

TOWN OF SUDBURY



MASSACHUSETTS



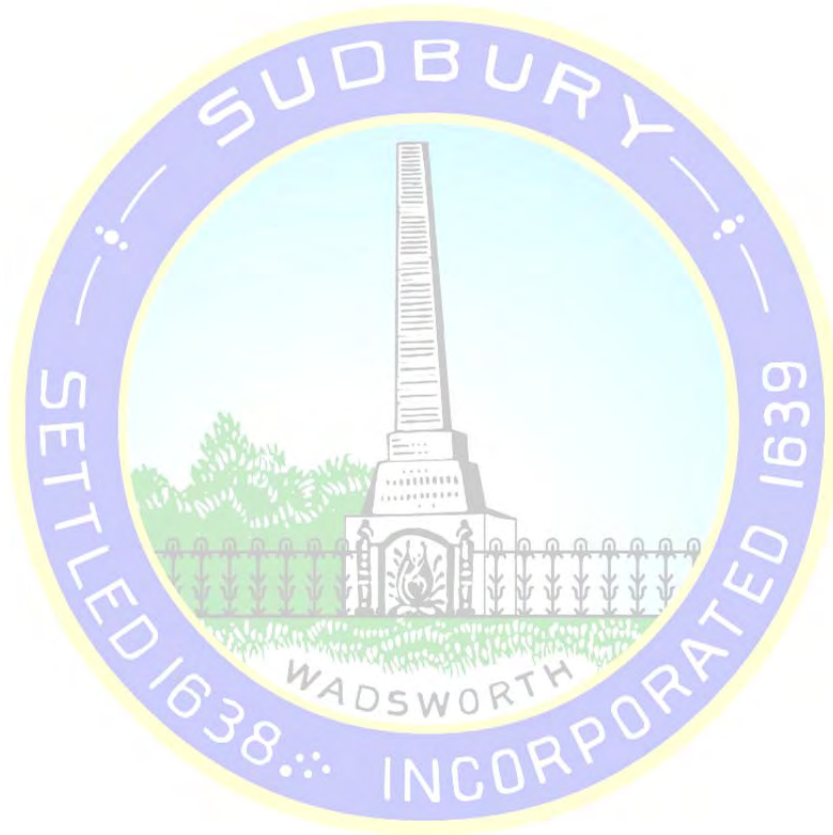
FY13 PRELIMINARY BUDGET AND FINANCING REQUESTS

JULY 1, 2012 – JUNE 30, 2013

TABLE OF CONTENTS

SECTION ONE: TRANSMITTAL AND SUMMARY OF PRELIMINARY BUDGET	1
Town Manager's Transmittal	2
<i>FINANCE COMMITTEE'S FY13 BUDGET GUIDELINES MEMO 11/01/2011</i>	7
SECTION TWO: TOWN OPERATING DEPARTMENTS.....	13
TOWN MANAGER'S FY13 BUDGET MESSAGE	14
<i>SUMMARY OF FY10-FY13 BUDGETS FOR TOWN DEPARTMENTS</i>	17
General Government Services	18
Public Safety Services	25
Public Works Department.....	30
Human Services	34
Culture & Recreational Services	37
Unclassified & Transfer Expense	40
SECTION THREE: SHARED PROGRAMS & COSTS.....	43
Debt Service and Benefits	45
Other Amounts to be Raised	47
SECTION FOUR: ENTERPRISE FUNDS.....	49
SECTION FIVE: CAPITAL INVESTMENT BUDGET	55
SECTION SIX: SUDBURY PUBLIC SCHOOLS.....	63
SECTION SEVEN: LINCOLN-SUDBURY REGIONAL HIGH SCHOOL	79
SECTION EIGHT: OTHER REGIONAL SCHOOLS	121

SECTION ONE: TRANSMITTAL AND SUMMARY OF PRELIMINARY BUDGET



Town Manager's Transmittal



Town of Sudbury

TOWN MANAGER'S OFFICE

Townmanager@sudbury.ma.us

278 Old Sudbury Road

Sudbury, MA 01776

978-639-3381

Maureen G. Valente, Town Manager

<http://www.sudbury.ma.us>

January 31, 2012

The Honorable Board of Selectmen, Finance Committee, Sudbury Public School Committee and Lincoln-Sudbury Regional High School Committee:

I am hereby submitting the **FY2013 Town Manager's Preliminary Budget and Financing Requests for the Town of Sudbury**. This preliminary budget document contains the amounts requested by the major cost centers following the guidelines of the Sudbury Finance Committee as issued in their letter dated November 1, 2011, shown on page 7.

Per those guidelines two bottom line budgets are contained herein. The first is referred to as the **"No Override Budget"**. This is the budget that has come to mean amounts requested do not exceed the increase in general revenues as projected on November 1, 2011. The table below summarizes the requests at this level.

Table 1: Summary of Major Cost Centers' No Override Budgets

Operating Cost Centers	FY12 Appropriated	FY13 No Override	Increase (Decrease)	%
Lincoln Sudbury Regional High School*	24,552,616	25,166,431	613,815	2.50%
Sudbury Public Schools (K-8)	35,407,571	36,292,760	885,188	2.50%
Town Government	18,626,221	19,091,877	465,655	2.50%
Capital Budget	538,947	552,421	13,474	2.50%
Total	79,125,355	81,103,488	1,978,133	2.50%

* Excludes debt service

The second is commonly known as the **"Roll-Up Budget"** or alternately the **"Level Staff Budget"**. This is the budget level that represents the projected cost of maintaining the same level of staffing and/or services as in the current fiscal year. The table below summarizes the requests at this level.

Table 2: Summary of Major Cost Centers' Level Staff Budgets

Operating Cost Centers	FY12 Appropriated	FY13 Level Staff	Increase (Decrease)	%
Lincoln Sudbury Regional High School*	24,552,616	25,601,898	1,049,282	4.27%
Sudbury Public Schools (K-8)	35,407,571	36,541,050	1,133,478	3.20%
Town Government	18,626,221	19,224,422	598,201	3.21%
Capital Budget	538,947	552,421	13,474	2.50%
Total	79,125,355	81,919,791	2,794,436	3.53%

* Excludes debt service

Table 3 below summarizes all the FY13 No Override Budget Requests on a consolidated basis which includes LSRHS District's projected operating and debt **assessments** (Sudbury's share to be appropriated Town Meeting) as well all the other financial obligations of the Town and Schools, such as debt payments, Assessor's abatement overlay account, state offsets, and other charges.

Table 3: Summary of Consolidated No Override Budget

All Costs	FY12 Appropriated	FY13 No Override	Increase (Decrease)	%
LSRHS Operating (Assessment)*	18,079,955	18,860,578	780,623	4.32%
Sudbury Public Schools (K-8)	35,407,571	36,292,760	885,188	2.50%
Minuteman Vocational HS (Assessment)	321,590	274,416	(47,174)	-14.67%
Town Government	18,626,221	19,091,877	465,655	2.50%
Capital Budget	538,947	552,421	13,474	2.50%
Subtotal, Operating Budget	72,974,284	75,072,051	2,097,766	2.87%
Debt Service, Town & LS assessment	6,076,932	5,941,069	(135,863)	-2.24%
Enterprise Funds	1,117,234	1,097,667	(19,567)	-1.75%
Other Charges & Items to be Raised	737,785	715,454	(22,331)	-3.03%
Grand Total	80,906,235	82,826,241	1,920,006	2.37%

* Operating assessment is net of all charges and reapportionment.

At this budget request level, each cost center presents a budget that does not increase by more than 2.5%, per the Finance Committee guidelines. However, the LSRHS operating **assessment** for Sudbury is expected to increase by 4.32% or more due to a considerable decline in District revenues and other offsets available for re-apportionment. Further details regarding LSRHS revenues offsets, re-apportionment and assessment calculations will be discussed at the budget hearings to be held in February. We are currently anticipating a decrease from FY12 for Minuteman High School assessment, debt service, direct Enterprise expenditures and other charges.

At a consolidated level the **"No Override Budget" Request for FY13** including all General fund and Enterprise expenditures is projected to total \$82.8 million. This represents an increase of \$1,920,006 or 2.37% over the Consolidated FY12 Appropriated Budget.

Since the Finance Committee issued their guidelines to the major cost centers for the No Override Budget, several changes have occurred to suggest that at this level we may experience a surplus of revenues over expenditures of \$165,097. Table 4 on the following page identifies the changes in projected revenues and expenditures since November 2011.

Table 4: Updates Since Finance Committee FY13 Budget Guidelines Memo 11/01/2011

	FY13 FinCom 11/1/2011	FY13 Updated 1/31/2012	Increase (Decrease)
General Fund Revenues			
State Aid	5,275,337	5,418,636	143,299
Levy for General Use	66,614,452	66,839,654	225,202
Local Receipts	3,657,581	3,657,581	-
Sub-total	75,547,370	75,915,871	368,501

	FY13 FinCom 11/1/2011	FY13 Updated 1/31/2012	Increase (Decrease)
General Fund Costs			
LSRHS Operating (Assessment)	18,531,954	18,860,578	328,624
Sudbury Public Schools (K-8)	36,292,760	36,292,760	(0)
Minuteman Vocational HS (Assessment)	331,238	274,416	(56,822)
Town Government	19,091,877	19,091,877	(0)
Capital Budget	552,421	552,421	0
Subtotal, Operating Budget	74,800,249	75,072,051	271,802
Other Charges & Items to be Raised (Net)	747,121	678,723	(68,398)
Grand Total	75,547,370	75,750,774	203,404

UNDER/ (OVER)	(0)	165,097	165,097
----------------------	------------	----------------	----------------

As indicated above, the current surplus at the No Override Budget level is caused by a combination of higher than projected State aid for Town and Schools as well as an increase in available tax levy for general use. While the LSRHS assessment to Sudbury is expected to increase by nearly as much (due to a significant decline in expected District offsets and re-apportionment) we are also projected a decrease in Minuteman Regional assessment along with a decline in other charges.

While we are currently showing a General funds surplus of \$165,097 as of January 31, 2012, it is important to realize that we still have a long way to go before completing the FY13 budget cycle. I ask readers to keep in mind the following:

1. State aid has been updated to reflect the amounts proposed by the Governor in his FY13 proposed budget issued January 25, 2012. Each cycle this revenue is subject to review and adjustment by the State legislature during its budget deliberations. Final local aid figures may not be available until June 30, 2012.
2. Projected Local Receipts may also be subject to change depending on any new developments in the current fiscal year.
3. The L-S Offsets/Re-apportionment referred to earlier may decline further which would cause Sudbury's assessment to increase from the current projection. L-S school administration and school committee members are monitoring this situation and will provide updated assessment information before Town Meeting.

Table 5 on the following page summarizes the consolidated views for projected revenues and expenditures for both the **FY13 No Override and Level Staff Budgets**, as of January 31, 2012.

Table 5: Summary of Consolidated Budgets (Revenues & Expenditures)

EXPENDITURES	FY11 Actual	FY12 Appropriated	FY13 No Override	FY13 Level Staff
LS Gross Assessment	17,011,347	17,333,368	18,322,487	18,757,955
LS Offsets/Re-apportionments	(2,640,344)	(2,760,082)	(2,583,739)	(2,583,739)
LS Employee Benefits Assessment	3,206,376	3,506,669	3,121,829	3,121,829
LSRHS NET (Operating Assessment)	17,577,379	18,079,955	18,860,578	19,296,045
SPS Gross Expenses	30,763,680	31,576,569	31,971,896	32,220,186
SPS Offsets	(2,480,863)	(2,841,775)	(2,775,371)	(2,775,371)
SPS Employee Benefits	6,032,762	6,672,777	7,096,235	7,096,235
SPS NET	34,315,578	35,407,571	36,292,760	36,541,050
Minuteman Regional Assessment	195,498	321,590	274,416	274,416
Other Regional School Assessments	-	-	-	-
Total: Schools	52,088,455	53,809,116	55,427,753	56,111,511
General Government	2,244,846	2,325,635	2,380,509	2,395,697
Public Safety	6,554,642	7,016,935	7,244,389	7,290,734
Public Works	3,446,462	3,304,146	3,376,155	3,428,616
Human Services	507,899	534,239	543,789	546,434
Culture & Recreation	1,148,014	1,166,009	1,125,243	1,126,890
Unclassified & Transfer Accounts	118,700	401,148	392,925	407,185
Town Employee Benefits	4,231,089	4,490,702	4,826,539	4,826,539
subtotal, town services	18,251,652	19,238,813	19,889,550	20,022,095
Town Operating Offsets	(429,089)	(612,592)	(797,673)	(797,673)
Total: Town Departments	17,822,563	18,626,221	19,091,877	19,224,422
Capital Operating Budget	529,054	538,947	552,421	552,421
Capital Exclusions	-	-	-	-
Total: Capital Budget	529,054	538,947	552,421	552,421
Subtotal: Operating Budget	70,440,072	72,974,284	75,072,051	75,888,354
Town Debt Service	4,180,354	3,883,860	3,798,521	3,798,521
LSRHS (Debt Assessment)	2,237,147	2,193,072	2,142,548	2,142,548
Total: Debt Budget	6,417,501	6,076,932	5,941,069	5,941,069
Enterprise Fund Expenditures	897,094	1,117,234	1,097,667	1,121,810
Stabilization Fund	-	-	-	-
Total: Other Funds	897,094	1,117,234	1,097,667	1,121,810
Prior Year Articles/Recoveries	-	300	-	-
Other Charges to be raised	662,842	737,485	715,454	715,454
Total: Other To Be Raised	78,417,509	80,906,235	82,826,241	83,666,687

RECEIPTS				
State Aid (Cherry Sheet)	5,491,075	5,409,800	5,418,636	5,418,636
SBAB School Debt Reimbursement	1,702,597	1,681,224	1,681,224	1,681,224
Local Receipts	3,975,554	3,657,000	3,657,581	3,657,581
Free Cash	-	-	-	-
Retirement Trust Fund	-	-	-	-
Abatement Surplus	-	-	-	-
Prior Year Articles/Recoveries	-	300	-	-
Enterprise Funds	1,031,720	1,150,379	1,141,872	1,141,872
Total: State & Local Receipts	12,200,947	11,898,703	11,899,313	11,899,313
Tax Levy	67,418,506	69,007,532	71,092,025	71,092,025
Total: Revenue	79,619,453	80,906,235	82,991,338	82,991,338

UNDER/ (OVER)	1,201,944	1	165,097	(675,349)
----------------------	------------------	----------	----------------	------------------

Note: Prior year actual expenditures do not include carry-forward amounts spent outside the normal budget cycle. Consequently expenditures may appear understated as compared to actual receipts and current year results.

