

Meeting Notes from Fairbank Community Center Task Force Committee

Date: December 7, 2015

Location: DPW, Conference Room

| Committee Members in Attendance | Others in Attendance |
|---|---|
| Jack Ryan Dick Williamson Greg George Sarah Troiano Christine Hogan Jim Kelly Bob Haarde Len Simon Bryan Semple | Bob May, Council on Aging Paul Griffin, P&R Commission Mark Simmons, P&R Dept. Amber Comeau, P&R Dept. Kristen Roopenian, Citizen |

Stated Agenda for Meeting:

- Deciding as a committee the nature and scope of our final recommendation/recommendations;
- Review and further evaluate newly shared and validated information on programmatic needs of Park & Recreation, including Aquatics;
- Evaluate more thoroughly how the 4 design options meet or don't meet the needs of the user groups; also revisit the working financial model with newly obtained financial information;
- Decide on one or two design options to pursue further and for which to obtain a more detailed, accurate professional financial analysis;
- Agree on plan for recommendations to the BOS, CIAC, and all other relevant town boards and committees.

Meeting Start:

- Meeting convened at 7:30 pm

Discussion Items:

Reviewing and Sharing Programmatic Information:

- Park and Rec Department representatives reviewed and validated programmatic and financial inputs
 - Overall participation and financial numbers shared for Teen Center, Sudbury Summer, Pre-School, P&R department
 - Stated that the reported Park and Rec inputs are reflected accurately and that Option 3 of plan meets programmatic needs
 - Requested the opportunity to have more detailed input on next phase of design in terms of AV needs, proximity of spaces used, etc.

- Briefly recapped and discussed Aquatics information and presentation
 - Consensus of John Barrett's report: pool operates just below breakeven, regularly turns away revenue opportunity due to capacity constraints
 - Programmatically, Aquatics believes demand justifies an additional pool – outdoor with bubble or indoor.

Discussion on Committee Administration

- Focus on posting meeting agendas going forward
- Continue with timely minutes posting
- Commitment to further Public Forums once recommendations are made
- Noted that there is one opening on the committee

Discussion of Future Financing Options

- Reflected on ideas of seeking both public and private financing for capital construction costs
- Discussed idea of forming subcommittee on financial exploration – Bob Haarde and Sarah Troiano interested; would need to recruit/open up to others, if established

Discussion of Committee's Scope in Making Recommendation

- Question posed: make a recommendation based on programmatic needs alone OR make recommendation balancing program needs with financial impact
- Range of opinions discussed including importance of affordability, idea of using brackets/ranges of parameters in the recommendation; also reviewed committee's stated mission
- Consensus is that we have to balance between programmatic needs and finances

Vote on Recommendation:

- Greg George and Bryan Semple made a joint motion, seconded by Dick Williamson:
- Motion: The starting point for moving forward on design is Option 3 with an estimated tax impact of approximately \$500 per average household to include capital and operating cost
- Voted: 7 in favor, 2 opposed

Meeting Minutes:

- Greg George made a motion to approve 10.28.15 Minutes, Bob Haarde seconded; passed unanimously

Next Meeting:

- December 21 at 7:30pm at DPW Meeting
- Going forward setting up Monday meetings every two weeks
- Agenda for next meeting:
 - Review 60,000 square foot plan (Option 3) in more detail
 - Discuss modifications and other options to be added, considered, etc.

- Discuss what other inputs and expertise may be needed and how to get it

Motion to Adjourn made by Christine Hogan at 10:40pm, seconded by Greg George and voted on unanimously.