

## Meeting Notes from Fairbank Task Force

Date: **November 29, 2012**

Location: Fairbank Senior Center

<b>Task Force Members in Attendance</b>	<b>Others in Attendance</b>
Bob Armour (SPS School Committee) Bob Haarde (Sudbury Board of Selectmen) Jim Kelly (Sudbury Facilities Director) Jack Ryan (Sudbury Council on Aging) Bob Stein (Sudbury Finance Committee) Dick Williamson (Sudbury Park and Rec Commission)	None

### Agenda / Discussion Items

- Greetings and Discussion on Task Force Objectives and Community Center needs/ideas.
- Generally agreed a community center as an open, integrated facility was preferred.
- Recognized that SPS administration would eventually move to Flynn or other town offices, but others could readily consume space currently occupied by SPS.
- Walked around existing Fairbank facility to get familiar with it. Noted the kitchen and other legacy “classrooms” of the original school building that have the “flat” roof needing replacement. Noted major structural elements (walls, girders, etc.) appear in good shape, but that in addition to the roof, outer walls of the building (Plexiglas) and HVAC likely need attention. Also noted that other parts of the facility (pool, gym, and senior center) are in good shape. But that the entire facility is disjointed and lacks flow. Discussed possibilities to improve flow / open up space in the existing facility.
- Discussed options for Fairbank roof including existing roof repair proposal, A-frame structure on top with possible second floor, etc. Also noted the realities of public bidding, regulations, etc. adding overhead costs to any such project relative to commercial terms.
- Agreed items below and also discussed need to report back to the board of selectman by January 31, 2013 as required by our charter.

### Decisions / Follow-up Items

- Agreed Bob Haarde as Chair, Jack Ryan as Vice Chair, and Bob Armour as Secretary
- Agreed to seek architectural and/or structural engineering advisor(s)
- Agreed that each key tenant would bring a facilities needs summary to next meeting (Dick – Park & Rec; Jack – Senior Center, Bob A. – SPS, Others – general needs)
- Follow-up on possible “Field Trips” to include the Fairbank roof, Concord Community facilities and others. (**Note:** several members of the task force did go on the Fairbank roof the following weekend recognizing issues such as pooling of water, no real pitch, many skylights (mostly unused and covered) creating many seams in the roof covering.
- Next meeting at DPW (Department of Public Works) on December 11, 2012