The “Level Staff Budget” Request for FY13 including all General fund and Enterprise expenditures currently totals \$83.7 million. This represents an increase of \$2,760,452 or 3.41% over FY12. This budget exceeds the projected revenues by \$675,349. Each of the cost centers provides detailed line item information indicating where additional funds are needed beyond the 2.5% increase contained in the “No Override” Budget. Both budget levels will be discussed at the Finance Committee’s FY13 Budget Hearings scheduled to take place during the month of February 2012.

Section Two of this document contains the recommended budgets for each municipal department. It begins with a summary of the six major organizational groupings – general government, public safety, public works, human services, culture and recreation, and unclassified and transfer accounts. We show the offsets, which are receipts reserved for appropriation or grants or other receipts that can only be used to offset specific activities and budgets of various Town departments. This presents a comprehensive statement of the costs for the municipal government operations.

Section Three presents the budget for shared programs and costs - items that are shared with the Sudbury Public Schools, although Town staff oversees the programs and perform the services. This includes the debt service and administration costs, and employee benefits. This section also covers other charges. The largest of these is the Assessor’s overlay for abatements and exemptions.

Section Four covers the three Enterprise Funds, which are the Recycling/Transfer Station, the Atkinson Pool and Field Maintenance.

Section Five contains the Capital Investment Budget. As in years before, this budget shows the voted requested budget of the Capital Improvement Planning Committee as well as the summarized multi-year list of requested projects for the period FY12 – FY16.

Section Six through Eight contain the budget requests of the three school systems – the Sudbury Public Schools, the Lincoln-Sudbury Regional High School, and the Minuteman Regional Vocational/Technical High School.

My deepest appreciation as always to Andrea Terkelsen, Sudbury Finance Director/Treasurer-Collector, and her staff, particularly Peter Anderson, for their work on managing the budget document development, as well as to Dr. Anne Wilson and Scott Carpenter, and their staff, for their cooperation and assistance in insuring a timely and complete budget document for your consideration.

Sincerely

Maureen G. Valente

Maureen G. Valente
Town Manager



Town of Sudbury
Finance Committee

278 Old Sudbury Rd
Sudbury, MA 01776
(978) 639-3376

November 1, 2011

To: Board of Selectmen of the Town of Sudbury
Mr. Jeffrey Beeler, Chair of the Sudbury Public School Committee
Mr. Scott Carpenter, Superintendent of Lincoln-Sudbury Regional High School
Mr. Theodore H. Fedynyshyn, Chair of the Capital Improvement Planning Committee
Mr. David R. Manjarrez, Minuteman Regional High School Representative
Ms. Nancy Marshall, Chair of the Lincoln Sudbury Regional School District Committee
Ms. Maureen Valente, Town Manager for the Town of Sudbury
Dr. Anne Wilson, Superintendent of the Sudbury Public Schools

RE: FY 2013 Budget Guidelines

Dear Town and School Officials and Administrators:

The Finance Committee (the "Committee") looks forward to working with you on the FY13 budget. The municipal budgeting process follows up a challenging FY12 process with a budget year that currently projects to be just as challenging given continued economic uncertainty at the state and federal level. We thank all of you and your various committees for past efforts that put the best interests of Sudbury first. It is the Committee's desire to continue in this vein as we begin this year's budget process.

The deadline for submitting a budget to Andrea Terkelsen is **January 13th**, to be provided on 3-hole punched paper. For FY13, the FinCom requests that an initial "No Override" budget submission be prepared that assumes an increase no greater than 2.5% over the FY12 budget (including pension and insurance costs). This preliminary projection will be refined throughout the budget process as we obtain additional information regarding State Aid and other revenue assumptions leading up to our Annual Town Meeting in May 2012. Consistent with past budgets, cost centers may also submit a "Roll-Up" or "Level Staff" budget for consideration.

While we recognize that each cost center has certain unique characteristics, it is important that there be a level of consistency in which all budget submissions are prepared. As a result, we ask that you assume the following when constructing your budget submissions:

- no cost of living increase (i.e. COLAs) when forecasting your compensation costs for FY13;
- normal salary steps given your current employee demographic;

- your best estimate of expected health and benefit costs increases or decreases - please clearly document those assumptions in your submission; and
- your best estimate of utilities and, where applicable, transportation and special education cost increases or decreases – again, please clearly document those assumptions in your submission.

In addition, from a longer term planning perspective, the conditions surrounding our collective revenue forecast are not expected to show much improvement given continued economic uncertainty. As a result, consistent with revenue forecast assumptions, we recommend that you assume 2.5% annual budget growth over the next three fiscal years (FY13-FY15) for planning purposes. Please refer to Exhibit I for a summary of the drivers of the revenue forecast.

As with last year, we expect the budget liaison meetings to play a continuing role in the budget review process. Rather than wait until budget submissions, the Committee has compiled a standard list of questions and information requests (see Exhibit II enclosed) to be reviewed at these budget liaison meetings. Moreover, as was the case last year, we are also asking for budget data to be summarized in a spreadsheet format that will better enable us to understand the underlying trends in the cost of various services provided by the Town and Schools. It is our intention to have the FinCom liaisons present the answers and information requested in this letter to the Committee at its meeting on **December 19th**. We also request that the cost centers have their own representatives at this meeting to elaborate or clarify, as necessary, and insure a thorough understanding by the entire Committee of the information requested.

We would like to proceed with the following schedule:

By **December 9th**: FinCom budget liaisons to meet with their respective Cost Centers to review the answers and information requested above. **If the meeting cannot be scheduled prior to December 9th, please plan to provide the information to your Liaison in electronic form by that date so that they can make it available to the full Finance Committee so that everyone may begin reviewing it in advance of the next FinCom meeting.** From this information, the Committee will look to review cost trends and determine if costs are tracking in line with budgeted expectations, what unexpected costs or events have occurred, and what impacts these may have on FY13 budget requests.

December 19th: Regularly scheduled FinCom meeting will include a review and discussion of the results of the liaison meetings.

We also suggest that a follow up liaison meeting be scheduled **subsequent to December 19th and prior to any budget presentations that may need to be made to others** so that all parties have the opportunity to discuss issues that may have been raised at the December 19th FinCom meeting.

By **January 13th**, submission of the FY13 No Override and, if applicable, the FY13 Roll-Up/Level Staff budget.

Exhibit II: Questions and information to discuss prior to the formal budget submission

- 1) An update on the impact of the FY12 appropriated budget, including specifics on the cuts in staff and services and the resulting budgeted average FTE count for the fiscal year.
- 2) Based upon the FY12 budget: a) the status and projected full year cost, including benefits, of all new positions hired within the budget, with specifics as to positions, b) new positions hired but not included in the budget, and c) the total number of actual and budgeted FTE's by position.
- 3) Details on grants in excess of \$25,000 received for FY12, including grantor, amount, use of these funds, and likelihood of continuation.
- 4) Details of new costs and events, which were not anticipated and are impacting the FY12 budget and their potential to impact the FY13 budget.
- 5) An update of any new or existing cost savings/revenue enhancement programs or initiatives presented during the last budget process.
- 6) Any new cost savings/revenue enhancement programs or initiatives being contemplated for the FY13 budget and their projected monetary impacts, if available.
- 7) Actual student enrollment statistics vs. budgeted.
- 8) An update to the "FinCom Spreadsheet" (an electronic copy of which will be distributed separately).
- 9) An update to the compensation information on highly paid employees contained in Appendix III of the April 2011 Warrant to include FY11 data.

Exhibit I: Three Year No Override Revenue Forecast Assumptions

Set forth below is a summary of the drivers resulting in FinCom's revenue growth projection of 2.5% per annum over the next three fiscal years (FY13 to FY15) as shown in the Table 1.

Table 1

	FY11	FY12	FY13 Forecast	FY14 Forecast	FY15 Forecast	FY12 to FY15 CAGR
State Aid	\$ 5,537,686	\$ 5,410,602	\$ 5,275,337	\$ 5,143,454	\$ 5,014,867	-2.5%
Levy for General Use	62,729,996	64,648,246	66,614,452	68,629,813	70,695,559	3.0%
Local Receipts	3,652,860	3,657,581	3,657,581	3,657,581	3,657,581	0.0%
	<u>\$ 71,920,542</u>	<u>\$ 73,716,429</u>	<u>\$ 75,547,370</u>	<u>\$ 77,430,848</u>	<u>\$ 79,368,007</u>	2.5%
Annual Growth		2.50%	2.48%	2.49%	2.50%	

While discussions continue regarding opportunities to diversify our tax base, as evidenced by Table 2 below the vast majority of tax revenues continue to come from property taxes, both residential and commercial. Fortunately, from a forecasting perspective, growth of these tax revenues has been fairly consistent over the past several years. Including new growth, revenues from property taxes have grown at an annual rate of approximately 3% per annum and are expected to continue to do so over the next three years.

While difficult to forecast, the reality is that State Aid is a relatively small component of our overall tax base and has declined each of the last three years. As a result, we have assumed a decline of (2.5%) per annum over the forecast period. The last and smallest component of our tax base, local receipts, has been fairly flat over the past several years so we have assumed no growth in local receipts over the forecast period.

Table 2

FY12 Projected Revenues \$ in Millions		
Property Taxes	\$ 64.6	88%
State Aid	5.4	7%
Local Receipts	3.7	5%
Total	<u>\$ 73.7</u>	100%

By **January 31st**, the addition of FY13 No Override and, if applicable, the FY13 Roll-Up/Level Staff budget numbers to the FinCom spreadsheet, to be delivered in electronic form.

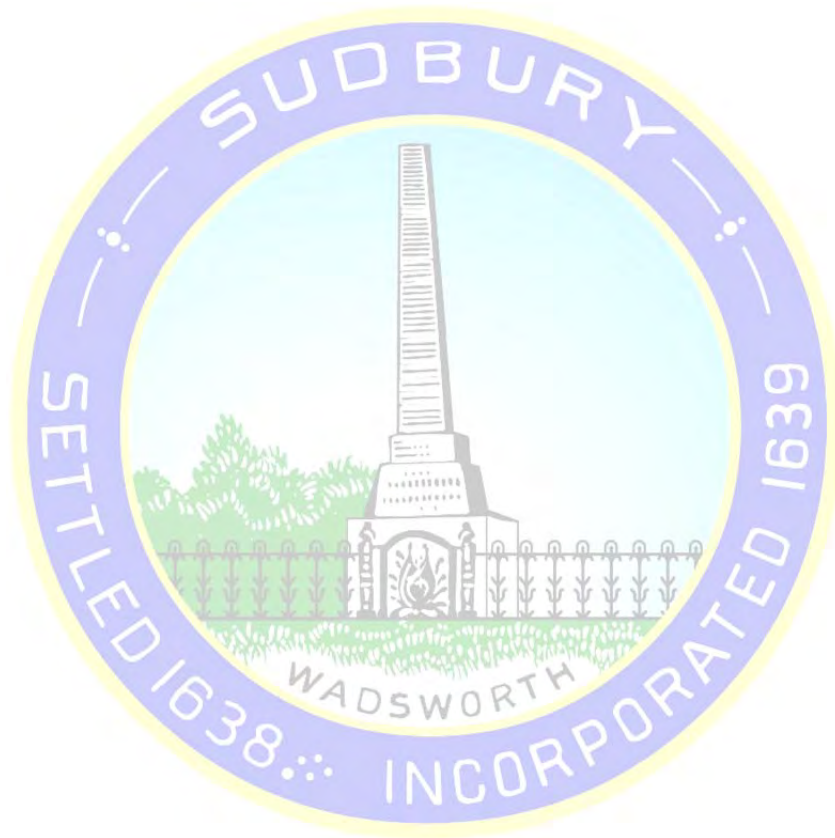
We hope that this process will again allow for greater input and information flow prior to formal hearings in 2012. Your cooperation is very much appreciated.

