

**Sudbury Finance Committee
Virtual Meeting Minutes
September 16, 2024
7:00PM**

ATTENDANCE

Members of the Finance Committee present: Co-Chair Michael Joachim, Co-Chair Michael Ferrari, Andrew Bettinelli, John Baranowsky, Andrew Sousa, Karl Fries, Ryan Lynch, Henry Sorett, and Eric Poch

Absent: None

Also in attendance: Finance Director Victor Garofalo

ITEM 1: Welcome and Member Roll Call

Co-Chair Joachim called the meeting to order at approximately 7:17PM, roll-called the members, and declared a quorum present. He read the Municipal Remote Meeting Disclaimer.

ITEM 2: Public Comment

There was no public comment.

ITEM 3: Update on Current Budget Issues

Co-Chair Joachim reviewed current budget issues, including the Town Manager's recent report to the Select Board. Co-Chair Joachim noted that the Town Manager will attend the Committee's next meeting and address topics addressed in the report. Mr. Baranowsky suggested viewing the Select Board meetings in September, which included discussion on mid to long-term goals.

Also reviewed was the SPS HVAC rooftop units project and the need for additional funding beyond the amounts allocated at prior town meetings. Mr. Lynch noted that the Select Board had approved allocating ARPA funds to the project. Mr. Barnowsky stated that the expense was due in part to the higher cost of green energy variable frequency units.

Co-Chair Joachim asked the school liaisons to get a full report on the causes for the delay in initiating the project and the various sources from which the project is being funded. Mr. Garofalo reported remaining ARPA funds of \$66,379.34.

The Committee reviewed the Combined Facilities Director MOA between the Town and SPS. Mr. Lynch reported that the SPS School Committee had asked the Superintendent to put together a more quantitative analysis on upcoming projects and the need for their own dedicated full-time facilities resource. Discussion ensued on the organizational/financial structure of different staffing models. Following discussion, it was decided to talk further about the FinCom's concerns with the Town Manager at the next meeting.

The Committee reviewed the FY24 budget-to-actual reports for the Town and for SPS. Co-Chair Joachim addressed the process of how circuit breaker funds for special education costs are used. Discussion

ensued. The SPS liaisons agreed to request specific details from SPS regarding prepayment of FY24 expenses with the prior year's left-over circuit breaker funds.

ITEM 4: Planning

Co-Chair Ferrari reviewed issues to be discussed at subsequent meetings. Discussion ensued.

ITEM 5: General business

- **Transfers and other business**

There were none.

- **Liaison reports**

The following reports were made:

Co-Chair Joachim – Select Board

Mr. Fries – Parks and Recreation

Mr. Bettinelli - CPC

Mr. Baranowsky – Permanent Building Committee

Mr. Lynch/Mr. Sousa – SPS

- **Calendar**

Next meetings: September 30; October 21; November 4.

- **Approval of Minutes – April 8, April 29, June 10 and August 12, 2024**

Upon motion duly made by Mr. Poch and seconded by Mr. Ferrari, it was voted to approve the minutes of April 8, April 29, June 10 and August 12, 2024 as amended. Roll call vote:

Co-Chair Joachim-Y, Co-Chair Ferrari-Y, Mr. Poch-Y, Mr. Sorett-Y, Mr. Lynch-Y, Mr.

Bettinelli-Y, Mr. Sousa-Y, Mr. Fries and Mr. Baranowsky-Y. Motion carried 9-0, unanimous.

ITEM 6: Public Comment

There was no public comment.

ITEM 7: Adjournment

Upon motion duly made by Mr. Sorett and seconded by Mr. Baranowsky it was unanimously voted to adjourn. Roll call vote: Chair Joachim-Y, Co-Chair Ferrari-Y, Mr. Poch-Y, Mr. Sorett-Y, Mr. Lynch-Y, Mr. Bettinelli-Y, Mr. Sousa-Y, Mr. Fries and Mr. Baranowsky-Y. Motion carried 9-0, unanimous.

The meeting adjourned at 7:45PM.

Respectfully submitted,

Christine Martin Barraford
Recording Secretary