

## Meeting Notes from Fairbank Community Center Task Force Committee

Date: December 7, 2015

Location: DPW, Conference Room

Committee Members in Attendance	Others in Attendance
Jack Ryan Dick Williamson Greg George Sarah Troiano Christine Hogan Jim Kelly Bob Haarde Len Simon Bryan Semple	Bob May, Council on Aging Paul Griffin, P&R Commission Mark Simmons, P&R Dept. Amber Comeau, P&R Dept. Kirsten Roopenian, Citizen

### **Stated Agenda for Meeting:**

- Deciding as a committee the nature and scope of our final recommendation/recommendations;
- Review and further evaluate newly shared and validated information on programmatic needs of Park & Recreation, including Aquatics;
- Evaluate more thoroughly how the 4 design options meet or don't meet the needs of the user groups; also revisit the working financial model with newly obtained financial information;
- Decide on one or two design options to pursue further and for which to obtain a more detailed, accurate professional financial analysis;
- Agree on plan for recommendations to the BOS, CIAC, and all other relevant town boards and committees.

### **Meeting Start:**

- Meeting convened at 7:30 pm

### **Discussion Items:**

#### **Reviewing and Sharing Programmatic Information:**

- Park and Rec Department representatives reviewed and validated programmatic and financial inputs
  - Overall participation and financial numbers shared for Teen Center, Sudbury Summer, Pre-School, P&R department
  - Stated that the reported Park and Rec inputs are reflected accurately and that Option 3 of plan meets programmatic needs
  - Requested the opportunity to have more detailed input on next phase of design in terms of AV needs, proximity of spaces used, etc.

- Briefly recapped and discussed Aquatics information and presentation
  - Consensus of John Barrett's report: pool operates just below breakeven, regularly turns away revenue opportunity due to capacity constraints
  - Programmatically, Aquatics believes demand justifies an additional pool – outdoor with bubble or indoor.

#### **Discussion on Committee Administration**

- Focus on posting meeting agendas going forward
- Continue with timely minutes posting
- Commitment to further Public Forums once recommendations are made
- Noted that there is one opening on the committee

#### **Discussion of Future Financing Options**

- Reflected on ideas of seeking both public and private financing for capital construction costs
- Discussed idea of forming subcommittee on financial exploration – Bob Haarde and Sarah Troiano interested; would need to recruit/open up to others, if established

#### **Discussion of Committee's Scope in Making Recommendation**

- Question posed: make a recommendation based on programmatic needs alone OR make recommendation balancing program needs with financial impact
- Range of opinions discussed including importance of affordability, idea of using brackets/ranges of parameters in the recommendation; also reviewed committee's stated mission
- Consensus is that we have to balance between programmatic needs and finances

#### **Vote on Recommendation:**

- Greg George and Bryan Semple made a joint motion, seconded by Dick Williamson:
- Motion: The starting point for moving forward on design is Option 3 with an estimated tax impact of approximately \$500 per average household to include capital and operating cost
- Voted: 7 in favor, 2 opposed

#### **Meeting Minutes:**

- Greg George made a motion to approve 10.28.15 Minutes, Bob Haarde seconded; passed unanimously

#### **Next Meeting:**

- December 21 at 7:30pm at DPW Meeting
- Going forward setting up Monday meetings every two weeks
- Agenda for next meeting:
  - Review 60,000 square foot plan (Option 3) in more detail
  - Discuss modifications and other options to be added, considered, etc.

- Discuss what other inputs and expertise may be needed and how to get it

**Motion to Adjourn** made by Christine Hogan at 10:40pm, seconded by Greg George and voted on unanimously.