

## **Fairbank Study Task Force**

Thursday, October 20, 2016, 7:30 pm

DPW Conference Room

275 Old Lancaster Road, Sudbury

### **Agenda**

1. Designate the person taking minutes
2. “Fill in Gaps” discussion – what information do we have, and what more do we need to move forward? Specific discussion of open issues and financial analysis done by the Fairbank Task Force prior to summer of 2016
3. Determine Task Force timeline and deliverables. **Assign tasks.**
  - a. Overall timeline—working backward from October 2017 Town Meeting
  - b. Survey – what do we want to know? Discussion of “Twenty Questions”. (Subcommittee)
  - c. “Field Trips” – what other facilities should we visit, and what specific information should we obtain? (Subcommittee)
  - d. Business plan (Subcommittee)
    - i. Operating Costs
    - ii. Operating Revenues (environment specific)
  - e. One Design – something we can both get behind and explain.
4. Approve September 27, 2016, Minutes
5. Propose future meeting schedules and agenda items.