

**Sudbury, MA, Energy and Sustainability Committee  
Meeting Minutes March 25, 2014**

**OPENING:**

The March 25rd, 2014 meeting of Sudbury's *Energy and Sustainability Committee* was opened by Chairman Bill Braun at 7:35pm in the DPW conference room.

**ATTENDANCE:**

<b>Committee Members</b>	<b>Attending</b>
Rami Alwan	X
William Braun – Chairman, Energy and Sustainability Committee	X
Jim Cummings	X
Edward Lewis	X
Joe Martino	X
Robert Morrison	
Kurt Reiss	
Mark Sevier	X
<b>Facilities Director, Town of Sudbury</b>	
James Kelly	X
<b>Guests</b>	

**AGENDA:**

1. ESCO Update & Plans
2. GC Grant – Project candidates, status & plans
3. Approval of meeting minutes
4. Other business?

**Sudbury, MA, Energy and Sustainability Committee  
Meeting Minutes March 25, 2014**

**1 ESCO Update & Plans**

The proposed Energy Services Agreement was reviewed with the Capital Improvement Committee on March 12<sup>th</sup> and the FinCom on March 17<sup>th</sup>.

The Capital Improvement Committee agreed to support the Energy Services Agreement and the projects it would cover.

The FinCom, after evaluation and discussion at two previous meetings, voted unanimously to support the Energy Services Agreement at town meeting.

**ACTIONS:**

The Energy Committee is scheduled to review with the SPS School Committee March 26<sup>th</sup> to confirm their support of the Energy Services Agreement at town meeting.

**2 Green Communities Grant – Project candidates, status & plans**

Significant discussion revolved around potential candidates for inclusion into the April Green Communities Grant application.

The current project candidates include:

- 1) LED parking lot and outdoor building lights for LSRHS
- 2) LED Streetlights town wide for Sudbury
- 3) Goodnow Library retro-commissioning
- 4) Replacement of Fairbank Community Center roof top unit with energy recovery unit

Required for the grant application is a narrative describing each project including its implementation plan along with details of the project cost, applicable utility rebates and modeled energy savings.

**ACTIONS:**

- 1) Ed to draft narrative and excel grant table for these projects and distribute to committee for review.
- 2) Ed to send Jim C background data on the LSRHS LED project.
- 3) Jim K. to distribute project information on the Fairbank RTU when available

**Sudbury, MA, Energy and Sustainability Committee  
Meeting Minutes March 25, 2014**

**3 Approval of meeting minutes**

Minutes from the December 10, 2013, January 7th and February 18<sup>th</sup> 2014 meetings were unanimously approved.

**4 Other business?**

Tabled to future meeting – discussion on scheduling of the standing energy committee meetings. The third Tuesday of each month was implemented early in the energy committee tenure – we need to check-step that to see if it, or another date, is most convenient for current committee members.

**Scheduled Energy Committee Meetings:** (DPW Building conference room - 7:30 p.m.)

- April 15<sup>th</sup>, 2014
- May 20<sup>th</sup>, 2014
- June 17<sup>th</sup>, 2014

**Adjournment:** The Energy Committee meeting was adjourned at 10:02pm.

Minutes submitted by: Edward Lewis, March 30, 2014