

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes October 19, 2010**

OPENING:

The October 19, 2010 meeting of Sudbury’s *Energy and Sustainability Green Ribbon Committee* was opened by Chairman Bill Braun at 7:35p.m. at the Town of Sudbury DPW Building Conference Room.

ATTENDANCE:

Committee Members	Attending
Rami Alwan	
Jeffrey S. Beeler, Vice Chairman, Sudbury School Committee	
William G. Braun – Chairman, Energy and Sustainability Green Ribbon Committee	X
Dean Holden	X
Edward Lewis	X
Robert Morrison	X
Mark Sevier	
Michael E. Melnick, Co-Chairman, Sudbury Permanent Building Committee	X
Building Inspector, Town of Sudbury	
James Kelly	X
Guests	
Tom Witkin – interested Sudbury citizen	X
Fran Boucher - interested Sudbury citizen	X

Agenda:

1. Review and approval of meeting minutes
2. Green Community Event Report
3. Idling policy
4. Noyes solar update
5. EECBG update
6. Landfill solar update
7. Noyes MSBA SoI Update
8. Green Community Status & Plans
 - a. Status of funds
 - b. Action plan elements
9. Capital budget requests
10. Concord/Wayland joint meeting
11. Other Business?

1. Review and approval of meeting minutes

Minutes from the September 21st meeting were unanimously approved.

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2. Green Community Event Report

Mass DOER and state officials officially recognized Sudbury's Green Community status at a ceremony / Energy Fair on Saturday, October 16th at Acton/Boxboro high school. Selectman Larry O'Brien accepted the Green Communities plaque, signs and a ceremonial grant check for the town. Jim Kelly and Ed Lewis attended from the Energy Committee.



3. Idling policy

Tom Witkin, (Sudbury resident) requested a follow-up discussion on an anti-idling policy in Sudbury. Tom noted there is a Mass state law against excessive idling and that excessive idling wastes energy, generates green house gasses and in the case of municipal vehicles wastes town money (Sudbury does have an anti-idling policy for town vehicles.)

Tom is in the process of drafting an anti-idling education / action plan.

ACTION: Energy Committee to review draft of anti-idling education / action plan.

4. Noyes solar update

The Noyes PV solar panels have been installed, and completion of the electrical hook-up is imminent. Chairman Braun thanked the Energy Committee and the Sudbury Permanent Building Committee for their hard work on this groundbreaking project.

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Noyes School solar PV panels – October 2010



5. EECBG update

The Fairbank solar project is progressing thru the appropriate town project cycle. Bid packages were issued / posted on September 15th, and a project pre-bid meeting was held on September 22nd. Several bids were received by the October 1st deadline and are in the evaluation process. As the bids were being evaluated some additional high gain energy conservation measures have emerged and are being evaluated.

6. Landfill solar update

Bill Braun is working with Selectman Drobinski and state DEP officials to help understand the state permitting requirements / process for a potential solar installation on our capped landfill.

7. Noyes MSBA SoI Update

This is in review at the *Massachusetts School Building Authority* along with projects submitted by other towns and cities.

Significant committee discussion revolved around possible utility (National Grid and NSTAR) rebates for energy conservation measures. Potential projects include; roof insulation, window replacement, boiler upgrade/replacement and improved controls.

ACTION: Jim / Mike to follow-up with utilities to request a discussion / audit to determine potential rebates.

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8. Green Community Status & Plans

- a. Status of funds – funds are expected soon
- b. Action plan – next steps
 - i. After the approved grant contract and initial funds are received by Sudbury projects will get underway. The School lighting upgrades are anticipated to be the first projects. These are expected to be handled by NSTAR under Sudbury school and town supervision. It should be noted that NSTAR energy efficiency rebates are being applied to these and will pay approximately half the cost of the upgrades – basically doubling the grant money applied.

ACTION: Bill / Jeff / Jim to coordinate these projects thru NSTAR and our schools.

9. Capital budget requests – tabled

10. Concord/Wayland joint meeting – tabled

11. Other Business:

- Meeting schedules - meetings are currently scheduled for third Tuesday of every month with additional meetings added as needed. It was determined the current schedule does not overlap significantly with other committee member commitments, (LSRHS school committee, SPS school committee, Sudbury PBC, and Sustainable Sudbury) so existing schedule to remain, with the possible reschedule of December 21st meeting.
- Obtain additional information on PPA providers.

ACTION: Ed to contact *Nexamp* to schedule an informational meeting – target November 16th.

Currently Scheduled Meetings: (DPW Building Conference room starting at 7:30 p.m.)

- November 16th, 2010
- December 21st, 2010
- January 18th, 2011
- February 15th, 2011

Adjournment:

- The meeting was adjourned at approximately 9:32 p.m.

Minutes submitted by: Edward Lewis, October 20, 2010