

Sudbury Energy & Sustainability Committee

2025 Strategy Retreat — Participant Agenda

Original agenda publishing date - 10/17/2025

Revised agenda publishing date to include virtual meeting option- 10/20/2025

Date: October 21, 2025

Time: 5:30 – 9:00PM

Hybrid Meeting

In-Person Location:

Dept. of Public Works Conference Room 275 Old
Lancaster Road, Sudbury, MA 01776

Join URL: <https://zoom.us/j/89608841471>

Dial-in: 978-639-3366 or 470-250-9358

Meeting ID: 896 0884 1471

Facilitators:

Rami Alwan and Olga Faktorovich Allen

Purpose

****Dinner Provided****

To strengthen our shared understanding of the Committee’s purpose and goals, align on prioritization criteria, identify subcommittees, and generate actionable initiative ideas through 2026.

Agenda Overview

Time	Session	Purpose & Activities
5:30 – 5:45 PM	Context Setting & Agenda	Welcome, framing, and objectives for the evening
5:45 – 6:15 PM	Articulation of Purpose and Mission	Revisit founding intent, Town role, and long-term impact vision
6:15 – 6:45 PM	Articulation of Goals	Define 3–5 key goals for 2025–2026 aligned with the Climate Action Plan
6:45 – 7:15 PM	Dinner & Conversation	Informal dialogue and reflection on goals

7:15 – 7:45 PM	Defining Criteria for Prioritization of Initiatives	Establish shared criteria for allocation of time, funding, and attention
7:45 – 8:15 PM	Stakeholder Mapping & Engagement Approach	Identify key partners and stakeholders essential to advancing initiatives
8:15 – 8:30 PM	Subcommittee Identification & Assignments	Discuss structure and membership of subcommittees to carry work forward
8:30 – 9:00 PM	Initiative Idea Generation & Wrap-Up	Brainstorm ideas aligned with goals and criteria; confirm next steps and responsibilities

Expected Outcomes

- Clear articulation of Committee purpose and goals
- Shared prioritization criteria for initiatives and funding
- Stakeholder map and engagement framework
- Defined subcommittees and leadership roles
- Initial list of potential 2025 initiatives

Before You Arrive

- Reflect on what you see as the Committee's most important role in advancing sustainability in Sudbury.
- Review the Town's Climate Action Plan, relevant policy documents, and or key achievements.
- Bring one or two initiative ideas or stakeholder partnerships you believe should be considered over the next 18 months.