

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes April 24th, 2012**

OPENING:

The April 24th, 2012 meeting of Sudbury’s *Energy and Sustainability Green Ribbon Committee* was opened by Bill Braun at 7:37pm in the DPW Building conference room.

ATTENDANCE:

Committee Members	Attending
Rami Alwan	X
William Braun – Chairman, Energy and Sustainability Green Ribbon Committee	X
Jennifer Dudgeon	X
Edward Lewis	X
Joe Martino	X
Michael Melnick, Co-Chairman - Sudbury PBC	X
Robert Morrison	X
Kurt Reiss	X
Mark Sevier	X
Building Inspector, Town of Sudbury	
James Kelly	X
Guests	
Dean Holden – Energy Committee - <i>Emeritus</i>	X
Tree Raine – Sudbury Resident	X

AGENDA:

1. MEI Data Update
2. Fairbank HVAC Update
3. Solarize MA Update – Status, Plans, Issues, Reporting
4. Ameresco Meeting Review
 - a. ESCO Initiative, IGA
 - b. Solar PPA
5. Approval of meeting minutes
6. Other business?

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1. MEI Data Update

Kurt lead a group review / data analysis of MassEnergyInsight during the meeting.

The Committee thanks Kurt for the very significant work he has done understanding and analyzing the applicable data sets in MEI. He has found some account anomalies and has run regression analysis against known data sets to confirm the accuracy of reported data.

Overall, MEI is considered a powerful tool for the tracking of Sudbury's municipal energy usage; however, significant work remains to be done to ensure the accuracy of the reporting.

ACTIONS:

Kurt to send the spreadsheet detailing accounts in MEI vs. accounts listed by NSTAR and NGRID to the committee.

Jim to follow-up with the appropriate utility for assistance with mapping of utility meters to applicable cost centers and physical locations.

2. Fairbank HVAC Update

An application for a Green Community Grant to help replace the malfunctioning air handling unit at the Fairbank Community Center pool was submitted to the MA DOER. This unit has exceeded its functional life and is believed to be the largest single energy waster in town.

The Committee thanks Bill and Jim for their efforts to compile and submit this grant request. It is believed that 22 Green Communities have submitted requests for this round of grants.

3. Solarize MA Update – Status, Plans, Issues, Reporting

The Sudbury, Wayland, and Lincoln regional application for Solarize MA was accepted, approved and received positive feedback for the very professional presentation.

The Committee thanks Rami and the Lincoln and Wayland coaches for their tireless efforts to get this application assembled, submitted and approved in record time.

Many tasks are already underway with the Solarize MA effort in our area. The coaches, town representatives and technical consultants will be reviewing bids from PV suppliers in the near future. Many marketing activities are ramping up, expect to see a new website launched, Crier and Patch articles along with the Solarize team spreading the word about this program to allow home owners to receive volume pricing on individual photovoltaic installations.

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4. Ameresco Meeting Review

a. ESCO Initiative, IGA

The town and schools have signed agreements with Ameresco authorizing them to proceed with the preliminary energy audits.

Ameresco has assigned a lead project engineer who has started collecting the background data to manage the preliminary audit process. This is expected to be about a 60 day process after which Sudbury will review the preliminary audit findings to determine which facilities are high gain candidates for an Investment Grade Audit. The goal of the IGA is to define and determine specific projects for town review.

b. Solar PPA

Work is underway by Ameresco on the landfill PPA project. A draft of the PPA contract is expected within 60 days.

4. Approval of meeting minutes:

Minutes from the March 20th meeting were unanimously approved.

5. Other business:

Rami discussed a proposal from a MA legislator to guarantee a floor price for PV solar SREC's. The preliminary proposal would establish a \$300 / SREC floor price. If this is enacted it could yield positive financial effects on the Landfill PPA agreement and the Solarize MA efforts.

Tree Raine was a guest at our meeting and has interest in becoming an associate member of the committee. Tree is a Sudbury resident, has excellent background and credentials in the energy arena and the group consensus was that she would be a welcome addition to the committee.

Scheduled Energy Committee Meetings: (DPW Building Conference room - 7:30 p.m.)

- May 15th, 2012
- May 22nd or 24th were proposed as potential dates for a Solarize MA focused meeting
- June 19th, 2012
- July 17th, 2012
- August 21st, 2012

Adjournment: The meeting was adjourned at approximately 9:12pm.

Minutes submitted by: Edward Lewis, April 25, 2012