

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes April 20, 2010**

OPENING:

The April meeting of the *Energy and Sustainability Green Ribbon Committee* was opened by Chairman, Bill Braun, at 7:35pm on April 20th, 2010 at the Town of Sudbury DPW Building Conference Room.

ATTENDANCE:

Committee Members	Attending
Rami Alwan	X
Jeffrey S. Beeler, Vice Chairman, Sudbury School Committee	
William G. Braun – Chairman, Energy and Sustainability Committee	X
Robert C. Haarde – Selectman, Town of Sudbury	X
Dean Holden	X
Edward Lewis	X
Robert Morrison	X
Mark Sevier	X
Michael Melnick, Co-Chairman, Sudbury Permanent Building Committee	X
Building Inspector, Town of Sudbury	
James Kelly	X

Meeting Agenda:

1. Review and approval of meeting minutes
2. Town Meeting review
3. Green Community Status & Plans
 - a. Designation application
 - b. Vehicle list & policy
 - c. VHB next meeting?
 - d. Grant applications?
4. Landfill solar update
5. Clean Energy Choice funds solar project
6. Fairbank Solar Collection project

Meeting Minutes:

Minutes from the 23 March 2010 meeting were approved.

Committee Members Term Update:

Messrs. Alwan, Haarde and Melnick terms on the Energy committee end on April 30th, 2010. Rami Alwan and Mike Melnick are interested in continuing as committee members and Robert Haarde will continue to work with the energy committee as the Selectman liaison.

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Town Meeting review:

After a presentation by Bill Braun and question and answer period - Article 24 - *Establish Stretch Energy Code* - was unanimously approved on April 6th at Sudbury's annual town meeting. The more energy efficient code will take effect in Sudbury on January 1st, 2011. Adoption of the Stretch Energy Code is one of the criteria for Sudbury to become designated as a Massachusetts Green Community.

Article 25 - *Renewable Energy Development Facilities* - also passed at town meeting after discussion and motion to include slight verbiage modifications to limit renewable energy options at the landfill to solar.

Green Community Status & Plans:

1. Designation application:

Bill Braun has contacted Felipe Schwartz of the Massachusetts Green Communities Technical Assistance team to request the status of their deliverables for Criteria 3 & 4 of Sudbury's Green Communities Program application.

ACTION: Jim Kelly to contact Joanne Bissetta, Regional Green Communities Coordinator, to review timelines / deadlines for Sudbury's Green Community application.

2. Vehicle list & policy: (Criteria 4 of Green Communities Act)

Jim Kelly is leading on the ongoing work to finalize the data collection, collation and computation for all current town vehicles that are included in criteria 4.

Bill Braun is consulting and coordinating with town employees to help develop a policy and procedure for energy-efficient vehicle procurement that meets the Green Communities Act and makes fiscal and logistical sense for Sudbury.

3. VHB next meeting?

Bill Braun has contacted Felipe Schwartz and requested an onsite meeting as soon as possible.

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Green Community Status & Plans (cont.):

4. Grant applications?

ACTION: Committee to review and familiarize themselves with the recently published Green Communities Grant Program Application.

http://www.mass.gov/?pageID=eoeaterminal&L=3&L0=Home&L1=Energy%2C+Utilities+%26+Clean+Technologies&L2=Green+Communities&sid=Eoeea&b=terminalcontent&f=doer_green_communities_gc-grant-program&csid=Eoeea

Landfill next steps:

Mark Sevier will lead the sub-committee on exploring solar energy alternatives for the landfill. Additional volunteers for the sub-committee are Bob Morrison, Dean Holden and Ed Lewis.

Significant background information on the landfill site and town financial considerations are needed to help determine optimum technological / financial options.

ACTIONS:

Bill Braun to:

- 1) Contact town manager to determine appropriate town personnel to ask for help reviewing / understanding town financial considerations.
- 2) Contact Bill Place and set up an informational meeting to help level set the Energy committee on the landfill site, its closure and environmental considerations.

Sub-committee members to:

Outline the information required for an RFP.

Clean Energy Choice funds solar project - Noyes school

Work is in-process with town/school/energy committee members to move forward with the Noyes solar PV project.

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**Energy Efficiency and Conservation Block Grant – Fairbank Road Community Center
Solar Collection project**

The Energy Efficiency and Conservation Block Grant for the Fairbanks Solar Project has been approved by the Massachusetts Department of Energy Resources for a total grant of \$141,864.

The committee and town officials are reviewing information from the DOER on the grant requirements, constraints and the RFP process to determine the next steps.

This project has a reasonable degree of complexity due to it having both a solar thermal and a solar PV component with their associated engineering / structural issues. Current thinking is that performance bids on the complete design / build project will be requested.

Meeting schedules:

Scheduled meeting dates - all 7:30 PM, DPW Building Conference Room

- May 18th
- June 15th
- July 20th
- August 17th

ADJOURNMENT:

The meeting was adjourned at approximately 9:20PM

Minutes respectfully submitted by: Ed Lewis, 21 April 2010