

**East Middlesex Mosquito Control Commission, Executive Committee  
Suffolk County Mosquito Control Commission  
Meeting Minutes**

**March 2, 2022**

**Zoom Video Conferencing Platform**

In attendance:

Brian Farless, Superintendent for East Middlesex Mosquito Control Project (EMMCP) and Suffolk County Mosquito Control Project (SCMCP). David Henley, Administrative Coordinator for EMMCP and SCMCP. Representing the East Middlesex Mosquito Control Commission (EMMCC) is Lenny Izzo, chair, Wellesley; Heidi Porter, Bedford; Wesley Chin, Belmont. Representing the Suffolk County Mosquito Control Commission is Chris Busch, Julien Farland, Leslie Karnes and Sam Lipson.

**1. Call to order**

Brian Farless called the meeting to order at 1:07 P.M.

**2. EMMCC and SCMCC to review and approve minutes from the January 27, 2022 meeting**

For EMMCC, Heidi made a motion to approve the minutes. Lenny seconded, all were in favor.

For SCMCC, Sam made a motion to approve the minutes. Julien seconded, all were in favor. Leslie was absent during this vote.

**3. Review the Employment and Salary Plan**

After discussion, the commissions came to the decision that the Employment and Salary Plan should be updated.

For EMMCC, Heidi made a motion to raise each step by 3%. Lenny seconded, all were in favor.

For SCMCC, Sam made a motion to raise each step by 3%. Chris seconded, all were in favor. Leslie was absent during this vote.

**4. Cost of living adjustment (COLA) and steps for eligible employees**

Due to not receiving a COLA for FY22, the commissions decided to give all East Middlesex Mosquito Control Project and Suffolk County Mosquito Control Project an FY22 COLA of 2%, retro to July 1, 2021.

For EMMCC, Heidi made a motion to give employees a 2% COLA, retro to July 1, 2021. Lenny seconded, all were in favor.

For SCMCC, Sam made a motion to give employees a 2% COLA, retro to July 1, 2021. Chris seconded, all were in favor.

Due to the restructuring of the Employment and Salary Plan and the COLA increase, no step raises will be given at this time.

## **5. General updates**

The Division of Capital Asset Management & Maintenance (DCAMM) posted an RFP for a new facility that houses both Projects. The RFP was posted on January 12, 2022 and had a deadline for proposals on February 24, 2022. As required, there was an advertisement in the Globe for 4 consecutive weeks. Two proposals were submitted to DCAMM. Once Brian receives the proposals from DCAMM, he will forward to the Commissions.

## **6. New business**

After speaking to a legal representative from MDAR, Brian explained that the policy set forth during the EMMCC meeting on July 13, 2021 needs to be amended. The amendment will omit the language regarding that EMMCC may consider whether to approve admitting the petitioning community to the EMMCP. The EMMCC can't say no to a petitioning municipality. The process is that once a town receives approval to join EMMCP by a town meeting or other legally established municipal mechanism, that municipality provides written notification of their approval to the State Reclamation and Mosquito Control Board (SRMCB), and which time the SRCMB takes a vote on whether or not to approve the municipality. The EMMCC will amend the policy to reflect this change. This item will be discussed at a future meeting.

## **7. Public Comment**

Nobody from the public is in attendance.

## **8. Adjournment**

SCMCC – Sam made a motion to adjourn the meeting. Chris seconded, all were in favor.

EMMCC – A commissioner had leave at 2:00 and EMMCC lost quorum.

The meeting adjourned at 2:16 P.M.