Respectfully,

Members of the Sudbury Finance Committee

Cc: Judith Belliveau, Director of Finance & Operations, LSRHS
Myron Fox, Town Moderator
John Koenig, Town of Lincoln Finance Committee, Chairman
Andrea Terkelsen, Finance Director/Treasurer, Town of Sudbury
Mary Will, Director of Finance, Sudbury Public Schools

SECTION TWO: TOWN OPERATING DEPARTMENTS



TOWN MANAGER'S FY13 BUDGET MESSAGE

There are two levels of budget shown here. The first is the "No Override" Budget request that conforms to the Finance Committee's guideline to increase no greater than 2.5% over FY12 appropriations. The second is the "Level Staff" budget, where I include specific and important needs to consider in FY13, as well as try to identify and restore to various department cuts that brought them below responsible levels under the "No Override" budget. Both the "No Override" and the "Level Staff" preliminary requests include the following assumptions:

- A net increase of 1 full-time benefit eligible position in the new Combined Public Safety Dispatch Center for a total of 7.42 FTE civilian dispatchers; otherwise I plan to have the same level of staffing as in FY12 except for a few minor updates in position hours without any impact to benefits. This will result in a total Town only of 161.44 FTE positions in FY13 as compared to 168.15 in FY09 (page 17).
- Creation of a new "Combined Public Safety Dispatch" budget that takes certain line item expenditures and related offsets from the Police Department and Fire Department and shows them here instead, with the salaries for a new dispatcher.
- Unknown Staffing Demands in Engineering: A new MS4 EPA permit is expected to be issued in May/ June of FY12. Due to these soon to be released new mandates from the EPA/DEP for stormwater activities, it is expected that significant new workload will become required in FY13 for the Town's Engineering Department. This is being studied, but with no specifics known at this time, staffing plans cannot be finalized. Other towns and cities, particularly more urban ones with centralized water/sewer systems, are expressing the concerns that the requirements will cost millions of dollars to comply with the new regulations, but until the new regulations are released in the spring or summer of 2012, it will not be clear precisely how to meet the regulations.
- No cost of living applied except where contractually obligated. Two unions – the DPW and Engineering groups – will be in the 3rd year of their 3 year agreements in FY13, and the cost of living required by their contract is 1%.
- Salary step increases are applied for all groups where applicable. 38% of all town employees are still receiving annual step movement. Town employee groups receive step increases for 5 to 8 years of their careers with the Town (depending on the group they are in) unless they are promoted into new positions.
- Health insurance is set at the expected renewal costs for existing health insurance plans as the process for making changes to the plans under the new Municipal Healthcare Reform statute is still in progress and thus any changes are not known at this time. Even when all negotiations are completed and a signed agreement with employee groups has been finalized, which should occur by mid-February, total changes in costs for health insurance will still not be clear until all employees have made their enrollment choices in whatever health plans are available to them. **NOTE:** It is likely that both the Town and SPS may end up requesting funds be placed in a "Health Insurance Reserve Fund" similar to past years to allow flexibility to move money from health insurance (if not needed) to other budget areas where more resources are needed.
- Retirement costs are based on the assessment provided by the Middlesex Retirement Board.
- Assessor's Office: Every three years we are required to conduct a revaluation of all properties for certification by the Department of Revenue, and in FY13 we must go through this process. This requires significant consulting assistance, estimated at

\$30,000, which has been added to this budget. To offset this once every three year expense, we are recommending that \$26,000 of this be offset from the Assessor's overlay account, which is the reserve for handling abatements.

As I have noted many times, many services and activities are contracted out by the Town, and having level staff but reductions in amounts for contracts, equipment and expenses does not mean we can deliver the same level of services.

“No Override” Budget

While there are modest changes in most of the 29 budgets covered under the six organizational sections of the Town government, here are the highlights.

- Police Department: It may appear at first glance this budget is decreasing significantly, but this is just a reallocation of the dispatchers' salary line item to the new Combined Public Safety Dispatchers Budget.
- Fire Department: This budget was developed on the assumption that the Town will move forward with an in-house Advanced Life Support (ALS) capacity, instead of relying on contractors, as we do now. But the bottom line for the department, except for moving dispatchers to the new Combined Public Safety Dispatchers Budget, is essentially the same as the FY12 appropriated budget.
- Combined Facilities Department: The salary cost for this shared position with SPS has been level funded to FY12 levels and left in the Building Inspection Department budget for now.
- Streets and Roads, DPW: The Town's decision to replace various street light bulbs with more efficient ones has reduced the cost of purchasing electricity for them. The estimated \$14,858 in savings has been reallocated to the gasoline line item, which we expect to increase in FY13. I also increased the roadwork line item, as costs in this area continue to increase and this line item accounts for important safety work, such as street sweeping as well as line and crosswalk painting.
- Veterans Department: This is increased by \$12,000 for benefits provided to veterans and their families. The Town is legally obligated to pay these benefits, and reimbursement up to 75% is received to the general fund in the following year.
- Recreation: This budget is down significantly, due to the newly expanded agreement with the Town of Wayland to share not only the Recreation Director but also the Program Coordinator (a Sudbury employee) and an Assistant Program Coordinator (a Wayland employee). The savings are seen in the reduction in the Contracted Services line.
- Town wide/telephone: This budget is up by \$9,325, but not because costs have gone up. This is due to a reorganization of telephone costs out of other budgets – Library, Fire, Police and DPW - into one centralized budget to be managed and paid out of the Town Manager's office and charged to this line item, so that all Town telephone bills are reviewed and paid centrally.

The “Level Staff” Budget

There are many areas where more resources are needed both to maintain the current level (and in some areas restore a critical level of services) as well as to meet several emerging areas of demand in FY 13. The **Level Staff Budget Request** is \$132,545 higher than the **No Override Budget Request**, and 3.2% higher than FY12. Most (75%) of this amount is requested for the Public Works and Public Safety departments. The rest are primarily small amounts added to get departments back to at least the amount of budget for expenses they have in FY12.

- Engineering Department/DPW: \$25,000 for consulting services for stormwater permitting compliance. A new MS4 EPA permit is expected to be issued in June of FY12. One of the first requirements we are told will be for all municipalities to develop a 5-year Stormwater Management Plan. With a projected timeframes for June issuance and December deadline for the first phase of required actions, we need to have funding for a contractor to develop this Stormwater Management Plan. We are estimating that the costs of such a consulting contract could be as much as \$50,000; but for now, we have put in \$25,000 in the Engineering Department's budget.
- Police Department: \$28,640. \$24,200 of this amount is requested to allow the Police Chief to replace five vehicles in FY13, rather than four. In FY09, the Town went from replacing five per year to four. After several years of not replacing five, the Police Department is not able to pass down vehicles to the other departments, and this is becoming difficult for the other departments, hence increasing the costs to be put through the already lean Capital Budget. \$4,440 is for overtime so that the Chief can cover more vacant shifts.
- Building Department:\$11,934. \$6,934 increase in utilities in the Building Department, as well as \$5,000 for contracted services for outsourced cleaning services.
- Trees and Cemeteries/DPW: \$19,000. The tree contractor line item has been increased by \$15,000, to bring it to \$41,747. This compares to FY09, when as much as \$61,313 was budgeted specifically for the task of removing the dead trees and limbs from Town trees within the right of ways. Additionally, \$4,000 has been added for Cemetery maintenance.
- Board of Health: \$2,646. Five different line items, where services are provided by contractors, have been increased so that the same level of services can be purchased.
- Board of Selectmen/Town Manager's Office: \$7,500. This would provide funding for a study of the highest and best use of the Melone Gravel Pit property, an objective of the Board of Selectmen.
- ?? Unknown amount for Engineering staff for stormwater permit compliance. As already noted, there will also be new ongoing compliance regulations that Town staff will be responsible for in addition to Management Plan development. Until the EPA makes the type and level of permit compliance requirements public, we can't determine appropriate staffing and funding levels. At a minimum, we believe this will require at least one round of wet and dry weather outfall testing, and this may depend on priorities based on criteria in the to-be-developed Stormwater Management Plan.

In closing, I want to thank all the Department Heads of the Town government. They are committed to working together as one Town, one organization, and continually support each other and recognize the needs of other departments and services. They support and respect the work of the front line employees, from Police Officers to Library staff; those who help residents at the Transfer Station to those who prepare the payroll; and everyone in between. They are an amazing team of people who take pride in serving the residents of Sudbury with excellence every day.

Sincerely

Maureen G. Valente

Maureen G. Valente
Town Manager

Summary of FY10-FY13 Budgets for Town Departments

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
General Government	2,244,846	2,325,635	2,380,509	2,395,697
Public Safety	6,554,642	7,016,935	7,244,389	7,290,734
Public Works	3,446,462	3,304,146	3,376,155	3,428,616
Human Services	507,899	534,239	543,789	546,434
Culture & Recreation	1,148,014	1,166,009	1,125,243	1,126,890
Unclassified & Transfer Accounts	118,700	401,148	392,925	407,185
Town Employee Benefits & Insurances	4,231,089	4,490,702	4,826,539	4,826,539
Subtotal	18,251,652	19,238,813	19,889,550	20,022,095
Town Offsets	(429,089)	(612,592)	(797,673)	(797,673)
Total Town Services	17,822,563	18,626,221	19,091,877	19,224,422

EMPLOYEE HEADCOUNT (Full Time Equivalents)					
Cost Center	FY09 Actual	FY10 Actual	FY11 Actual	FY12 Actual	FY13 Budget
Public Safety	79.17	77.93	77.93	77.93	78.94
Public Works	32.03	32.03	30.03	30.03	30.03
General Government	31.59	30.29	30.29	30.29	30.12
Human Services	7.08	6.08	6.08	6.08	6.08
Culture & Recreation	18.28	16.80	16.29	16.29	16.27
Total Town Operating	168.15	163.13	160.62	160.62	161.44
	-2.4%	-3.0%	-1.5%	0.0%	0.5%
Town Enterprises	12.61	12.61	15.12	15.12	15.26
	65.9%	0.0%	19.9%	0.0%	0.9%

General Government Services



	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
GENERAL GOVERNMENT				
Selectmen/Town Manager	302,092	313,805	332,892	340,392
ATM/Personnel	109,077	120,157	123,620	123,620
Law	181,079	160,666	160,666	160,666
Finance Committee	1,485	2,055	2,054	2,254
Accounting	258,389	273,557	280,900	282,400
Assessors	278,444	284,447	314,246	314,246
Treasurer/Collector	285,717	301,405	303,865	306,445
Information Systems	322,331	330,171	330,171	333,579
Town Clerk & Registrars	238,210	241,763	241,762	241,762
Conservation	110,440	114,668	112,883	112,883
Planning & Board of Appeals	157,581	182,940	177,450	177,450
Total General Government	2,244,846	2,325,635	2,380,509	2,395,697

Personal Services	1,848,005	1,966,171	1,997,586	1,997,586
Expenses	396,841	359,464	382,923	398,111
Total General Government	2,244,846	2,325,635	2,380,509	2,395,697
Salary	1,793,384	1,924,849	1,954,410	1,954,410
Overtime	2,296	1,500	1,500	1,500
Temporary/Seasonal	17,260	10,969	10,969	10,969
Other payroll-related compensation	35,064	28,852	30,707	30,707
	1,848,005	1,966,171	1,997,586	1,997,586

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
SELECTMEN/TOWN MANAGER				
Town Manager	148,583	158,158	167,500	167,500
Administration	66,682	70,124	72,854	72,854
Overtime	1,127	0	0	0
Clerical	62,386	67,222	73,817	73,817
Executive Incentive Program	748	0	0	0
Non-accountable Travel	5,500	5,500	5,500	5,500
Sick Leave Buy Back	8,250	2,131	2,851	2,851
Sub Total: Personal Services	293,275	303,135	322,522	322,522
General Expense	7,958	9,170	9,170	9,170
Equipment Maint	169	200	200	200
Travel	0	250	250	250
Out of State Travel	690	750	750	750
Contracted Services	0	300	0	7,500
Sub Total: Expenses	8,817	10,670	10,370	17,870
Total: Selectmen	302,092	313,805	332,892	340,392

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
ASSIST. TOWN MGR./HUMAN RESOURCES				
Human Resources Director	61,788	88,628	92,090	92,090
Benefits Coordinator	21,245	22,473	22,473	22,473
Clerical	3,503	4,907	4,907	4,907
Sub Total: Personal Services	86,536	116,007	119,470	119,470
General Expense	11,546	1,750	1,750	1,750
Travel	286	400	400	400
Contracted Services	8,900	1,250	1,250	1,250
Employee Profess. Develop.	1,808	750	750	750
Sub Total: Expenses	22,540	4,150	4,150	4,150
Total: ATM/HR	109,077	120,157	123,620	123,620

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
LAW				
Town Counsel	43,829	43,829	43,829	43,829
Clerical	37,284	41,700	41,700	41,700
Sub Total: Personal Services	81,113	85,529	85,529	85,529
General Expense	4,373	5,230	5,230	5,230
Legal Expense	95,593	69,907	69,907	69,907
Sub Total: Expenses	99,966	75,137	75,137	75,137
Total: Law	181,079	160,666	160,666	160,666

