

Meeting Notes from *Fairbank Study Committee*

Date: **October 15, 2013**

Location: Senior Center Conference Room

Task Force Members in Attendance	Others in Attendance
Bob Haarde (Sudbury Board of Selectmen) Jack Ryan (Chair of Task Force, Sudbury Council on Aging, PBC Subgroup Member) Bob Armour (SPS School Committee) Jim Kelly (Sudbury Facilities Director, PBC Subgroup Member) Dick Williamson (Park & Recreation, PBC Subgroup Member) Sarah Troiano (at large, PBC Subgroup member) Rick Johnson (at large)	Tom Scarlatta, bh+a Deb Galloway, Council on Aging Dave Levington (resident) Judy Deutsch (resident)

Agenda / Discussion Items

- Tom Scarlatta provided an update and overview of the Feasibility Study/Master Plan process to date:
 - Programmatic assessment – has conducted meetings with primary stakeholders to assess current and desired programmatic elements
 - Building Assessment – teams of engineers and architects have been assessing the building
 - End result will be 3-4 conceptual designs
- Tom summarized broad financial goals for a renovated or new Center:
 - Goal is for the facility to be as financially self sustaining as possible from an operational/maintenance perspective
 - The capital expenditure required to upgrade or rebuild a Community Center would be ideally financed via a combination of public and private funds
- Tom asked each meeting attendee to share his/her specific input and priorities for a new or renovated Community Center
 - A wide range of opinions were shared by all attendees; these will be reflected in the final reports from bh+a.
- Reiterated the role of the FB Task Force in the process going forward; priority on ensuring an open, transparent and participatory process, as well as in leading the marketing/promotion of forums for citizen participation. Some new ideas were discussed briefly:
 - Idea of posting the schedule for all Feasibility Study related PBC meetings on the PBC website, emphasizing that all are welcome to attend
 - Creating a Fairbank Task Force section on the Town's website as a centralized collection point of data related to the study and the task force

Decisions / Follow-up Items

- Tom Scarlata will reach out to Task Force with proposed dates for an early November public meeting; he will do this after he has completed all of the initial meetings with the primary stakeholders.
- Tom will also reach to Sarah Troiano with proposed dates for an early November information gathering session with members of the Sudbury Family Network.