

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes February 11, 2010**

OPENING:

The meeting of the *Energy and Sustainability Green Ribbon Committee* was opened by Chairman, Bill Braun, at 7:30 P.M. on February 11, 2010 at the Town of Sudbury DPW Building Conference Room.

ATTENDANCE:

Committee Members	Attending
Rami Alwan	
Jeffrey S. Beeler, Vice Chairman, Sudbury School Committee	X
William G. Braun – Chairman	X
Robert C. Haarde	
Dean Holden	X
Edward Lewis	X
Robert Morrison	X
Mark Sevier	X
Michael E. Melnick, Co-Chairman, Sudbury Permanent Building Committee	
Building Inspector, Town of Sudbury	
James Kelly	X

Meeting Agenda:

- This was a scheduled meeting of the Energy and Sustainability Green Ribbon Committee to review ongoing actions and discuss future opportunities.

Meeting Minutes:

- Minutes from the January 28th meeting were approved.

MassEnergyInsight update:

Jim Kelly and Bill Braun discussed information gained while attended a webinar reviewing *MassEnergyInsight*, a new web based energy information system provided by the Department of Energy Resources to help cities and towns obtain and document baseline and ongoing energy utilization. Early review looks promising.

ACTIONS:

Jim Kelly is collecting / coordinating the authorization letters from town officials needed to register town employee(s) for training in the following weeks.

Jeff Beeler to review with SPS to confirm most appropriate personnel to attend training.

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Town Meeting Plans:

- 1) Stretch Energy Code adoption warrant is confirmed on April's town meeting agenda. A draft of this document was provided by Bill Braun for committee review and discussion. Draft was informative and well written – suggestions included slight re-format to set the background regarding the new Mass state-wide building code in-place as of January 2010, and add embed web-links to more detailed information.

ACTION: Dean Holden working on overview presentation of the Stretch Energy Code.

- 2) A placeholder for an additional energy related article was discussed. Significant discussion revolved around Mass State law / statute barring towns from entering into contracts longer than 10 years. This could have significant affect on town discussions of potential Power Purchase Agreements (PPA's)

ACTION: Jeff Beeler to contact DOER to get recommendation on how this can be handled or has been handled by other municipalities.

Landfill Solar Update:

A high level discussion of possible paths to most effectively develop / utilize renewable energy at the landfill was held. PPA's, ESCO's (Energy Services Companies) and Sudbury owned and operated models were discussed. Further discussion and investigation is needed to fully understand financial implications of the various models.

ACTION: Bill Braun to discuss with town officials (after town warrants are complete) to determine / request / involve appropriate financial / municipal expertise resources.

Performance Contracting:

A general overview and discussion of performance contracting was held and group expertise on ESCO's was solicited. The group agreed to revisit performance contracting discussion after town's baseline energy data is available and has been analyzed to determine potential high yield targets.

Clean Energy Choice funds:

Application for funds has been approved and funds received by town.

ACTION: Jeff to provide process update at our next meeting.

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Fairbanks Solar Collector Project:

Grant proposal has been submitted and first round of clarifying questions answered. Grants have not been awarded yet, however, the group is guardedly optimistic on a positive outcome.

Wayland Energy Committee:

Dean Holden attended a meeting of Wayland Energy Committee for informational purposes and to lay the groundwork for discussion of potential common projects.

Meeting schedules:

NOTE – standard meeting dates are being modified to try to avoid known conflicts. Third Tuesday of every month to be the new ‘scheduled’ meeting date with additional meetings added / rescheduled as needed.

Next meeting:

- **Thursday, February 25th**, 2010 at 7:30 PM, DPW Building Conference Room. Special meeting to review expected draft of Criteria 3 Documentation for Green Communities Act.

Scheduled meeting dates - all 7:30 PM, DPW Building Conference Room

- March 16th
- April 20th
- May 18th
- June 15th

ADJOURNMENT:

- The meeting was adjourned at approximately 9:10 P.M.

Minutes submitted by: Ed Lewis, 13 February 2010