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
FINANCE COMMITTEE				
Clerical	1,475	1,851	2,054	2,054
Sub Total: Personal Services	1,475	1,851	2,054	2,054
General Expense	11	204	0	200
Sub Total: Expenses	11	204	0	200
Total: Finance Committee	1,485	2,055	2,054	2,254

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
ACCOUNTING				
Town Accountant	81,648	85,010	88,312	88,312
Salaries	135,440	146,251	150,221	150,221
Sick Leave Buy Back	3,107	3,216	3,429	3,429
Overtime	170	0	0	0
Sub Total: Personal Services	220,364	234,477	241,962	241,962
General Expense	5,478	4,750	2,775	4,275
Computer	31,027	32,680	34,313	34,313
Equipment Maint	696	1,000	1,000	1,000
Travel	824	650	850	850
Sub Total: Expenses	38,025	39,080	38,938	40,438
Total: Accounting	258,389	273,557	280,900	282,400

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
ASSESSORS				
Assessor	87,401	89,453	89,424	89,424
Clerical	169,519	174,409	174,260	174,260
Stipend	1,000	1,000	1,000	1,000
Sick Buy Back	3,511	4,373	4,458	4,458
Sub Total: Personal Services	261,431	269,235	269,142	269,142
General Expense	5,408	4,999	3,904	3,904
Contracted Services	11,605	10,213	41,200	41,200
Sub Total: Expenses	17,014	15,212	45,104	45,104
Total: Assessors	278,444	284,447	314,246	314,246
OFFSET Overlay Surplus			(26,000)	(26,000)
Net Assessors	278,444	284,447	288,246	288,246

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
TREASURER/COLLECTOR				
Fin. Director/Treas.-Collector	103,242	108,547	112,827	112,827
Clerical	146,544	159,225	162,184	162,184
Stipends	2,500	2,500	2,500	2,500
Sick Buy Back	1,091	1,265	1,485	1,485
Sub Total: Personal Services	253,377	271,536	278,996	278,996
General Expense	16,572	8,000	8,000	8,080
Equipment Maint	1,339	1,800	1,800	1,800
Travel	536	1,069	1,069	1,069
Tax Collection	13,893	16,000	14,000	15,000
Tax Title Expense	0	3,000	0	1,500
Sub Total: Expenses	32,340	29,869	24,869	27,449
Total: Treasurer-Collector	285,717	301,405	303,865	306,445

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
INFORMATION SYSTEMS				
Technology Administrator	90,526	92,474	92,473	92,473
Non-clerical	63,053	64,523	64,890	64,890
Sick Leave Buy Back	2,061	3,790	4,329	4,329
Summer Help	17,260	10,969	10,969	10,969
Sub Total: Personal Services	172,899	171,755	172,661	172,661
General Expense	3,987	4,000	4,000	4,000
Software	43,599	47,391	47,500	47,500
Equipment Maint	10,795	7,000	7,000	7,393
Travel	101	400	400	400
Contracted Services	25,534	36,200	36,200	36,200
Equipment	44,497	41,000	41,000	42,000
Professional Development	1,950	2,750	2,750	2,750
WAN/Telephone Connections	10,455	7,500	6,660	7,500
Network	6,359	4,175	4,000	4,175
Internet	2,154	8,000	8,000	9,000
Sub Total: Expenses	149,432	158,416	157,510	160,918
Total: Information Systems	322,331	330,171	330,171	333,579

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
TOWN CLERK & REGISTRARS				
Town Clerk	65,989	68,725	71,612	71,612
Overtime	999	1,500	1,500	1,500
Clerical	129,665	135,555	129,548	129,548
Election Workers	12,496	13,000	16,000	16,000
Sick Leave Buy Back	3,023	-	-	-
Registrars	882	932	932	932
Sub Total: Personal Services	213,054	219,712	219,592	219,592
General Expense	11,119	8,201	9,234	9,234
Equipment Maint	0	0	1,000	1,000
Travel	203	850	550	550
Tuition	309	500	500	500
Elections	13,525	12,500	10,886	10,886
Sub Total: Expenses	25,156	22,051	22,170	22,170
Total: Town Clerk & Registrars	238,210	241,763	241,762	241,762

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
CONSERVATION				
Conservation Coordinator	75,567	77,191	77,192	77,192
Non Clerical	20,204	21,205	19,056	19,056
Clerical	11,409	11,568	11,930	11,930
Sick Leave Buy Back	1,719	1,775	1,775	1,775
Sub Total: Personal Services	108,899	111,738	109,953	109,953
General Expense	124	2,000	2,000	2,000
Clothing	415	450	450	450
Trail Equipment Maint	472	240	240	240
Travel	531	240	240	240
Sub Total: Expenses	1,541	2,930	2,930	2,930
Total: Conservation	110,440	114,668	112,883	112,883

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
PLANNING & COMMUNITY DEVELOPMENT				
Planning Director	98,036	103,817	103,854	103,854
Clerical	54,243	74,074	68,471	68,471
Stipend	1,000	1,000	1,000	1,000
Sick Leave Buy Back	2,304	2,303	2,380	2,380
Sub Total: Personal Services	155,583	181,195	175,705	175,705
General Expense	1,299	1,120	1,120	1,120
Professional Development	700	500	500	500
Clothing Allowance	0	125	125	125
Sub Total: Expenses	1,999	1,745	1,745	1,745
Total: Planning	157,581	182,940	177,450	177,450

Public Safety Services



**Sudbury Fire
Headquarters**



**Sudbury Police
Station**

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
PUBLIC SAFETY				
Police	2,630,878	2,784,137	2,578,774	2,607,414
Fire	3,003,025	3,224,037	3,244,091	3,249,862
Combined Dispatch	0	0	412,764	412,764
Building Department	920,738	1,008,760	1,008,760	1,020,694
Total Public Safety	6,554,642	7,016,935	7,244,389	7,290,734

Personal Services	5,359,454	5,717,784	5,944,422	5,948,862
Expenses	1,107,252	1,204,851	1,199,167	1,216,872
Capital	87,936	94,300	100,800	125,000
Total Public Safety	6,554,642	7,016,935	7,244,389	7,290,734
Salary	4,359,379	4,747,605	4,848,575	4,848,575
Overtime	824,611	703,227	857,097	861,537
Other payroll-related compensation	175,465	266,952	238,750	238,750
	5,359,454	5,717,784	5,944,422	5,948,862

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
POLICE				
Police Chief	121,994	128,026	133,035	133,035
Lieutenant	205,705	215,918	219,659	219,659
Patrol Officers	1,401,678	1,489,491	1,485,680	1,485,680
Night Differential	26,142	25,760	22,646	22,646
Overtime	272,528	255,000	227,845	232,285
Clerical	96,698	100,292	101,882	101,882
Dispatchers	132,503	178,254	0	0
Sick Leave Buy Back	3,525	9,714	5,714	5,714
Holiday Pay	16,379	15,329	15,329	15,329
Non-accountable Clothing	11,130	11,760	11,760	11,760
Stipend	28,612	30,625	30,550	30,550
Sub Total: Personal Services	2,316,894	2,460,169	2,254,100	2,258,540
General Expense	62,228	52,208	51,008	51,008
Maintenance	57,583	60,080	60,080	60,080
Travel	3,852	3,000	3,000	3,000
Clothing	17,355	20,880	19,286	19,286
Tuition	2,173	9,000	6,000	6,000
Equipment	20,820	7,500	7,500	7,500
Gasoline	62,036	77,000	77,000	77,000
Sub Total: Expenses	226,048	229,668	223,874	223,874
Police Cruisers	87,936	94,300	100,800	125,000
Sub Total: Capital	87,936	94,300	100,800	125,000
Total: Police	2,630,878	2,784,137	2,578,774	2,607,414
OFFSET Dispatch Grant	-	(25,000)	-	-
Net Police	2,630,878	2,759,137	2,578,774	2,607,414

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
FIRE				
Fire Chief	119,493	111,935	120,251	120,251
Deputy Chief	75,992	91,285	90,491	90,491
Firefighters/EMTs	1,715,004	1,901,971	1,925,822	1,925,822
Overtime	552,082	443,227	556,752	556,752
Weekend Differential	5,185	5,220	5,220	5,220
Clerical	38,437	40,345	48,912	48,912
Dispatchers	83,415	107,467	0	0
Non-accountable Clothing	21,800	25,400	25,400	25,400
Sick Buy Back	33,699	8,209	8,209	8,209
Fire Stipends	27,792	78,050	48,250	48,250
Sub Total: Personal Services	2,672,900	2,813,109	2,829,307	2,829,307
General Expense	36,618	53,562	63,177	63,177
Maintenance	64,868	64,828	68,093	70,038
Alarm Maint.	3,353	4,373	4,373	4,373
Travel	704	2,130	2,130	2,130
Utilities	49,610	52,770	52,770	54,353
Clothing	22,668	19,020	17,426	17,426
Tuition	1,069	35,768	35,768	37,055
CERT Expense	0	0	500	500
Contracted Services	82,690	107,873	102,443	102,443
Equipment	38,482	38,750	36,250	36,250
Gasoline/Diesel Fuel	30,064	31,854	31,854	32,810
Sub Total: Expenses	330,125	410,928	414,784	420,555
Total: Fire	3,003,025	3,224,037	3,244,091	3,249,862
OFFSET Ambulance RRA	(429,089)	(587,592)	(711,673)	(711,673)
Net Fire	2,573,936	2,636,445	2,532,418	2,538,189

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
COMBINED DISPATCH				
Dispatchers	0	0	335,323	335,323
Overtime	0	0	67,500	67,500
Night Differential	0	0	6,753	6,753
	0	0		
Sub Total: Personal Services	0	0	409,576	409,576
Clothing allowance	0	0	3,188	3,188
Sub Total: Expenses	0	0	3,188	3,188
Total: Combined Dispatch	0	0	412,764	412,764
OFFSET Dispatch Grant	0	0	(25,000)	(25,000)
OFFSET Ambulance RRA	0	0	(35,000)	(35,000)
Net: Combined Dispatch	0	0	352,764	352,764

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
BUILDING INSPECTION				
Building Inspector	86,643	88,499	88,499	88,499
Supv. of Town Bldgs.	67,178	68,613	68,613	68,613
Asst. Bldg Inspector	54,502	62,097	64,728	64,728
Combined Facilities Director	0	55,337	55,337	55,337
Clerical	50,544	52,006	52,174	52,174
Deputy Inspector	1,980	2,000	2,500	2,500
Overtime	0	5,000	5,000	5,000
Sealer of Weights	2,150	2,150	2,150	2,150
Wiring Inspector	13,050	13,050	13,050	13,050
Custodial	92,413	94,205	95,806	95,806
Sick Buyback	1,201	1,548	3,582	3,582
Sub Total: Personal Services	369,660	444,505	451,439	451,439
General Expense	8,325	7,500	7,500	7,500
Town Bldg. Utilities	312,056	329,647	322,713	329,647
Town Bldg. Maint.	176,623	164,347	164,347	164,347
Vehicle Maintenance	3,214	2,500	2,500	2,500
Contracted services	44,975	55,286	55,286	60,286
Clothing allowance	1,475	1,475	1,475	1,475
In-State Travel	4,412	3,500	3,500	3,500
Sub Total: Expenses	551,078	564,255	557,321	569,255
Total: Building	920,738	1,008,760	1,008,760	1,020,694

Public Works Department



**Public Works
Building**

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
PUBLIC WORKS				
Engineering	310,106	410,986	428,312	453,312
Streets & Roads	2,567,748	2,382,393	2,436,976	2,444,525
Trees and Cemetery	343,368	337,985	338,085	357,085
Parks and Grounds	225,239	172,782	172,782	173,694
Total Public Works	3,446,462	3,304,146	3,376,155	3,428,616

Personal Services	1,624,142	1,750,564	1,787,771	1,788,683
Expenses	1,109,286	1,128,832	1,163,634	1,215,183
Snow & Ice	713,033	424,750	424,750	424,750
Total Public Works	3,446,462	3,304,146	3,376,155	3,428,616
Salary	1,561,011	1,677,133	1,715,175	1,715,175
Overtime (excl'd snow & ice)	29,141	34,455	34,000	34,455
Temporary/Seasonal	13,570	18,043	17,586	18,043
Other payroll-related compensation	20,421	20,933	21,010	21,010
	1,624,142	1,750,564	1,787,771	1,788,683

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
ENGINEERING DEPARTMENT				
Dir. of Public Works	116,586	120,082	120,124	120,124
Non-Clerical	126,997	223,749	240,940	240,940
Clerical	50,894	52,158	52,174	52,174
Sick Leave Buy Back	2,611	2,611	2,688	2,688
Sub Total: Personal Services	297,088	398,600	415,926	415,926
General Expense	7,078	7,161	7,161	7,161
Maintenance	1,499	1,500	1,500	1,500
Contracted Services	0	0	0	25,000
Travel	0	100	100	100
Clothing	4,440	3,625	3,625	3,625
Sub Total: Expenses	13,018	12,386	12,386	37,386
Total: Engineering	310,106	410,986	428,312	453,312

