

**Town of Sudbury
Finance Committee
Minutes of Meeting
Tuesday, 10 March 2015**

The Town of Sudbury's Finance Committee (FinCom) Meeting was held at the Flynn Building and was called to order at 7:32PM by Chairman Susan Berry.

FinCom Attendance:

- Present: Mark Minassian, Susan Berry, Joan Carlton, Adrian Davies, Fred Floru, William Kneeland, Jose Garcia-Meitin, Jeff Atwater
- Absent: Jeff Barker

Others Attending:

- Town of Sudbury: Director of Finances, Andrea Terkelsen.

1. General Business

There were no minutes to approve and no transfers.

2. Review CPC Articles (45-52) and Vote

Chairman Berry reviewed article 45: Community Preservation Fund - Grist Mill, Carding Mill Pond and Stearns Mill Pond invasive weed removal

Comments:

Bill Kneeland explained that this is an ongoing project, CPC added Grist Mill in recent years. Andrea and Bill explained that there is a great machine to remove the weeds in conjunction with fertilizer. It is not clear who will use the machine, most likely volunteers and not town employees.

Motion to recommend approval: Bill Kneeland, second by Adrian Davies

Vote results: all in favor.

Chairman Berry reviewed article 46: Community Preservation Fund - Sudbury Housing Trust Allocation

Comments:

Andrea clarifies that this is the town Trust. Statue requires 10% of annual CPC revenue be expended or aside specifically for Open Space, Community Housing or Historical Preservation. For the last 6 years CPC has proposed that town meeting allocate 10% Community Housing to the Sudbury Housing Trust to implement it multi-pronged housing strategy.

Motion to recommend approval: Bill Kneeland, second Jose Garcia-Meitin

Vote results: all in favor

Chairman Berry reviewed Article 47: Community Preservation Fund - Town-wide walkways

Comments:

Mark Minassian asked - does the Town build walkways every year? Multiple members respond that walkways were built every year. CPC funds cannot be used to maintain the walkways, only to build them.

Motion to recommend approval: Fred Floru, second Jose Garcia-Meitin
Vote results: all in favor

Chairman Berry reviewed Article 48: Community Preservation Fund - Historic Projects

Comments:

The informational kiosk described in the project will be located by the cemetery.

Motion to recommend approval: Bill Kneeland, second Jose Garcia-Meitin
Vote results: all in favor

Chairman Berry reviewed Article 49: Community Preservation Fund - Davis Fields
Improvements

Comments:

- The DPW will do the job to reduce costs instead of bidding it out. The project cannot be bonded since the town is doing the work.
- Bill Kneeland thought the work might be done by fall.
- Mark Minassian is against this project because he likes Davis field the way it is. Joan is on the fence about this article.
- A fundraising project is expected for the irrigation part.
- CPC funds cannot be used for maintenance. After construction, Davis field will be maintained by the town.
- Bill Kneeland explained that a parking lot is planned as well as two little league fields to remove pressure from other fields which are in poor shape and need to be taken off-line for rejuvenation.
- Joan Carlton asked about the traffic situation? Park and recreation looked at this and determined that it wasn't a big issue.
- Susan Berry asks if the vote should be delayed since there will be a presentation about artificial turf from Nancy McShea. Some fields have artificial fields and when replaced the cost is very high. There are no reserves for such events. Adrian Davis asked why not use CPC cash reserves. Andrea explained that the fields enterprise fund was set up in 2007 and it helped somewhat. Town can contribute to this trust fund as well. Target is to have \$600k to be able to replace just one field.

Chairman Berry recommends postponement of vote until we hear about irrigation and artificial turf.

Chairman Berry reviewed Article 50: Community Preservation Fund - Town Center Landscaping

Comments:

Mark Minassian asked when is this project going to start. Andrea answered in the spring. Some preparations have been made already. CPC money will be used for finishing the

landscaping once town center renovation project is complete.

Motion to recommend approval: Jose Garcia-Metin, second Bill Kneeland

Vote results: all in favor

Chairman Berry reviewed Article 51: Community Preservation Fund - Amend article 26 of the 2012 annual Town meeting, Community Preservation Fund - Historic projects

Comments:

Funding was appropriated in 2012 but it was determined that a fire detection system, in addition to the existing fire suppression, is more appropriate for Hosmer House. The fire suppression can significantly destroy the interior of the house.

Motion to recommend approval: Fred Floru, second Joan Carlton

Vote results: all in favor

Chairman Berry reviewed Article 52: Community Preservation Fund general budget and appropriations

Comments:

Mark Minassian notes that in the past the finance committee had a spreadsheet to evaluate CPC spending. None was available at this meeting.

Vote was postponed until more budget details are available.

3. Review other articles

Andrea Terkelsen presents Article 12: Public Health Vaccinations Revolving Fund

Comments:

Andrea explains that we have a dedicated public health nurse on staff who will be able to give vaccinations. Town can receive money from insurance for such services. Reimbursements can go to a revolving fund to pay for basic needs for the nurse's office. Relationship with Medicare for reimbursements will start soon. Individual's insurance companies will also be billed. This is not a mechanism for building up reserves. It's more to pay for smaller expenses. The actual fees charged are still unknown, insurance companies set reimbursements. Joan noted that there'll be a need for startup funds which will likely come out of their operating budget. Adrian asked if these services are for the general public? The office will provide vaccinations for the public.

Motion to recommend approval: Bill Kneeland, second Adrian Davies

Vote results: all in favor

4. Comments

Adrian Davies wanted to discuss John Baranowsky's comment about the approval in the budget of 1% COLA for all cost centers. Joan Carlton clarified that we did not approve a 1% COLA, we approved extra money that cost centers can use for the COLA, hire new staff or use for any

other expenses they find necessary. We had to add the 1% COLA to the budget for LS since it was negotiated before budget approval.

5. Adjourn to Lower Town Hall for Joint Board of Selectmen/Finance Committee meeting

Chairman Susan Berry asked for a motion to adjourn to the Lower Town Hall to have a joint meeting with the Board of Selectmen.

Motion to adjourn to the joint meeting with BOS: Joan Carlton, second Bill Kneeland
Vote results: all in favor

Meeting was adjourned to the joint Board of Selectmen/Finance Committee meeting at 8:28pm