

**Sudbury Finance Committee
Meeting Minutes
February 26, 2018**

ATTENDANCE

Finance Committee Members Present: Vice Chairman, Jeff Barker, Susan Berry (participating remotely joined the meeting at 7:15pm), Joan Carlton, Adrian Davies, Tammie Dufault, Jose Garcia-Meitin, Eric Poch

Absent: Jeff Atwater, Bryan Semple

Also, Present: Dennis Keohane, Finance Director/Treasurer-Collector, Susan Iuliano, Board of Selectmen

CONVENE:

Vice Chairman Barker called the meeting to order at 7:05 p.m. The meeting convened at Flynn Building, in the Silva Meeting Room, 2nd Floor, 278 Old Sudbury Road, Sudbury, MA 01776.

ITEM 1: Public Comment

Vice Chairman Barker opened this portion of the meeting for Public Comment. There were no public comments.

ITEM 2: General Business

- **Approve Meeting Minutes**

- Motion and Vote

- Joan Carlton moved, and Tammie Dufault seconded the motion to approve the minutes of October 5, 2017, meeting as amended.

- **The motion carried, and the vote was unanimous.**

- Motion and Vote

- Jose Garcia-Meitin moved, and Adrian Davies seconded the motion to approve the minutes of September 18, 2017, meeting as submitted.

- **The motion carried. The vote on roll call was Adrian Davies, in favor, Tammie Dufault, in favor, Jose Garcia-Meitin, in favor, Joan Carlton, in favor, Eric Poch, in favor, Susan Berry, in favor, Jeff Barker in favor**

- **The vote was unanimous.**

- **Transfers**

- Dennis Keohane, Finance Director/Treasurer-Collector stated that the Town Manager is respectfully requesting \$120,000 transfer from the Reserve Account to the Eversource Litigation Cost Account to cover expenses for the Town through the end of May. Mr. Keohane stated that the balance

in the Reserve Fund Account is \$300,760; after the transfer the balance would be \$180,760. Mr. Keohane also stated that there is \$39,486 in the Unemployment Account. Joan Carlton asked for the balance in the snow removal. Mr. Keohane replied that the snow removal is running a deficit of \$49,651. A general discussion on increased cost followed. Susan Iuliano, Board of Selectmen member, stated that siting board litigation has been more detailed than anticipated. She added that there has been additional staff, witnesses, as well as a variety of complications which has added to the cost. She stated that the Selectmen have reevaluated the cost several times based on the status of the case. A general conversation followed on expenditures to date.

Motion and Vote

Joan Carlton moved, and Adrian Davies seconded the motion to approve the budget transfer of \$120,000 to the Eversource Litigation Cost Account from the Reserve Fund Account.

The motion carried. The vote on roll call was Joan Carlton, in favor, Jose Garcia-Meitin, in favor, Adrian Davies, in favor, Susan Berry, in favor, Eric Poch, in favor, Jeff Barker in favor. Tammie Dufault, not in favor.

The vote was 6 in favor, and 1 not in favor.

- **Liaison Report**

Jose Garcia-Meitin provided an update on the Fairbank Task Force meeting he attended recently. He stated that the Task Force met on February 15th to review the consultant's report. He also stated that the report is available online and that various committees will be asked to submit comments and questions on the report. Mr. Garcia-Meitin recapped the Finance Committee's request to the Fairbank Task Force for information on cost to refurbish the existing building and to provide an operating budget. Mr. Garcia-Meitin pointed out that capital costs were provided as well as a proforma. He added that there are a lot of assumptions within the report, but that he is more concerned with cost recovery. Mr. Garcia-Meitin summarized the gap between revenue and expenses that exist in year one. A general discussion followed on the survey and scenarios one, two and three.

Tammie Dufault provided a brief update on Sudbury Public Schools (SPS). She stated that the SPS School Committee reversed their decision on ILAP Days for two years and have responded to the Finance Committee's request for information. Ms. Dufault stated that Susan Berry as been

working with Don Sawyer, Director of Business and Finance to reconcile the Multiyear Data Comparison Spreadsheet.

ITEM 3: Budget Deliberations and Possible Vote

Vice Chairman Barker opened this item for discussion. A brief discussion followed on whether the Finance Committee can vote the budget before meeting with the Board of Selectmen on February 27, 2018. Vice Chairman Barker suggested two options which involved a delay in the Finance Committee budget presentation. Susan Berry suggested that the Finance Committee consider whether they are in general agreement to support the budgets as presented, and not take a vote on the actual number. The Finance Committee reviewed and discussed the consolidated Budget Reconciliation worksheets as prepared by Jeff Atwater. After a discussion Vice Chairman Barker stated that the Finance Committee will work individually with Jeff Atwater to sort out questions and numbers. Vice Chairman Barker also stated that he will work with Chairman Simple to schedule a meeting on Monday, March 5 to further deliberate and vote the budgets. He added that Finance Committee would meet with the Board of Selectmen on Tuesday, March 6, 2018 to present their recommendations. After a general discussion the Vice Chairman Barker took a straw poll and the Finance Committee agreed to support the 3.6% Cost Centers Budgets

ITEM 4: Discuss/Vote Annual Report

Vice Chairman Barker opened this item for discussion. A general discussion followed. Vice Chairman Barker recommended to postpone any action on this item until the March 5, 2018 Finance Committee meeting.

ITEM 5: Future Agenda Topics

ITEM 6: Public Comment

Vice Chairman Barker opened this portion of the meeting for Public Comment. There were no public comments.

ITEM 8: Adjournment

Motion and Vote:

Tammie Dufault moved, and Jose Garcia-Meitin seconded the motion that the February 26, 2018, Finance Committee meeting be adjourned at approximately 8:22 p.m.

The motion carried. The vote on roll call was unanimous.

Next scheduled meeting of the Finance Committee is Monday, March 5, 2018, at 7:00 p.m., Joint meeting with the Board of Selectmen

Respectfully Submitted: Cheryl Gosmon, Recording Secretary