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
STREETS & ROADS				
Highway Dir. of Operations	81,447	84,188	84,118	84,118
Management Analyst	77,755	80,001	80,030	80,030
Non-Clerical	615,567	673,661	678,061	678,061
Overtime	16,996	22,000	22,000	22,000
Clerical	55,574	57,050	58,583	58,583
Stipends	8,190	8,190	8,190	8,190
Summer Temp. Labor	5,664	5,068	5,068	5,068
Sick Leave Buy Back	1,158	1,942	1,942	1,942
Sub Total: Personal Services	862,351	932,100	937,992	937,992
General Expense	10,240	10,000	10,000	10,300
Gasoline	131,532	145,037	166,070	166,839
Bldg. Maintenance	13,556	16,000	16,000	16,480
Vehicle Maintenance	185,651	175,500	175,500	181,500
Utilities	8,020	15,150	15,150	15,150
Street Lighting	33,443	57,858	43,000	43,000
Travel	286	300	300	300
Clothing	15,581	18,000	18,000	18,000
Tuition	0	1,500	1,500	1,500
Police detail	46,858	38,000	38,000	38,000
Roadwork	547,197	548,198	590,714	590,714
Sub Total: Expenses	992,364	1,025,543	1,074,234	1,081,783
Snow & Ice Overtime	170,795	120,750	120,750	120,750
Snow & Ice Contractors	224,412	109,000	109,000	109,000
Snow & Ice Materials	317,826	195,000	195,000	195,000
Sub Total: Snow & Ice	713,033	424,750	424,750	424,750
Total: Streets & Roads	2,567,748	2,382,393	2,436,976	2,444,525

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
TREES & CEMETERY				
Non-Clerical	244,802	257,444	265,267	265,267
Overtime	9,567	8,000	8,000	8,000
Clerical	10,480	15,050	16,958	16,958
Stipends	4,252	4,095	4,095	4,095
Summer help	7,906	5,018	5,018	5,018
Sub Total: Personal Services	277,006	289,607	299,338	299,338
Cemetery Materials	22,388	16,500	12,000	16,000
Tree Contractors	43,975	31,878	26,747	41,747
Sub-Total: Expenses	66,363	48,378	38,747	57,747
Total: Trees & Cemetery	343,368	337,985	338,085	357,085

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
PARKS & GROUNDS				
Non-Clerical	172,382	104,866	110,030	110,030
Overtime	2,578	4,455	4,000	4,455
Clerical	8,528	8,884	8,890	8,890
Stipends	4,210	4,095	4,095	4,095
Summer help	0	7,957	7,500	7,957
Sick Leave Buy Back	0	0	0	0
Sub Total: Personal Services	187,698	130,257	134,515	135,427
Maintenance	35,097	39,325	35,067	35,067
Clothing	2,445	3,200	3,200	3,200
Sub Total: Expenses	37,542	42,525	38,267	38,267
Total: Parks & Grounds	225,239	172,782	172,782	173,694

Human Services



**Sudbury Senior Center at the
Fairbank Community Building**

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
HUMAN SERVICES				
Board of Health	369,430	377,636	377,633	380,278
Council on Aging	119,611	139,187	136,741	136,741
Veterans Affairs	18,858	17,415	29,415	29,415
Total Human Services	507,899	534,239	543,789	546,434
Personal Services	340,448	363,947	359,399	359,399
Expenses	167,451	170,292	184,390	187,035
Total Human Services	507,899	534,239	543,789	546,434
Salary	338,403	361,842	357,294	357,294
Other payroll-related compensation	2,044	2,105	2,105	2,105
	340,448	363,947	359,399	359,399

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
BOARD OF HEALTH				
Director	89,611	91,744	91,743	91,743
Town Social Worker	77,516	58,958	58,993	58,993
Non-Clerical	0	21,205	19,056	19,056
Clerical	43,527	44,782	44,796	44,796
Sick Buy Back	2,044	2,105	2,105	2,105
Sub Total: Personal Services	212,698	218,794	216,693	216,693
General Expense	5,347	4,100	4,650	4,650
Maintenance	0	0	0	0
Mental Health	6,210	10,400	7,000	7,000
Nursing Services	51,347	51,347	51,860	52,885
Contracted Services	7,945	11,300	11,300	11,300
Lab Expense	0	0	0	0
Mosquito Control	45,415	45,415	45,870	46,780
Animal/ Rabies Control	8,400	8,800	8,800	9,030
Animal Inspector	1,779	2,000	2,000	2,060
Senior Outreach	29,750	23,680	27,660	28,080
Community Outreach Prog	538	1,800	1,800	1,800
Sub Total: Expenses	156,731	158,842	160,940	163,585
Total: Board of Health	369,430	377,636	377,633	380,278

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
COUNCIL ON AGING				
Director	62,645	66,752	66,952	66,952
Clerical	43,763	44,782	44,796	44,796
Information/Reference	9,494	21,653	18,993	18,993
Sub Total: Personal Services	115,902	133,187	130,741	130,741
General Expense	3,709	6,000	6,000	6,000
Contracted Services	0	0	0	0
Sub Total: Expenses	3,709	6,000	6,000	6,000
Total: Council on Aging	119,611	139,187	136,741	136,741

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
VETERANS AFFAIRS				
Veteran Agent	11,847	11,965	11,965	11,965
Sub Total: Personal Services	11,847	11,965	11,965	11,965
General Expense	112	550	550	550
Veteran's Grave Markers	790	900	900	900
Veteran's Benefits	6,109	4,000	16,000	16,000
Sub Total: Expenses	7,011	5,450	17,450	17,450
Total: Veterans Affairs	18,858	17,415	29,415	29,415

Culture & Recreational Services



Goodnow Library



Hosmer House

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
CULTURE & RECREATION				
Goodnow Library	1,010,602	1,015,308	1,015,308	1,016,946
Recreation	129,956	142,641	101,875	101,875
Historical Commission	5,308	5,309	5,309	5,309
Historic Districts Commission	2,148	2,751	2,751	2,760
Total Culture & Recreation	1,148,014	1,166,009	1,125,243	1,126,890
Personal Services	776,337	788,891	758,613	758,613
Expenses	371,677	377,118	366,630	368,277
Total Culture & Recreation	1,148,014	1,166,009	1,125,243	1,126,890
Salary	773,339	775,066	740,613	740,613
Overtime	0	13,825	18,000	18,000
Other payroll-related compensation	2,998	0	0	0
	776,337	788,891	758,613	758,613

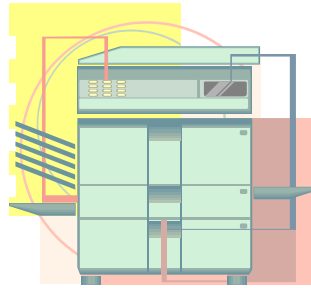
	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
GOODNOW LIBRARY				
Library Director	91,817	82,368	79,270	79,270
Non-Clerical	598,607	595,480	590,771	590,771
Other	-	13,825	18,000	18,000
Sick Leave Buy Back	2,998	0	0	0
Sub Total: Personal Services	693,422	691,673	688,041	688,041
General Expense	7,173	8,500	8,500	8,500
Automation	42,000	43,560	43,560	44,000
Books and Materials	128,800	131,600	131,802	133,000
Maintenance	20,398	23,340	23,340	23,340
Utilities	83,242	79,570	83,000	83,000
Travel	66	270	270	270
Contracted Services	35,501	36,795	36,795	36,795
Sub Total: Expenses	317,180	323,635	327,267	328,905
Total: Goodnow Library	1,010,602	1,015,308	1,015,308	1,016,946

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
RECREATION				
Recreation Director	0	0	0	0
Assistant Director/Youth Serv	40,198	52,482	23,512	23,512
Youth/Teen Coordinator	0	0	0	0
Non-Clerical	0	0	0	0
Program Coordinator	22,338	23,069	25,390	25,390
Clerical	18,347	19,202	19,205	19,205
Sub Total: Personal Services	80,883	94,753	68,107	68,107
General Expense	2,948	0	0	0
Recr. Director Contract Serv	46,125	47,888	33,768	33,768
Youth Services Expense	0	0	0	0
Clothing	0	0	0	0
Sub Total: Expenses	49,073	47,888	33,768	33,768
Total: Recreation	129,956	142,641	101,875	101,875

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
HISTORICAL COMMISSION				
General Expenses	5,308	5,309	5,309	5,309
Sub Total: Expenses	5,308	5,309	5,309	5,309
Total: Historical Commission	5,308	5,309	5,309	5,309

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
HISTORIC DISTRICTS COMMISSION				
Clerical	2,032	2,465	2,465	2,465
Sub Total: Personal Services	2,032	2,465	2,465	2,465
General Expenses	116	286	286	295
Sub Total: Expenses	116	286	286	295
Total: Hist Dist Commission	2,148	2,751	2,751	2,760

Unclassified & Transfer Expense

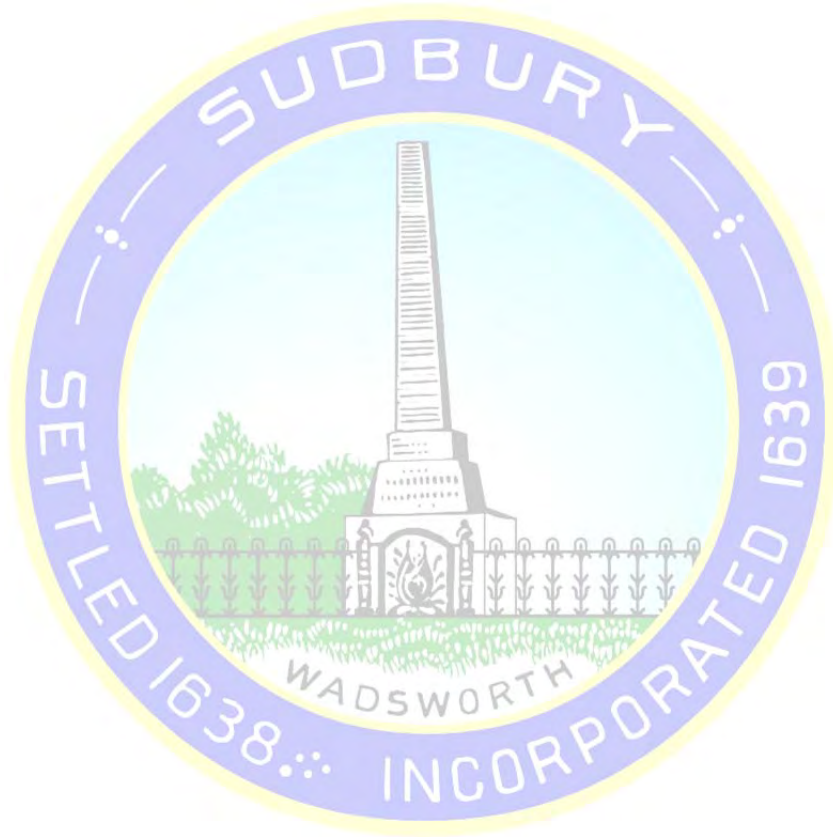


	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
Unclassified & Transfers				
Town-Wide Operating Expenses	118,700	142,100	132,925	137,185
Town Reserve Account	0	248,983	250,000	260,000
Salary Contingency Account	0	10,065	10,000	10,000
Total Unclassified & Transfers	118,700	401,148	392,925	407,185

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
TOWN-WIDE OPERATING EXPENSES				
Copier Supplies & Service	8,883	12,500	9,500	11,630
Postage	37,938	38,900	38,900	38,900
Town Audit Fees	30,000	48,500	30,000	30,000
Telephone	19,679	20,000	32,325	32,325
Town Report Printing	0	0	0	0
Town Meetings and Elections	16,500	16,500	16,500	18,630
Memorial Day	1,700	1,700	1,700	1,700
July 4th Celebration	4,000	4,000	4,000	4,000
Total: Operating Expenses	118,700	142,100	132,925	137,185

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
Transfer Accounts				
Reserve Fund	0	248,983	250,000	260,000
Salary Contingency	0	10,065	10,000	10,000
Total Transfer Accounts	0	259,048	260,000	270,000

SECTION THREE: SHARED PROGRAMS & COSTS



SHARED PROGRAMS & COSTS



	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
SHARED PROGRAMS & COSTS				
Debt Service	6,417,501	6,076,932	5,941,069	5,941,069
Town/SPS Benefits & Insurance	10,263,851	11,163,479	11,922,774	11,922,774
Cherry Sheet Charges & Offsets	224,181	217,618	215,454	215,454
Snow/Ice Deficits	0	0	100,000	100,000
Abatements/Exemptions	428,876	508,032	400,000	400,000
Overlay deficits of prior years	9,785	11,835	0	0
Shared Programs & Costs	17,344,193	17,977,896	18,579,297	18,579,297
Miscellaneous funded from prior years	0	300	0	0
Total Other Costs	17,344,193	17,978,196	18,579,297	18,579,297

Debt Service and Benefits

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
DEBT SERVICE				
Short-term Loan Interest	-	-	-	-
Long Term Bond Int.	1,025,354	893,860	768,521	768,521
Long Term Bond Principal	3,155,000	2,990,000	3,030,000	3,030,000
LSRHS Debt Service, Sudbury Portion	2,237,147	2,193,072	2,142,548	2,142,548
Total: Debt Service	6,417,501	6,076,932	5,941,069	5,941,069
NON-EXEMPT DEBT/ADJUSTMENTS				
Non-Exempt Debt Service	-	-	-	-
Premium on Bonds	(5,605)	(3,737)	(7,474)	(7,474)
SBAB Debt Reimbursement	(1,702,596)	(1,681,224)	(1,681,224)	(1,681,224)
Sub-Total: Non-exempt debt adjustments	(1,708,201)	(1,684,961)	(1,688,698)	(1,688,698)
Total Exempt Debt to be raised	4,709,300	4,391,971	4,252,371	4,252,371

