

SUDBURY HISTORICAL COMMISSION MINUTES  
Wednesday, 27 September 2017

Those Present: Barbara Balhcow, Fred Bautz, Jan Costa, Bill Johnson, Chris Hagger,  
Lyn MacLean, Diana Warren. Guests: Stuart Hoover, Liz Radoski

The meeting opened with Stuart Hoover of the Sudbury Historical Society giving an overview of where the restoration of the Loring Parsonage was at this date. A long discussion took place regarding the windows to be replaced by 6 over 6 or 12 over 12.

A motion was made to not have a vote as a record of a position on the window replacement. Instead to have the Sudbury Historic District make the decision. This motion received a unanimous vote. They are having a tag sale on Oct 10 and invited everyone to attend and donate items and time. Stuart was thanked for all that SHS does.

The minutes of August were accepted as typed. Jan gave everyone a one page report of just where we stand at this point in the year. (attached) Barbara reported that the Wayside Inn submitted payment for purchases they had made from us for their store. They also ordered 80 more Christmas decorations. She informed us that the store is under new management.

Minuteman Fair: This event will take place at the Wayside Inn this Saturday, 30 October. Some members will meet at 8 AM at the Hosmer House to load up the cars and Barbara has all the boxes ready to go. The Fair opens at 9 and closes at 4 PM. Members were assigned times to be at the booth. Barbara went over the procedures necessary to make it a successful event and gave everyone copies. (attached)

Holiday Open House: Jan distributed several pages of what has to be accomplished before the Holiday Open House held in December. (attached) She explained what has been done to date and how we are to proceed. All rooms have been assigned and SHC members have been given their areas of responsibilities. Lyn is to get information to Diana regarding the Friday "thank you party." Barbara distributed the procedures she had written for this event and asked for input from everyone so she could finalize it for the next meeting.

Decorator's Meeting: The meeting was held on Tuesday, 26 October at the Hosmer House. The members of the clubs which volunteered to decorate the rooms were in attendance. Jan and Diana Cebra explained what can and cannot be done so everyone is on the same page. Refreshments were served and Jan will meet with those that could not attend.

A Docent Tea: This will be held on Wednesday 18 October to thank all the volunteer women who so willingly give of their time at all our open house events to welcome our guests and give them information on each room.

Procedure Book: For the first time, Barbara introduced the official Procedure Book she has assembled for the Commission and for future Commissioners in their orientation program. It is still a work in progress.

CPC Report: Diana gave everyone a copy of all the requests made under the Historical Portion of the funds currently on the books. She had been asked the status of each and was informed that this request should go to the Planning Department and Accounting Department of the town.

Boy Scout: Lyn reported that she had been working with Liam Huston who has applied for a project from the SHC to earn his Eagle Badge. He is building a kiosk to hold the map of the Revolutionary Cemetery. He is also listing those buried there in alphabetical order and color coded for location. Liam, Liz and Lyn met with Mark Thompson to get the information on the town database. Because, The kiosk will be located in a historic District we must go to their meeting on 19 October to get approval.

Hope Sudbury: They have requested that we contribute as we have for many years in the past. Barbara requested we donate a throw and mug. The vote was: 5 for, 1 against, 1 abstain.

Attic Books. Fred reported that he and Bill will move the books to the shed and place them on tables to be sorted. Lyn will call the Town Manager to find out the approved way to get rid of those that are in bad shape, those to be saved and those to be sold.

Lyn is to speak to the Town Manager to get a better understanding of Article 5 in the Town Warrant for the October Town Meeting. This is in regard to disposal of town own items.

The Sudbury Goodnow Library requested that the SHC sponsor their request for funds for there Historical Archives Committee under the Historical percentage of CPC funding. The following Vote was taken: The SHC responds to the Goodnow Library's request by informing them that we had no submission to the CPC this year. We recommend that the Library submit directly to the CPC for any funding needs they have. This was a unanimous vote.

A request was made to have Stephanie Nosal come to a Saturday meeting to inform the Commission on the historical database she and Helen Casey have put into the system these past few years. Barbara will inform Stephy and send out an e-mail to all members the date this can happen..

Respectfully Submitted,

Lyn MacLean, Chairman

Cc: Town Manager, Meagen Donahue, Dan Mason, Jim Kelly, Art Richard, Mark Herweck, Elaine Jones, Mark Thompson, Jim Hodder, Adolf Balhrow