

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes March 20th, 2012**

OPENING:

The March 20th, 2012 meeting of Sudbury's *Energy and Sustainability Green Ribbon Committee* was opened by Bill Braun at 7:35pm in the DPW Building conference room.

ATTENDANCE:

Committee Members	Attending
Rami Alwan	
William Braun – Chairman, Energy and Sustainability Green Ribbon Committee	X
Jennifer Dudgeon	
Edward Lewis	X
Joe Martino	X
Michael Melnick, Co-Chairman - Sudbury PBC	X
Robert Morrison	X
Kurt Reiss	X
Mark Sevier	X
Building Inspector, Town of Sudbury	
James Kelly	X
Guests	

AGENDA:

1. GC Grant App Update
2. Solarize Sudbury Update
3. MEI Update
4. ESCO Initiative
5. Landfill PPA
6. Approval of meeting minutes
7. Other business?

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes March 20th, 2012**

1. Green Community Grant Application update:

An online application for the next round of Green Community Grants is being developed for the heat recovery / make up air unit for the Fairbank Community Center pool building.

The committee agrees the existing unit has exceeded its useful life and is not operating correctly for its intended functions - make up air, humidity control of pool area and heat recovery from the exhaust air. The committee also agrees this is very significant energy waster and it is a top priority to replace.

There was spirited discussion regarding potential utility rebate applicability to this project, along with significant discussion of optimal air distribution methodology.

ACTIONS:

- Jim to review reheat furnace specifications with engineering design firm to confirm optimum energy efficiency unit is specified
- Bob to investigate potential NGRID rebate availability
- Jim to confirm potential NSTAR rebate availability for VFD's in the unit
- Bill to draft application for GC grant

2. Solarize Sudbury update:

After confirming significant interest among Wayland and Lincoln it was decided to go forward with a regional application for the Solarize Mass program. Rami Alwan volunteered to be Sudbury's coach for this effort and an enormous amount of collaborative work was done in a very short time to get the application drafted, town officials briefed and letters of consent drafted.

Work is underway to finalize and it is anticipated that a completed Sudbury, Wayland, and Lincoln application will be submitted for consideration.

3. MEI update:

The committee continues to work on confirming the data sets in MassEnergyInsight are accurate.

Kurt has done significant work reviewing the applicable data sets for accuracy and completion. He is currently investigating several data and account anomalies and is running regression analysis against known data sets to determine origin and correct.

ACTION:

Kurt will bring his laptop and lead a group review / data analysis of MEI during the next meeting.

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes March 20th, 2012**

4. ESCO Initiative:

Significant progress has been made on the ESCO Initiative.

- The town has reviewed & revised the Ameresco IGA agreement, and has signed the revised agreement authorizing Ameresco to proceed with the preliminary audits.

5. Landfill PPA:

Several actions are underway for the Landfill PPA.

- A letter of intent for Ameresco to participate in the Landfill PPA is in process.
- Legal counsel experienced in PPA negotiations is being investigated.
- Owner's agents for municipalities entering into PPA agreements are being considered and investigated.
- DEP requirements for a landfill based solar system are being reviewed.

6. Approval of meeting minutes:

Minutes from the February 21st meeting were unanimously approved.

7. Other business:

Green Repair initiatives for the Nixon school are being investigated.

Scheduled Energy Committee Meetings: (DPW Building Conference room - 7:30 p.m.)

- April 24th, 2012 (NOTE - rescheduled date due to April school vacation)
- May 15th, 2012
- June 19th, 2012
- July 17th, 2012

Adjournment: The meeting was adjourned at approximately 9:15pm.

Minutes submitted by: Edward Lewis, March 24, 2012