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
BENEFITS & INSURANCE				
Workers' Compensation	30,123	41,055	49,642	49,642
Unemployment Compensation	106,599	121,905	140,000	140,000
Medicare Tax	442,938	483,624	498,133	498,133
Life Insurance	3,531	4,343	4,430	4,430
Employee Medical Premiums	5,735,876	6,177,606	6,757,080	6,757,080
Retiree Medical Premiums/ OPEB	883,488	1,021,396	1,041,800	1,041,800
Retirement Assessment	2,847,815	2,961,642	3,121,597	3,121,597
Property/Liab. Insurance	213,481	284,096	310,092	310,092
Total: Employee Benefits	10,263,850	11,163,479	11,922,774	11,922,774

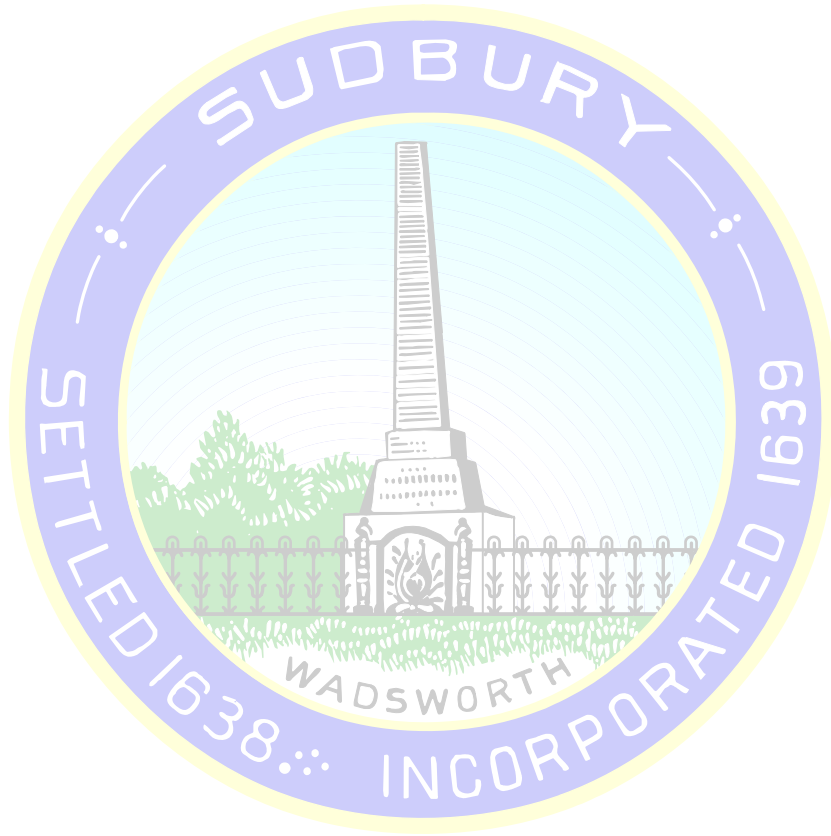
	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
BENEFITS & INSURANCE				
Town	4,231,089	4,490,702	4,826,539	4,826,539
Schools	6,032,762	6,672,777	7,096,235	7,096,235
	10,263,851	11,163,479	11,922,774	11,922,774

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
EMPLOYEE BENEFITS				
Workers' Compensation	30,123	41,055	49,642	49,642
Town:	15,062	13,138	15,885	15,885
School:	15,062	27,917	33,757	33,757
Unemploy. Compensation	106,599	121,905	140,000	140,000
Town:	15,030	17,238	19,600	19,600
School:	91,569	104,667	120,400	120,400
Medicare Tax	442,938	483,624	498,133	498,133
Town:	137,311	146,150	144,459	144,459
School:	305,627	337,474	353,674	353,674
Life Insurance	3,531	4,343	4,430	4,430
Town:	1,165	1,650	1,683	1,683
School:	2,365	2,693	2,747	2,747
Employee Medical Premiums	5,735,876	6,177,606	6,757,080	6,757,080
Town:	1,945,343	2,056,074	2,249,471	2,249,471
School:	3,790,533	4,121,532	4,507,609	4,507,609
Retiree Medical Premiums/ OPEB	883,488	1,021,396	1,041,800	1,041,800
Town:	333,075	385,081	408,869	408,869
School:	550,413	636,315	632,931	632,931
Employee Benefits Reserve	-	67,812	0	0
Town:	0	24,725	0	0
School:	0	43,087	0	0
Retirement Assessment	2,847,815	2,961,642	3,121,597	3,121,597
Town:	1,677,363	1,704,598	1,831,526	1,831,526
School:	1,170,452	1,257,044	1,290,071	1,290,071
Property/Liab. Insurance	213,481	284,096	310,092	310,092
Town:	106,740	142,048	155,046	155,046
School:	106,740	142,048	155,046	155,046
Total: Employee Benefits	10,263,850	11,163,479	11,922,774	11,922,774
Town:	4,231,089	4,490,702	4,826,539	4,826,539
School:	6,032,762	6,672,777	7,096,235	7,096,235

Other Amounts to be Raised

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
OTHER AMOUNTS TO BE RAISED				
Cherry Sheet Assessments	192,672	183,605	182,782	182,782
Cherry Sheet Offsets	31,509	34,013	32,672	32,672
Recap. Snow & Ice Deficits	0	0	100,000	100,000
Abatements & Exemptions	428,876	508,032	400,000	400,000
Overlay deficits of prior years	9,785	11,835	0	0
Other Charges to be Raised	662,842	737,485	715,454	715,454
Miscellaneous funded from prior years	0	300	0	0
Total Other Charges	662,842	737,785	715,454	715,454

SECTION FOUR: ENTERPRISE FUNDS



ENTERPRISE FUNDS



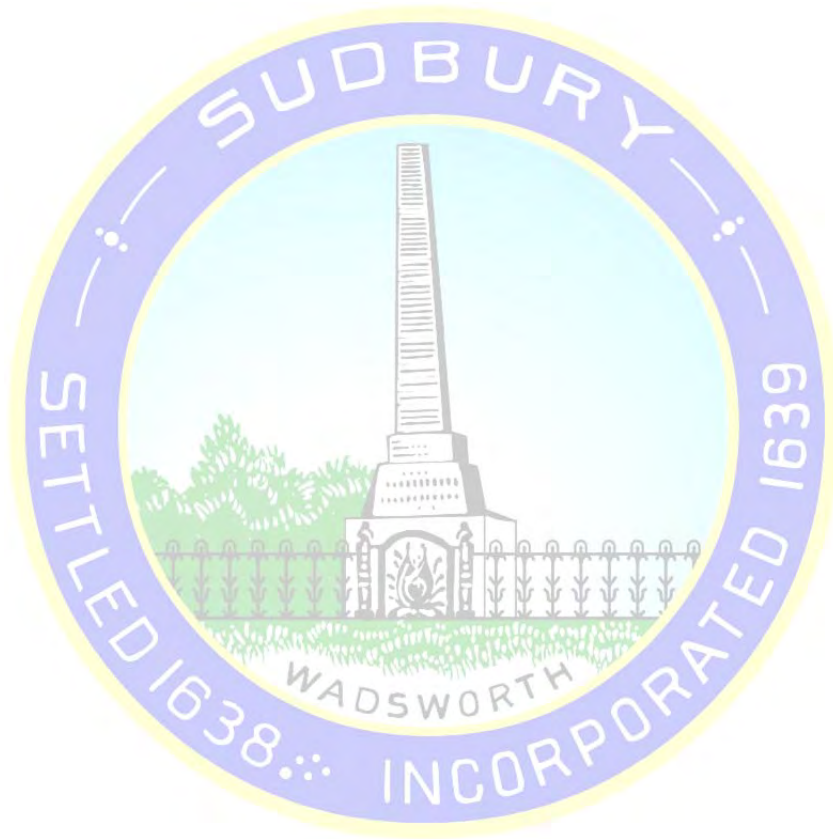
	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
ENTERPRISE FUND EXPENDITURES				
Transfer Station	260,805	290,389	297,461	297,461
Pool	485,381	517,230	492,054	516,197
Recreation Field Maintenance	150,908	309,614	308,152	308,152
Total Enterprises (Direct)	897,094	1,117,234	1,097,667	1,121,810
	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
ENTERPRISE FUND REVENUES				
Transfer Station	360,239	323,535	317,523	317,523
Pool	487,506	517,230	492,054	516,197
Recreation Field Maintenance	183,976	309,614	308,152	308,152
Total Enterprises Revenues	1,031,720	1,150,379	1,117,729	1,141,872

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
TRANSFER STATION ENTERPRISE FUND				
Non-Clerical	95,774	98,708	99,876	99,876
Overtime	5,851	7,000	7,000	7,000
Stipends	4,095	4,095	4,095	4,095
Clerical	8,686	9,086	8,890	8,890
Sub Total: Personal Services	114,406	118,889	119,861	119,861
General Expense	18,591	19,000	20,150	20,150
Maintenance	18,228	25,000	30,450	30,450
Hauling & Disposal	95,331	106,000	107,000	107,000
Resource Recovery	14,249	21,500	20,000	20,000
Sub Total: Expenses	146,399	171,500	177,600	177,600
Direct Costs (Budget)	260,805	290,389	297,461	297,461
INDIRECT COSTS: (Not Budget)				
Benefits/Insurance	29,595	33,146	20,062	20,062
Indirect Costs*	29,595	33,146	20,062	20,062
TOTAL: TRANSFER STATION ENTERPRISE	290,400	323,535	317,523	317,523
Transfer Station Receipts	360,239	323,535	317,523	317,523
Retained Earnings Used	0	0	0	0
Total Revenue	360,239	323,535	317,523	317,523
Surplus/Deficit	69,838	0	0	0

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
POOL ENTERPRISE FUND				
Non-Clerical	159,627	165,280	167,264	167,264
Head Lifeguards	36,189	37,868	37,875	37,875
Overtime	0	800	1,200	1,200
Clerical	18,487	18,848	18,855	18,855
Part Time Supervisors	6,652	8,092	8,092	8,092
Receptionists	20,184	24,143	0	24,143
WSI Lifeguards	59,751	65,644	68,000	68,000
Sick Leave Buyback	578	730	1,943	1,943
Instructors	12,150	12,825	12,825	12,825
Sub Total: Personal Services	313,619	334,230	316,054	340,197
General Expense	16,680	33,000	38,000	38,000
Utilities	97,651	97,000	98,000	98,000
Maintenance	50,999	23,000	30,000	30,000
Programs	1,797	6,000	4,000	4,000
Equipment	4,636	4,000	6,000	6,000
Sub Total: Expenses	171,762	163,000	176,000	176,000
Building improvements	0	20,000	0	0
Sub Total: Capital Expenses	0	20,000	0	0
Direct Costs (Budget)	485,381	517,230	492,054	516,197
INDIRECT COSTS: (Not Budget)				
Insurance & Benefits	55,841	62,542	64,441	64,441
Indirect Costs*	55,841	62,542	64,441	64,441
TOTAL: POOL ENTERPRISE	541,222	579,772	556,495	580,638
Pool Receipts	487,506	480,000	492,054	515,000
Retained Earnings Used	0	37,230	0	1,197
Total Revenue	487,506	517,230	492,054	516,197
Amounts to be raised in tax levy	(55,841)	(62,542)	(64,441)	(64,441)
*Budget within Benefits Budget				

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
RECREATION FIELD MAINTENANCE ENTERPRISE FUND				
Clerical	0	23,653	24,683	24,683
Non-Clerical ¹	32,495	108,918	110,030	110,030
Summer Help	16,665	11,000	6,669	6,669
Sub Total: Personal Services	49,160	143,571	141,382	141,382
Field Maintenance	53,009	75,000	75,000	75,000
Park Maintenance	26,403	30,000	30,000	30,000
Utilities	8,846	20,000	20,000	20,000
Office Expense	0	1,500	1,500	1,500
General Expense	8,930	4,500	4,500	4,500
Sub Total: Expenses	97,189	131,000	131,000	131,000
Capital Expense	4,559	4,561	4,561	4,561
Sub Total: Capital Expenses	4,559	4,561	4,561	4,561
Direct Costs (Budget)	150,908	279,132	276,943	276,943
INDIRECT COSTS: (Not Budget)				
Insurance & Benefits	0	30,482	31,209	31,209
Indirect Costs*	0	30,482	31,209	31,209
TOTAL: RECR FIELD MAINT ENTRP	150,908	309,614	308,152	308,152
User Fees Receipts	183,976	309,614	307,425	307,425
Transfers In	0	0	0	0
Retained Earnings Used	0	0	727	727
Total Revenue	183,976	309,614	308,152	308,152
Surplus/Deficit	33,068	0	0	0
		0	0	0
*Budget in General Fund				
¹ Wage allocation for employees from Parks & Grounds Division				

