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## **AGENDA**

### **FINANCE COMMITTEE**

**TUESDAY, JULY 16, 2002**

**FAIRBANK SENIOR CENTER– 7:30 PM**

- 7:30 p.m.      **Opening remarks from Co-Chairs**
- 7:35 p.m.      **Item 1: Approve Minutes from June 25, 2002 Meeting**
- 7:40 p.m.      **Item 2: Update on LSHS Construction Project (tentative)**
- 7:55 p.m.      **Item 3: Review of Letter to Dept Heads- re: Budget Process Guidance**
- Editing of letter—suggestions for changes
  - Distribution of Final Liaison Listing
  - Communication to Department Heads in advance of mailing
  - Review of DRAFT Financial Forecast
- 8:10 p.m.      **Item 4: Review Second Draft of Finance Committee Goals for FY03**
- Affirmation of the Role of the Committee and Liaisons
  - Define three to five goals for FY03
- 8:35 p.m.      **Item 5: Update from liaisons on Town departments**
- 8:45 p.m.      **Item 6: Other Business and Follow Up Items**
- **Police recap on questions from prior meeting**
  - **Percentage of increases of Union contracts vs. CPI**
  - **Other pertinent Town business**
  - **Necessary agenda items for next meeting**

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**Next Scheduled Meeting:**    August 13, 2002    7:30 PM