

## TOWN OF SUDBURY MAILBOX DAMAGE POLICY

Notwithstanding the placement of mailboxes and posts within the Town's right-of-way, mailboxes and posts installed in compliance with postal regulations which are hit by the blade of a snowplow operated by a Town employee will be fixed or replaced by the Town with a standard wooden post and box, as applicable, with free installation. If the post and box cannot be fixed, the Town will provide a check in an amount up to \$35 for the homeowner's use toward the purchase and installation of a new post and/or box.

It is the homeowner's responsibility to notify the Department of Public Works of the claim, within two weeks after the occurrence, providing the name, address and telephone number, and the date and extent of damage so that an inspection can be made and repairs/replacement, if applicable, can be performed as expeditiously as possible. All damaged posts and mailboxes must be available for inspection. In the event that the snowplow is operated by a private contractor under contract with the Town, as determined by the Town, claim shall be made by the homeowner directly to the private contractor to the name and address provided by the DPW.

If the post and/or box was felled by the movement of snow resulting from the plowing operation whether the plow was operated by a Town employee or a private contractor under contract with the Town, replacement is the property owner's responsibility.

All property owners are urged to inspect their posts and mailboxes at least yearly and replace any rotted or insecure post installations. Property owners might also consider placing their posts to the left of driveway openings or locating the posts further from the edge of the paved way without changing the location of the box itself as suggested by the postal department where snow removal is a problem.