SECTION FIVE: CAPITAL INVESTMENT BUDGET



CAPITAL INVESTMENT BUDGET



	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
Capital				
Town Buildings	116,771	59,607	48,112	48,112
General Government	11,955	0	37,000	37,000
Public Safety	10,000	72,396	61,659	61,659
Public Works	298,328	316,944	350,650	350,650
Culture & Recreation	42,000	0	0	0
Sudbury Public Schools	50,000	90,000	55,000	55,000
Total: Operating Expenses	529,054	538,947	552,421	552,421

Description	Location	FY13 Request
Ongoing Leases for DPW	DPW	241,250
Various Building Improvements	Building	48,112
Car 2 Replacement	Fire	30,909
Replacement 1984 Bombardier	DPW	30,400
Replacement 1988 Mack Sander 6-Wheel	DPW	29,000
Conversion on GMC G-Quip	DPW	50,000
Telephone System Upgrade	Info Systems	37,000
IP Phone and Fire Alarm Monitor Receiver	Police	30,750
Replacement Noyes School Switch Gear	SPS	55,000
		<u>552,421</u>

**Town of Sudbury
Five-Year Capital Improvement Request Listing**

CIP No.	Project Description	R/R	Just. Code	Total Cost	Appropriated FY12	Requested for				
						Building Department				
						FY13	FY14	FY15	FY16	
03-021	Police Station Roof	NR	B	\$ 47,840		\$ 47,840				
03-108	Town Hall Bathrooms	NR	B	\$ 30,000				\$ 30,000		
03-025	Town Hall Boiler Replacement	NR	B	\$ 40,000		\$ 40,000				
05-015	Atkinson Pool Roof & gutters	NR	B	\$ 214,003			\$ 214,003			
05-016	Town Hall Roof Repairs	NR	B	\$ 55,600		\$ 15,600		\$ 18,250	\$ 21,350	
06-019	Fairbank Window Replacement	NR	D	\$ 30,000				\$ 40,000	\$ 30,000	
07-01	Various Building Improvements	R	B	\$ 35,000	\$ 59,607	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 125,000
07-03	Town Hall Fire Alarm/Sprinkler	NR	B	\$ 125,000						
07-05	Town Hall Painting	R	B	\$ 36,000				\$ 36,000		
07-07	Town Hall Windows (1st floor)	NR	B	\$ 108,000						\$ 108,000
08-01	Keypad for Flynn Entrance	NR	D	\$ 6,000					\$ 6,000	
08-02	Town Hall - Clerk's Bathroom	NR	D	\$ 38,000						\$ 38,000
08-03	Interior Painting of DPW	NR	B	\$ 18,000				\$ 18,000		
08-05	Fairbank Center - Flat Roof	R	B	\$ 491,100		\$ 491,100				
09-01	Paint Exterior Fairbanks Center	R	B	\$ 20,000				\$ 20,000		
09-02	Flynn Bldg - 2nd floor bathroom	NR	D	\$ 30,000			\$ 30,000			
09-03	Fairbank Rooftop HVAC (gym)	NR	B	\$ 65,000				\$ 65,000		
09-04	Flynn Building Exterior Paint	R	B	\$ 36,000			\$ 36,000			
09-06	Police Station Window Replace	NR	B	\$ 15,000		\$ 15,000				
10-02	Solar Panel Installation	NR	D	\$ 50,000		\$ 50,000				
10-03	Sr Ctr Carpet/Tile Replacement	O	B	\$ 18,000		\$ 18,000			\$ 16,000	
11-01	Loring Parsonage Painting	R	B	\$ 16,000			\$ 11,000			
11-02	Police State Painting	R	B	\$ 11,000					\$ 28,000	
11-03	Fire Station Painting	R	B	\$ 28,000			\$ 18,000			
11-04	Town Hall Insulation	NR	B	\$ 18,000			\$ 18,000			
11-05	Senior Center Painting	R	B	\$ 10,000				\$ 10,000		
11-06	Carding Mill House Painting	R	B	\$ 15,000			\$ 15,000		\$ 15,000	
11-07	Town Hall Generator	NR	B	\$ 15,000			\$ 15,000			
11-08	Flynn Building HVAC	NR	B	\$ 180,000				\$ 180,000		
11-09	Fairbanks - School Dept. HVAC	NR	B	\$ 30,000			\$ 30,000			
11-10	Haynes Meadow House - boiler	NR	B	\$ 10,000		\$ 10,000				
11-12	Fairbank Center - HVAC controls	NR	C	\$ 120,000		\$ 40,000	\$ 40,000	\$ 40,000		
12-01	Hosmer House Roof	NR	B	\$ 36,400			\$ 36,400			
12-02	DPW Garage Roof	NR	B	\$ 38,330		\$ 20,080			\$ 18,250	
12-03	Goodnow Library Roof	NR	B	\$ 38,890		\$ 17,548			\$ 21,350	
12-04	DPW Hiway Garage Roof	NR	B	\$ 124,743		\$ 101,346		\$ 23,397		
12-05	Flynn Building Roof	NR	B	\$ 33,746			\$ 33,746			
12-06	South Fire Station Roof	NR	B	\$ 41,037					\$ 41,037	
12-07	Main Fire Station Roof	NR	B	\$ 90,295					\$ 90,295	
12-08	Pick Up Truck	NR	A	\$ 22,396	\$ 22,396					
12-09	Carding Mill House Roof	NR	B	\$ 15,600		\$ 15,600				

**Town of Sudbury
Five-Year Capital Improvement Request Listing**

CIP No.	Project Description	R/R	Just. Code	Total Cost	Appropriated FY12	Requested for		
						FY13	FY14	FY15
	2004 Mack 6 Wheel Dump Truck (Unit #9)	R	B	\$ 130,000				
	2004 Mack 6 Wheel Dump Truck (Unit #44)	R	B	\$ 130,000				\$ 26,000
	Sidewalk Sweeper (Unit #47)	R	B	\$ 50,000				\$ 26,000
	Kubota Tractor/Boom Flail Mower (Unit #54)	R	B	\$ 78,318	\$ 15,664	\$ 15,664	\$ 15,664	\$ 15,664
	Elgin Pelican Sweeper (Unit #8)	R	B	\$ 166,178	\$ 33,236	\$ 33,236	\$ 33,236	\$ 33,236
	2009 John Deere 544K Loader (Unit #14)	R	B	\$ 136,573	\$ 27,315	\$ 27,315	\$ 27,315	\$ 27,315
	2009 Chevy Pick-Up (Not Yet Recvd) (Unit #20)	R	B	\$ 33,577	\$ 6,715	\$ 6,715	\$ 6,715	\$ 6,715
	2009 6-Wheel Dump Truck (Not Yet Recvd) (Unit #22)	R	B	\$ 127,974	\$ 25,595	\$ 25,595	\$ 25,595	\$ 25,595
	2009 John Deere Backhoe (Unit #27)	R	B	\$ 125,915	\$ 25,183	\$ 25,183		
	2007 Mack 10-Wheel (Unit #33)	R	B	\$ 136,950	\$ 27,390	\$ 27,390		
	2009 MB Multi-Purpose Tractor (Unit #5)	R	B	\$ 122,000	\$ 25,231	\$ 25,231		
	2008 Volvo 10-Wheel Dump Truck (Unit #24)	R	B	\$ 119,887	\$ 23,977			
	2008 International 7500 6-Wheel Dump (Unit #23)	R	B	\$ 140,266	\$ 28,053			
	2008 International 7300 6-Wheel Dump (Unit #23)	R	B	\$ 92,976	\$ 18,535			
	Streets & Roads Subtotals			\$ 3,330,264	\$ 303,684	\$ 483,818	\$ 411,014	\$ 403,789
	Sudbury Public Schools							
	Noyes Roof Replacement	R	B	\$ 1,096,245	Bonded			
	Noyes Boiler Replacement	R	B	\$ 432,000	Bonded			
	Noyes Window Replacement	NR	B,C	\$ 670,000	Bonded			
	Nixon-Addressable Fire Alarm Panel & Devices	NR	A	\$ 90,000	\$ 90,000	\$ 60,000		
	Noyes Switch Gear Replacement	NR	A	\$ 60,000				
	Curtis , Nixon, & Loring Parking Lot & Walk-way patching & repair	R	A, B	\$ 100,000		\$ 25,000	\$ 25,000	\$ 25,000
	Haynes Water Heater Replacement	R	A, C	\$ 15,000		\$ 15,000		
	Curtis Outside Door Replacement	R	A, B	\$ 10,000		\$ 10,000		
	Curtis, Nixon, Loring & Haynes Flooring Repair	R	A,B	\$ 40,000		\$ 40,000		
	Curtis Water Heater #2 replacement	R	A, C	\$ 15,000		\$ 15,000		
	Nixon Roof Replacement	R	B	\$ 524,546		\$ 524,546		
	Haynes, Nixon, & Noyes Heating System Control Upgrade	NR	C	\$ 60,000		\$ 60,000		
	Curtis Univent for Room 148 Replacement	R	D	\$ 12,000		\$ 12,000		
	Nixon Water Heater Replacement	R	A, C	\$ 15,000		\$ 15,000		
	Loring Water Heater Replacement	R	A, C	\$ 15,000		\$ 15,000		
	Haynes Roof Replacement	R	B	\$ 975,000		\$ 975,000		
	Loring Roof Repair	R	B	\$ 26,000		\$ 26,000		
	Curtis Roof Repair	R	B	\$ 21,000		\$ 21,000		
	Haynes Circulating Pump	NR	A	\$ 25,000		\$ 25,000		
	Haynes Heat Exchanger for Computer Lab	NR	A	\$ 12,000		\$ 12,000		
	Loring Boiler Control w/Johnson DDC & modulating boiler control	NR	C	\$ 100,000		\$ 100,000		
	Nixon Septic Repair	R	A, B	Unknown				X
	Noyes Septic System	R	A, B	Unknown				X
	5 School Phone System (Compatible w/ Town)	NR	D	Unknown				X
	Sudbury Public Schools Subtotals			\$ 4,313,791	\$ 90,000	\$ 808,546	\$ 1,077,000	\$ 125,000
	Sudbury Public Schools							
	Sudbury Public Schools Subtotals			\$ 4,313,791	\$ 90,000	\$ 808,546	\$ 1,077,000	\$ 125,000
	Sudbury Public Schools							
	Sudbury Public Schools Subtotals			\$ 4,313,791	\$ 90,000	\$ 808,546	\$ 1,077,000	\$ 125,000

**Town of Sudbury
Five-Year Capital Improvement Request Listing**

CIP No.	Project Description	Just. R/NR	Code	Total Cost	Appropriated FY12	FY13	FY14	FY15	FY16
Recreation Department									
	Women's Showers - Atkinson Pool	NR	B	\$	- Other funding				
	Install handicap operator push button activation for doors	NR	A	\$	23,000	\$	23,000		
	Insulate Gym Roof, replace teen center counter	NR	D	\$	20,000	\$	20,000		
	Replace plexy glass windows on old school area;	NR	B	\$	150,000	\$	150,000		
	install central air, including pool lobby	NR	B	\$	-				
	Resurface Featherland Tennis courts	NR	B	\$	200,000	\$	200,000		
	Resurface Feedley Tennis courts	NR	B	\$	300,000	\$	300,000		
	Pool rehabilitation project	NR	A,B	\$	38,700				
	replace roof top air handler for pool with heat recovery model; utilize renewable energy for	NR	B	\$	200,000	\$	38,700	\$	200,000
	DHW and pre-heat pool water	NR	D	\$	-				
	Building Expansion- Feasibility Study	NR	A,C	\$	25,000			\$	25,000
	Building Expansion	NR	A,C	\$	500,000				\$
	Recreation Department Subtotals			\$ 1,456,700	\$ -	\$ 393,000	\$ 338,700	\$ 225,000	\$ 500,000
Selectmen									
	1 Cannon IR 5065 B&W copier, scanner, fax machine	NR	A	\$	12,402	\$	12,402		
	Selectmen Subtotals			\$ 12,402	\$ -	\$ 12,402	\$ -	\$ -	\$ -
Streets & Roads									
	Sander Body for Unit #34	NR	B	\$	30,000	\$	30,000		
	Tagalong Trailer - 25 Ton	R	B	\$	25,000	\$	25,000		
	2006 Chevy Silverado Pick-Up	R	B	\$	36,000	\$	36,000		
	2001 Chevy Silverado 1 Ton	R	B	\$	46,000	\$	46,000		
	2006 Chevy Silverado Pick-Up	R	B	\$	36,500			\$	36,500
	2001 Chevy Silverado 1 Ton	R	B	\$	48,000			\$	48,000
	2005 Chevy Pick Up	R	B	\$	41,000				
	2002 Chevy 1 Ton P/U	R	B	\$	48,000			\$	41,000
	2002 Chevy Silverado - 1 Ton	R	B	\$	50,000			\$	48,000
	2003 Bobcat or Equivalent	R	B	\$	50,000				
	1985 Mack 10-Wheel Dump/Sander	R	B	\$	181,450	\$	36,290	\$	36,290
	1988 Bombardier Tractor	R	B	\$	140,000	\$	28,000	\$	28,000
	2001 Chevy 1 Ton	R	B	\$	52,500	\$	10,500	\$	10,500
	1988 Mack Sander 6-Wheel	R	B	\$	140,000	\$	28,000	\$	28,000
	1991 Mack Dump 6-Wheel	R	B	\$	138,500	\$	27,700	\$	27,700
	1999 John Deere Backhoe	R	B	\$	150,000	\$	30,000	\$	30,000
	1991 GMC Top Kick	R	B	\$	100,000	\$	20,000	\$	20,000
	2000 Volvo Loader	R	B	\$	142,500	\$	28,500	\$	28,500
	2000 Chevy 1 Ton Dump Truck	R	B	\$	45,000	\$	9,000	\$	9,000
	2005 Chevy Silverado 1 Ton	R	B	\$	37,500	\$	7,500	\$	7,500
	1984 Bombardier	R	B	\$	122,000	\$	24,400	\$	24,400
	2004 GM 2400 Utility Truck	R	B	\$	42,500	\$	8,500	\$	8,500
	1997 Bandit Chipper	R	B	\$	37,500	\$	7,500	\$	7,500

