagger-aye, Katz-aye, Wallace-aye

Meeting was adjourned at 8:32 PM