

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes August 17, 2010**

OPENING:

The meeting of the Energy and Sustainability Green Ribbon Committee was opened by Chairman, Bill Braun, at 7:42 P.M. on August 17, 2010 at the Town of Sudbury DPW Building Conference Room.

ATTENDANCE:

| Committee Members | Attending |
|---|------------------|
| Rami Alwan | X |
| Jeffrey S. Beeler, Vice Chairman, Sudbury School Committee | X |
| William G. Braun – Chairman | X |
| Dean Holden | X |
| Edward Lewis | |
| Robert Morrison | X |
| Mark Sevier | |
| Michael E. Melnick, Co-Chairman, Sudbury Permanent Building Committee | X |
| Building Inspector, Town of Sudbury | |
| James Kelly | X |

Meeting Minutes:

- Minutes from the June 29, 2010 were approved.

New Members:

- The Committee was introduced to Jennifer Miller Dudgeon, who is interested in an open seat on the Energy Committee. The Committee was provided with a copy of Ms. Dudgeon’s resume and application to the BoS for appointment. Ms. Dudgeon further discussed her background and accomplishments and stayed for the much of the remaining meeting. While the general consensus of the Committee was that Ms. Dudgeon was well-qualified, it was decided that Bill Braun would follow up with the BoS relative to whether other applicants are seeking the position since it is up to the BoS to appoint members.

Updates:

- **Fairbanks Community Center**

Mike Melnick reported on the status of this project. He indicated that both systems should be on the roof of the auditorium. The project is now with the Permanent Building Committee [PBC]. Jim Kelly reported that work is continuing on changes to the project. It was decided that a meeting with Bill Scanlon, Bob Morrison, Mark Sevier, Jim Kelly

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and Mike Melnick would be set up by Mike Melnick to address outstanding questions and issues.

- **Noyes Solar Project**

Mike Melnick reported on this project that is now with the PBC. He reported that the building permit application needed to be signed by the “owner” of the building. Jeff Beeler will follow up on that issue with the SPS. Mr. Melnick reported that New England Breeze had a review completed by a structural engineer and that it was found that the roof could support the load of the proposed solar array. It was also reported that remaining grant funds has been sought and obtained. Timing of the project was discussed, with consideration of the operational/safety concerns related to the school’s operation. In any event, the installation will be off until at least September.

It was agreed to meet on Thursday at the school with Mr. Melnick, New England Breeze, the structural engineer and representatives of the SPS to review the site and other issues.

Open issues remain: (1) timing, (2) coordination with SPS administration to ensure safety while minimizing operational impacts; and, (3) potential availability of rebates through a state program.

- **Green Community Grant**

The Committee noted that while Sudbury had been awarded a Green Community Grant, the grant funds had not yet been received.

Green Community Repair Program

- Mike Melnick reported on the potential availability of funds through the Green Community Repair Program. This program provides for partial funding of school building repairs limited to roofs, windows, insulation and boilers. Given that the Noyes and Nixon roofs are known to be in need of such work, discussions were had about arranging for the filing of a Statement of Interest [SOI]. Jeff Beeler will follow up with the SPS and arrange for this issue to be discussed at the School Committee meeting on August 25, 2010.
- Mike Melnick also noted that the PBC preliminary roof condition report is expected to be completed by the end of the week of August 21st.

Open Meeting Law Update

- Bill Braun reminded the Committee that the open meeting law has recently been changed and that Committee members should review the law as appropriate.

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Other Matters

- A discussion occurred about having various vendors come to future meeting to discuss proposals that have been sent to Committee members. The Committee determined that it would be useful to have one or more of these companies come in to explain their proposals, and the various funding mechanisms, available. Jim Kelly will follow up with one of these companies and Jeff Beeler will do so with another.
- The Committee discussed the likelihood of adding additional meetings.
- There was also a brief discussion about additional action items for the next meeting which included:
 - the Green Communities action plan and further review of it; and,
 - coordinating with LS – Rami Alwan to address with LS School Committee.

Next Currently Scheduled Meeting:

- September 21, 2010 at 7:30 PM, DPW Building Conference Building.

ADJOURNMENT:

- The meeting was adjourned at approximately 9:10 P.M.

Minutes submitted by: Jeff Beeler, 23 August 2010