**Town of Sudbury
Five-Year Capital Improvement Request Listing**

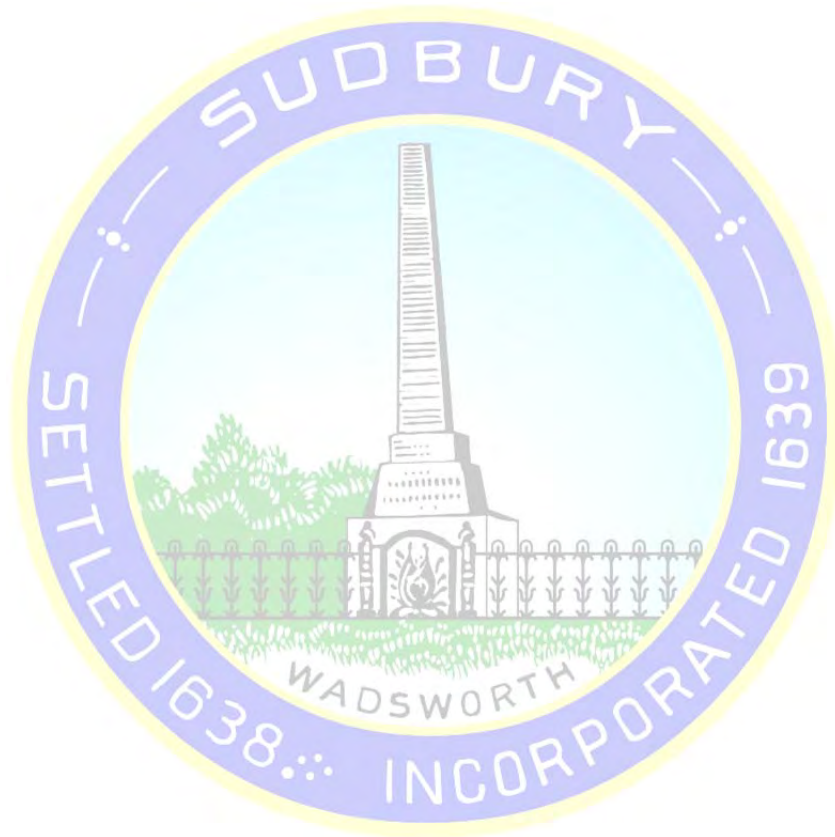
CIP No.	Project Description	R/NR	Just. Code	Total Cost	Appropriated FY12	FY13	FY14	FY15	FY16
12-10	DPW Office HVAC	NR	B	\$ 30,000			\$ 30,000		
Building Department Subtotals				\$ 2,433,000	\$ 82,003	\$ 922,114	\$ 534,149	\$ 495,647	\$ 583,302
Fire Department				\$ 215,000					
	Ambulance Replacement not from tax revenues	R	A	\$ -			\$ 215,000		
	Ladder truck replacement	R	A	\$ 850,000				\$ 850,000	
	Female dormitories St 2 and 3	NR	A	\$ 300,000		\$ 300,000			
	Goodman Hill radio site generator	NR	A	\$ 20,000		\$ 20,000			
	HQ Emergency Operations Center	NR	A	\$ 1,500,000		\$ 1,500,000			
	HQ Roof	NR	B	\$ 60,000		\$ 60,000			
	DOS Safety listed items	NR	A	\$ 25,000	\$ 10,000	\$ 15,000			
	Station 2 Traffic Light	NR	A	\$ 40,000		\$ 40,000			
	Engine 4 replacement	NR	A	\$ 450,000					\$ 450,000
	Car 2 replacement	NR	A	\$ 40,000		\$ 40,000			
	Car 3 replacement	NR	A	\$ 40,000					
Fire Department Subtotals				\$ 3,540,000	\$ 50,000	\$ 1,975,000	\$ 215,000	\$ 850,000	\$ 450,000
Information Systems									
1	Email Archiving	NR		\$ 16,500		\$ 16,500			
Information Systems Subtotals				\$ 16,500	\$ -	\$ 16,500	\$ -	\$ -	\$ -
Goodnow Library									
	Recarpeting Library	R	B	\$80,000 (?)		\$80,000 (?)			
	Painting Interior	R	B	\$30,000 (?)		\$30,000 (?)			
	Regrade Portion Exit Drive	NR		\$12,000		\$ 12,000			
Goodnow Library Subtotals				\$122,000	\$ -	\$122,000	\$ -	\$ -	\$ -
Parks & Grounds									
	Two Bay Storage Building	NR	D	\$80,000		\$80,000			
	6-Wheel Dump Truck (Unit PR-1)	R	B	\$46,000		\$46,000			
	3/4 Ton Pick-Up (Unit PR-3)	R	B	\$38,000			\$38,000		
	3/4 Ton Pick-Up (Unit PR-4)	R	B	\$38,000				\$39,000	
	6-Wheel Dump Truck (Unit PR-11)	R	B	\$46,000					\$46,000
	1 Ton Dump 4 x 4 with Plow (Unit PR-2)	R	B	\$43,500	\$8,700	\$8,700	\$8,700	\$8,700	\$8,700
	Gangmover (Unit PR-9)	R	B	\$37,500			\$7,500	\$7,500	\$7,500
	Landscape Tractor w/Bucket (Unit PR-6)	R	B	\$49,000	\$4,560	\$4,900	\$4,900	\$4,900	\$0
Parks & Grounds Subtotals				\$ 378,000	\$ 13,260	\$ 139,600	\$ 51,600	\$ 60,100	\$ 62,200
Planning & Community Development									
1	Route 20 Sewer Project-Design	NR	Code	\$1,000,000		\$ -	\$ -	\$ -	\$ -
2	Town Center Traffic Improvements	NR	A/D	\$1,000,000		\$ -	\$ -	\$ -	\$ -
3	Town-wide Walkways	R	A	\$200,000		\$ -	\$200,000	\$ -	\$200,000
4	Town Hall Design Study	NR	B	\$50,000		\$ 50,000	\$ -	\$ -	\$ -
Planning & Community Dev Subtotals				\$ 2,250,000	\$ -	\$ 50,000	\$ 200,000	\$ -	\$ 200,000
Police Department									
	Replace Dispatch Console	NR	A	\$99,112		\$ 99,112			
	Dispatch Position	NR		\$ -					
Police Department Subtotals				\$ 99,112	\$ -	\$ 99,112	\$ -	\$ -	\$ -

**Town of Sudbury
Five-Year Capital Improvement Request Listing**

CIP No.	Project Description	Just. R/NR	Code	Total Cost	Appropriated FY12	FY13	FY14	FY15	FY16
Town Clerk									
	New Vault Dept/Comm Records	NR	B	\$ 402,000	Other Funding				
	Historic Records Conservation	NR	B	\$ 117,000	Other Funding				
	Town Clerk Subtotals			\$ 519,000					
	GRAND TOTAL*			\$ 18,470,769	\$ 538,947	\$ 5,022,092	\$ 2,827,463	\$ 2,159,536	\$ 2,248,392

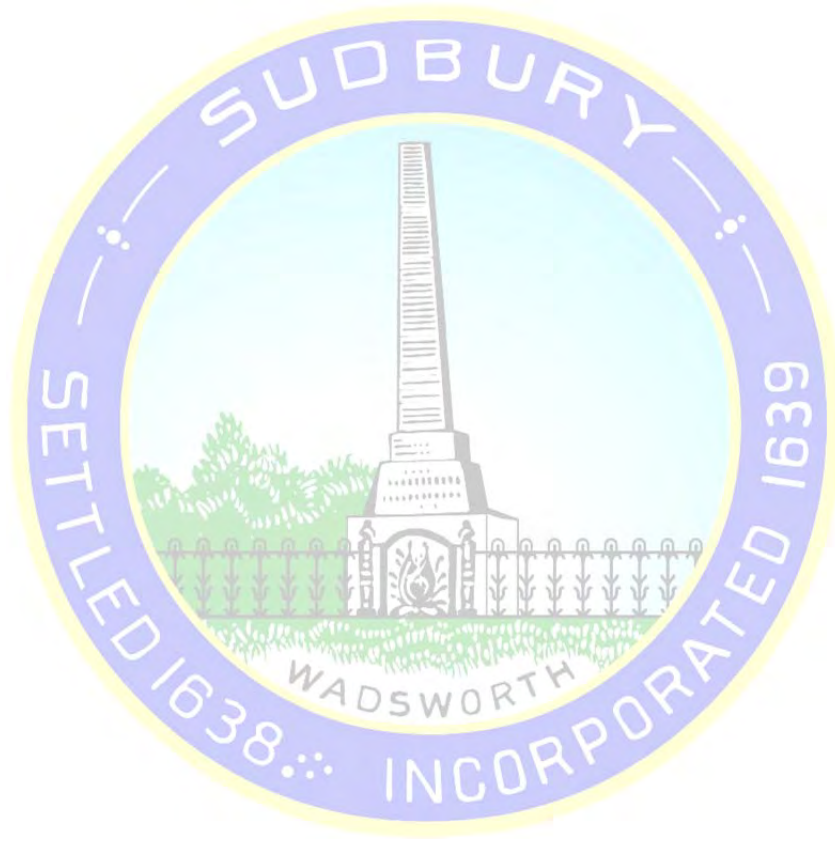
*Excludes Unknown or Other Funding Values

SECTION SIX: SUDBURY PUBLIC SCHOOLS



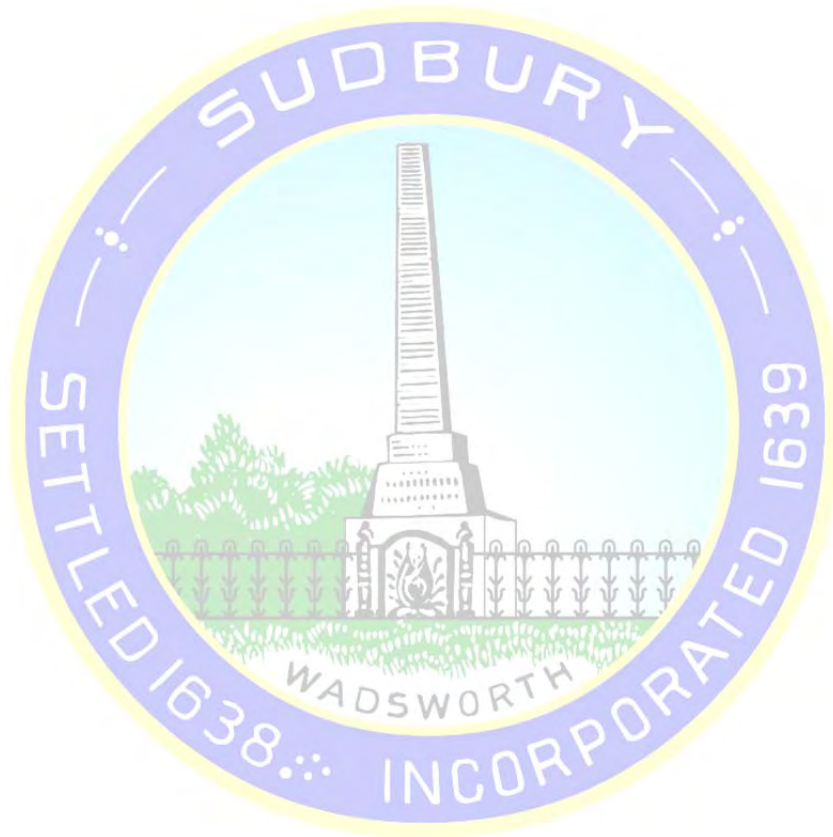
For more detailed information on the SPS FY13 budget, please visit
<http://www.sudbury.k12.ma.us>

SECTION SEVEN: LINCOLN- SUDBURY REGIONAL HIGH SCHOOL



For more detailed information on the LS FY13 budget, please visit
<http://www.lsrhs.net/community/schoolcom/>

SECTION EIGHT: OTHER REGIONAL SCHOOLS



MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

	FY11	FY12	FY13	FY13
	Actual	Appropriated	No Override	Level Staff
MINUTEMAN VOCATIONAL				
Operating Assessment	195,498	321,590	274,416	274,416
Total: Minuteman Vocational	195,498	321,590	274,416	274,416