

How can you help?

Here are a few suggestions to help not only yourself, but the Public Works Department as well:

1. Drive cautiously – reduce your speed. Be aware of the road conditions and your surroundings.
2. Do not attempt to pass a plow or salt spreader.
3. Refrain from traveling during a storm event unless it is absolutely necessary.
4. Do not allow children to play in and around the edge of the road or make snow forts in the snow-banks.
5. Do not plow, shovel or blow snow into the roadway.
6. Prior to final clean-up of your driveway, check the road condition. If it does not appear to be completely clear or needs to be widened, chances are the plow may return and may push snow back into the entrance of your driveway. Waiting until the plows have finished making the roadways safe might keep you from clearing your driveway more than once.
7. Clean around any hydrants and catch basins. Doing so will help the Fire Services in case there is a need to locate and operate the hydrant. Exposing catch basin grates will help remove the runoff from the snow-melt and prevent ponding (and potential freezing) of water in the street.
8. Check your mailbox to make sure it and the post are in good condition.
9. Be Patient. Roads will be cleared as soon as possible.

Please contact the Public Works Department for additional information relative to snow removal operations and policies/procedures:

Town of Sudbury
Department of Public Works
275 Old Lancaster Road
(978) 440-5421
Mon-Fri 8:00 AM - 3:30 PM



*Free salt/sand mixture is available
to residents at the
Public Works Department Facility
275 Old Lancaster Road
5-gallon pail maximum*

NO COMMERCIAL BUSINESSES

Town of Sudbury

**Public Works
Department**

2025 – 2026

Snow Removal Operations & Procedures



(978) 440-5421

Purpose

The intent of this pamphlet is to explain the Town of Sudbury Public Works Department's winter snow removal objective and to request the assistance of the residents and property owners in these procedures.

The primary goal of the Public Works Department is to ensure that all the maintained roadways are promptly cleared and treated as quickly and safely as possible following a storm event. The cooperation of all residents/property owners is essential for the Public Works Department to achieve this objective. This document is simply a reminder that your assistance and patience is greatly appreciated as the Public Works Department provides the winter maintenance required to clear and treat the roadways in an effort to make the streets reasonably safe for vehicular traffic.

Town equipment (including Town-hired contractors) cannot clear driveways or walk on private property.

Anti-Icing Materials

The Department of Public Works uses two types of road salts; "white" road maintenance salt and "green" coated salt. When colder temperatures warrant, DPW will utilize a "green" coated salt which is coated with magnesium chloride. This material has a lower operating temperature allowing the salt to continue working as an effective anti-icer as temperatures drop far below freezing.

Operations

Prior to the snow falling, anti-icing material is applied starting with the major roadways, secondary roads, schools and Town facilities. Anti-icing is an important phase in snow removal operations. It prevents the snow from becoming compacted and bonding to the road surface.

As the snowfall continues and begins to accumulate, the plowing operations begin - again with the major roadways first, then secondary roads, schools and Town facilities. The main objective is to keep the roads passable during the storm.

Even after the snow stops falling, the crews continue to plow and treat the roadways until the roadways are fully cleared. Once time allows, snow is pushed back at different intersections if necessary. Residents should keep in mind that the Town of Sudbury Public Works Department is responsible for over 140 miles of roadway so your patience is requested while the equipment makes its way through Town.

Every storm is different. The greater the intensity and the longer the duration of the storm, the more the resources are strained. This includes depletion of salt inventory, damage to equipment, and of course, operator fatigue. With your assistance and patience, the DPW will be able to provide the Town with the necessary functions of our winter maintenance operation.

The Public Works Department personnel are making the roadways reasonably safe for you and all others traveling in the Town of Sudbury. The plowing operations require the drivers to make frequent stops and turns. These maneuvers may require the vehicles to back-up along the traveled way. Patience, courtesy and forethought are critical in making winter driving manageable for all.

Walkways

The Town's Department of Public Works plows roughly 44 miles of walkways after a plowable storm event. Sidewalk tractors will make a single pass down a predetermined route. These predetermined routes will be plowed WITHOUT any salt treatment. This operation is conducted after public roadways have been plowed and treated.

Driveways

Residents should remember to place the snow at the opposite end of their driveway from the direction of the snowplow. This will help keep the larger amounts of snow from being deposited back into the driveways during the plowing operations.

Plowing, shoveling or blowing snow into the roadway causes dangerous driving conditions and is prohibited by law. Violation of this Bylaw is subject to a \$50 fine.

Property Damage

Residents can help protect their landscaping by placing fiberglass markers (no metal) at the edge of lawns and berms to aid the operators during the plowing procedures. The Public Works Department is not responsible for damages to lawns, sprinkler heads, fences, steps, trees, shrubs, trash cans (located at the end of driveways or in walkways) or other private property, (i.e., basketball hoops) that are located within the Town's right-of-way.

In accordance with the Town of Sudbury's Mailbox Damage Policy, the Town is only responsible for mailboxes that are physically impacted by the plow blade. Mailboxes pushed over from the force of snow coming off the blade of the plow are not covered.

On-Street Parking Ban

The on-street parking ban starts in November and ends in April. On-street parking is prohibited during storm events and while snow removal operations are in progress. The DPW Director is authorized to have any vehicle removed during snow/ice removal operations. Owners are liable for costs of removal/storage and subject to \$50 daily fine per chapter 270, adopted as article V, § 15, of the General Bylaws.