

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes October 8, 2009**

OPENING:

The regularly scheduled meeting of the Energy and Sustainability Green Ribbon Committee was opened by Chairman Bill Braun at 7:40 P.M. on October 8, 2009 at the Town of Sudbury DPW Building Conference Room.

ATTENDANCE:

Committee Members	Attending
Rami Alwan	X
Jeffrey S. Beeler, Vice-Chairman, Sudbury School Committee	X
William G. Braun – Chairman	X
Robert C. Haarde	X
Dean Holden	X
Edward Lewis	X
Robert Morrison	X
Mark Sevier	X
Michael E. Melnick, Co-Chairman, Sudbury Permanent Building Committee	X
Building Inspector, Town of Sudbury	
James Kelly	X

Meeting Minutes:

- Minutes from the September 10, 2009 meeting were briefly discussed. Group consensus was that Robert Haarde did an excellent job with the minutes, they are approved to be placed on the web site.
- Minutes for the October 8, 2009 meeting were collected by Jeff Beeler and the responsibility will continue to rotate going forward.

Green Communities Planning Assistant:

- Jim Kelly reported on the progress of the Green Communities Planning Assistant [GCPA]. Sudbury has been placed in “Group 1” and the GCPA will appear for a site visit on November 12, 2009 at the next Energy Committee meeting. The GCPA will be available for two further meetings after initial site visit. The GCPA will prepare an action plan laying out steps to be taken so Sudbury can become a Green Community.
- QUESTION: A question arose regarding what is the acceptable baseline for energy usage under Green Communities Act.
 - ACTION: It was agreed that this question, and others that members of the Energy Committee might have, would be directed through Bob Morrison to the GCPA.

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- There was further discussion about the Green Communities Act and the process whereby a community is so designated. This discussion included comments of potential benefits of such a designation including access to significant grant monies.
- ACTION: Meet with GCPA as scheduled.

Fairbanks Solar Collection Project

- Mark Sevier reported on the status of the project. A quote related to the \$150,000 project is expected momentarily. This will provide the basis for the application for the grant by the deadline that may be as early as December 6. A discussion occurred about other things that might need to be considered such as design work and fees. The quotes will be circulated to the Committee. A discussion was also had about placing the project in line for Town capital funding.
 - **ACTION:**
 - Once the quote is in hand, application for the grant can be completed – solar hot water will be focus of the proposal with balance being used for PV.
 - Consensus of Committee is to keep project within the \$150,000 range of the potentially available grant.
 - Project will be submitted to Capital Planning Committee by Jim Kelly.

Clean Energy Choice Funds

- Jeff Beeler reported that two proposals, which had been shared with the Committee by email, had been received and that the issue was on the Board of Selectmen agenda for October 20, 2009. In the event that the BoS is supportive of the proposal, steps will be taken to apply for the available funds by the November 30, 2009 deadline.

Energy Audit Review & Priority Targets

- Bob Morrison indicated that he is still working on the review. He indicated that his analysis should be out to the Committee shortly. Rami Alwan also reported concerning this issue. A discussion was held about opportunities revealed in the energy audits, relative priorities and possible funding vehicles.

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High Performance Building Grant Opportunity

- In conjunction with the Energy Audit discussion, Bill Braun raised the issue of the possible availability of significant funding under the High Performance Building Grant program. Under this \$15 Million program, grants of between \$500,000 and \$5 Million may be available. The deadline is October 30, 2009. Based on the results of the Energy Audits, the Committee decided to make application for these funds using the needs of the Noyes School – as revealed by the Energy Audits -- as the focus of the grant application.
 - **Action:** Bob Morrison, Rami Alwan and Ed Lewis will work to complete the application for submission by the Town Manager or other appropriate official. The remaining Committee members will provide support for these efforts as needed.

Stretch Code Adoption

- Bill Braun reported on this issue and indicated that he would take steps to get the issue before the Selectmen.

Street Lamps

- Jim Kelly reported on efforts to work with NStar regarding re-lamping of the Town's street lights which will yield significant savings. Questions were also raised as to whether the street lights were included in the Town's baseline for purposes of the Green Communities Act.

Home Energy Seminar

- This will be rescheduled for November 5, 2009.

Next Meeting:

- November 12, 2009 at 7:30, DPW Building Conference Room

ADJOURNMENT:

- The meeting was adjourned at approximately 9:30 P.M.

Minutes submitted by: Jeff Beeler, 8 October 2009