

TOWN OF SUDBURY
INVITATION FOR BIDS
GOODNOW LIBRARY LOCAL HISTORY ROOM RENOVATION

I. Invitation:

The Town of Sudbury ("Owner"), by its Town Manager acting through the Combined Facilities Director is seeking bids from qualified and responsive contractors licensed to do business in Massachusetts and experienced in the renovation of historic public buildings to perform services in connection with the existing Goodnow Library located at 21 Concord Road, Sudbury, MA.

The purpose of this Invitation to submit bids is to obtain pricing for modifications and enhancements to millwork in the Local History Room in the Goodnow Library. The work includes selective dismantling and removal of existing wood shelving units and furnishing and installing new millwork cabinets and wall paneling in an area of the Local History Room. The existing shelving was fabricated and installed in a building renovation in approximately 1998; and is not historical shelving. It is intended for new millwork to match the 1998 shelving. The wall paneling is intended to match the configuration of older, historical paneling in the opposite end of the room, while the finish will match the 1998 shelving and the new cabinets under this Proposal.

The new millwork cabinets are to partially enclose metal flat files and lateral files which are owner furnished and on-site for reference.

The scope of work set forth in the Invitation for Bid is expected to commence upon signing a contract presented by the Town based upon the qualifications of the proposer and an acceptable fee targeted for \$50,000.00 or less.

All bids for this project are subject to applicable public bidding laws of Massachusetts, including, but not limited to G.L. c.149, §§44A-44H, as amended.

Each Bid must be accompanied by a bid security consisting of a BID BOND, CASH, or, CERTIFIED CHECK issued by a responsible bank or trust company in the amount of 5% of the bid price.

The bidder, to whom the award is made, shall procure a Labor and Materials Payment Bond in the amount of 50% of the Contract Price from a surety company authorized to do business in the Commonwealth of Massachusetts and satisfactory to the Town as required for the payment of all obligations arising therefrom.

Attention is directed to the minimum wage rates to be paid as determined by the Massachusetts Department of Labor Standards and the weekly payroll record submittal requirements under the provisions of Massachusetts General Laws, Chapter 149, Section 26 through 27D inclusive

Copies of the Invitation for Bids will be available beginning Thursday, August 21, 2025 by email Invitation to the Office of the Combined Facilities Director at Facilities@sudbury.ma.us or by calling 978-440-5466

The Goodnow Library Local Historic room, located at 21 Concord Rd., Sudbury, MA 01776 may be visited by the general public during normal business hours.

Questions regarding this Invitation for Bids must be received by the Combined Facility Director via email at Facilities@sudbury.ma.us on or before Wednesday, September 3, 2025.

Bids addressed to the Town of Sudbury Combined Facilities Director will be received at the Office of the Combined Facilities Director, 275 Old Lancaster Rd., Sudbury, MA 01776, until 12:00 PM, Friday, September 5, 2025, addressed to the Combined Facilities Director, DPW Building, 275 Old Lancaster Rd., Sudbury, MA 01776, at which time all proposals will be publicly opened. No electronic submissions will be accepted.

The Town reserves the right to reject any and all proposals, to waive informalities and to award in the best interest of the Town. All questions regarding this RFQ should be directed to the Office of the Combined Facilities Director at Facilities@sudbury.ma.us.

Town of Sudbury

By: Sandra R. Duran, Combined Facility Director, Town of Sudbury