

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes January 17th, 2012**

OPENING:

The January 17th, 2012 meeting of Sudbury's *Energy and Sustainability Green Ribbon Committee* was opened by Bill Braun at 7:33 p.m. in the DPW Building conference room.

ATTENDANCE:

Committee Members	Attending
Rami Alwan	
William Braun – Chairman, Energy and Sustainability Green Ribbon Committee	X
Jennifer Dudgeon	
Edward Lewis	X
Robert Morrison	X
Mark Sevier	X
Michael Melnick, Co-Chairman, Sudbury Permanent Building Committee	X
Building Inspector, Town of Sudbury	
James Kelly	X
Guests	
Kurt Reiss - Committee Applicant	X
Joe Martino - Committee Applicant	X

AGENDA:

1. MAPC ESCO Initiative
2. Green Community Update / Reporting
3. Landfill PPA
4. Approval of meeting minutes
5. Other business?

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1. MAPC ESCO Initiative

MAPC has launched a regional ESCO initiative to allow access for towns that might not be large enough to qualify for a performance contracting arrangement on their own.

Jim, Bill and Bob attended a meeting hosted by MAPC on January 11th, to get additional details. Overall response was very positive and they could envision some significant benefits for Sudbury by participating in the program.

MAPC has selected Ameresco, a local ESCO, to provide performance contracting services to the towns which had previously expressed interest in such an arrangement.

The preliminary step to evaluate strong potential targets for performance contract(s) involves an “Investment Grade Audit” (IGA) being performed on the town’s municipal buildings to determine potential energy, maintenance and operational savings on a building by building basis.

These costs of these audits are provided for within the performance contract if the towns choose to enter into a performance contract. If the town does not go forward with a performance contract they pay for the audits cost and the town receives a detailed comprehensive energy audit of all their municipal buildings. Note to committee – remember to discuss Street Lights.

ACTIONS:

Bob to contact Ameresco to set up a meeting with the Energy Committee to better understand the program, process and flow. DATE – TBD but ASAP – January 31st was suggested.

Bill to contact MAPC to request an example of an Investment Grade Audit (for distribution to the committee) and to ask if this program could also encompass Sudbury’s plans for a PPA for the landfill.

2. Green Community Grant Update and Project Completion Report

Jim and Bill assembled the GC final project report and submitted it to the DOER on time. Jim provided additional information requested and the updated report has been submitted for final approval which would trigger Sudbury receiving the last of the Green Community grant funds and would complete Sudbury’s participation in the first round of the GC program.

The state Green Community standards have changed and Sudbury has received an updated Vehicle Policy.

ACTION:

Bill / Jim to review the updated vehicle policy to determine what changes would need to be made to Sudbury’s policy. The next step would be to review those changes with Town and School officials and request adoption.

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3. Landfill PPA

Bill is investigating to see if this project could be included under the MAPC performance contracting initiative. The committee believes it would be very beneficial if it could be.

4. Approval of meeting minutes

Minutes from the December 20th meeting were unanimously approved.

5. Other business?

MEI status & re-categorization:

The committee continues to work on confirming the data sets in MassEnergyInsight are accurate. Several issues have been addressed and corrected, including addition of the LSRHS and streetlight utility accounts. Additional known issues include some data anomalies in FCC gas consumption and SPS schools.

Kurt has volunteered to review the applicable data sets for accuracy and completion.

ACTIONS:

Bill to review MEI operation with Kurt.

Ed to send Kurt the MEI data set concern / issues list.

Membership:

The committee has recommended the Selectmen appoint both current candidates, Kurt Reiss and Joe Martino, to full voting members to fully staff the committee.

ACTIONS:

Bill to check status of the Selectmen's appointment decisions.

If they are appointed Bill/Jim will get the town website updated and get them included on the Energy Committee mailing lists. Joe and Kurt will need to complete and submit the required town paperwork.

Annual Report

Bill is drafting the 2011 Energy Committee Annual Report for submittal to the town.

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Scheduled Energy Committee Meetings: (DPW Building Conference room - 7:30 p.m.)

- Ameresco Performance Contracting informational meeting -TDB
- February 21st, 2012 (may be rescheduled)
- March 20th, 2012
- April 17th, 2012 (reschedule due to April vacation?)
- May 15th, 2012

Adjournment: The meeting was adjourned at approximately 8:47pm.

Minutes submitted by: Edward Lewis, January 21, 2012