

Sudbury Finance Sub-Committee Meeting:
Rules and Operating Procedures
Virtual Meeting Minutes
November 16, 2020

ATTENDANCE

Members of the Finance Committee present for the Virtual Meeting were: Sonny Parente and Jean Nam

CONVENE:

Sonny Parente called the meeting to order at 7:00 p.m. Sonny Parente roll called Jean Nam of the Finance Sub-Committee present at the November 16, 2020, Virtual Meeting.

ITEM 1: Welcome and Introduction of New Members

Sonny Parente welcomed Jean Nam and Thanked her for helping with the first draft of the new rules and operating procedures for the Finance Committee.

ITEM 2: Public Comment

Sonny Parente opened this portion of the meeting for Public Comment. There were no public comments.

ITEM 3: General Business**Finance Committee Rules and Operating Procedures - Updating/Editing**

Jean Nam provided feedback and edits to the first drafting detailing how the document was previously laid out and how the new document should look like. Mr. Parente discussed his thought process on how the document was updated by looking at Mass General Laws, Sudbury By-Laws, and using the Massachusetts Finance Committee Handbook from various other Finance Committees. A lot of the sourcing was provided by these numerous sourcing factors.

Motion and Vote

Jena Name moved, and Sonny Parente seconded the motion to approve the first draft of the rules and operating procedures of the Finance Committee.

Roll call vote:

Jean Name, yes; Sonny Parente, yes;

The motion carried. The vote unanimous.

ITEM 4: Public Comment

There were no public comments.

ITEM 7: Adjournment**Motion and Vote:**

Sonny Parente moved, and Jean Name seconded the motion

that the November 16, 2020, Finance Committee meeting be adjourned at approximately 7:45 p.m.

Roll call vote:

Sonny Parente, yes; Jean Name, yes;

The motion carried. The vote was unanimous.

Submitted by Sonny Parente