

**Finance Committee  
Town of Sudbury  
Monday, November 19  
7:00 Flynn Building**

**AGENDA**

1. Public Comment
2. General Business
  - Approve meeting minutes
  - Transfers and other business
  - Liaison reports
  - Review calendar
3. Town Manager Budget presentation from BOS Meeting
4. Proposal for new format for SPS Reconciliation Sheet - Jean Nam
5. Review additional Melone updates - [Melone Property Disposition](#)
  - i. [Financial model presentation](#) - Jean Nam
6. Discussion of free cash guidelines
7. Public Comment
8. Possible Future agenda topics
9. Adjourn

*These agenda items are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. The order of the items may be changed and votes may be taken on any of the items*

Annual Fincom Calendar and Potential Topics:

- Susan Berry - ideas from capital funding sources committee - feedback
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- Operating Procedures - Taking positions - Definition of this, town meeting process
- Review free cash guidelines specific to the .5% reserve
- Understanding Circuit Breaker Accounts, Stabilization Funds etc. - Dennis
- L&S E&D procedure

|           |                                                                                                                                                                                                 |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| June      | Reorganize - Cover FINCOM code of conduct                                                                                                                                                       |
| July      | Meeting as needed                                                                                                                                                                               |
| August    | 20 - Cancelled                                                                                                                                                                                  |
| September | 10 - Review funding mechanisms - circuit breaker, reserve, enterprise, revolving fund mechanisms (cancelled, agenda moved to 9-24)<br>24 - Review free cash guidelines + budget guidance letter |
| October   | 1 - Tentative Date<br>9 - Fall Town Meeting Articles<br>15 - Fall Town Meeting                                                                                                                  |
| November  | 5 - Budget forecast - 4 year forecasting<br>19 - Budget Meeting                                                                                                                                 |
| December  | 3 - Melone Property Discussion<br>11 - Sudbury Town Meeting<br>17 - Budget Pressures Discussions                                                                                                |
| January   | 14 -<br>Jan 31 - deadline for budget submissions                                                                                                                                                |
| February  | 11 - Budget Presentations<br>25 -                                                                                                                                                               |
| March     | 11 - Town Meeting Articles<br>25 -                                                                                                                                                              |
| April     | 8 - Town Meeting Articles<br>22-                                                                                                                                                                |
| May       | 6 -<br>20 -<br>Town Meeting                                                                                                                                                                     |