

Meeting Notes from Fairbank Community Center Task Force Committee

Date: August 18, 2016

Location: DPW Building

Committee Members in Attendance

Jack Ryan
Jim Kelly
Kayla McNamara
John Beeler
Pat Brown
Michael Ensley
Lisa Kouchakdjian
James Marotta
Sam Merra

Not Present:
Deb Galloway
Bryan Semple

Meeting Start & Minutes:

- Meeting convened at 6:00 p.m.

Agenda Related Discussion Items:

The Mission Statement and goals of the Task Force were discussed:

- Need to appoint another member from the School Committee
- It was noted that the Director of the Council on Aging member should be identified as the Director of the Senior Center
- Timeline for presenting the final report will be the October 17, 2016 Town Meeting
- A motion was made by Jack Ryan to nominate Pat Brown as Chairman. The Motion was seconded by Jim Marotta. Vote was unanimous.
- Responsibility for taking the Minutes of the Meeting will rotate each week. Jim Kelly will record minutes for tonight's meeting.

Round table discussion on specific areas to be addressed by the Task Force Committee included:

- Design or Design/Construction funding
- Cost of plan – need to know market and firm scope of plan
- BH&A narrative and more information regarding cash flow analysis
- Fundraising responsibility
- Additional space may be needed for Park & Rec in Option 3, 60,000 SF

Action items:

- A copy of the BK report will be sent to all members and to the Finance Committee.
- Find two similar projects for comparison.
- Kayla, Deb, and Jim Kelly to outline Plan 3, 60,000 SF to address Park & Rec needs.
- Request plan from BH&A for a 2 story, 60,000 SF facility plus to include add ons.

Next Meeting is scheduled for September 8, 2016 at 6:00 P.M. in the Pines Room at the Fairbank Center.

Meeting adjourned at 8:21 p.m.