

Request for funds for an educational event.

Draft of “save the date” description of as educational event exploring the intersection of disability and relationship abuse that I have been developing with the Sudbury/Wayland Domestic Violence Roundtable (DVR) on behalf of the COD. The date for it is Tuesday, May 23.

The presentation will feature three panelists who represent a cross-section of providers who serve survivors with disabilities. Joining us will be

- a program coordinator from IMPACT Boston
- an attorney from the Women’s Bar Foundation
- a survivor advocate from Boston Center for Independent Living.

These panelists will share their experiences in partnering with this population, highlighting some of the challenges faced when seeking services, as well as ways to support survivors with disabilities in our community.

This will be a virtual event, hosted on Zoom.

To COD members:

I have worked on locating panel members. DVR will cover modest stipends and promotional costs. We would like to have ASL interpreters, and I suggest the COD provide two for this panel and Q and A education event.

The cost for the last event similar to this (November 2021) was \$438.75.

Factoring in rising costs **I propose we approve spending up to \$600.00** for this educational collaboration with DVR.

Accessible Trick-or-Treat



October 31, 2023

Presented by Karyn Jones and Dena Salom

**Let's make trick-
or-treating
accessible and
inclusive to
everyBODY!**

The Why

Halloween isn't a very accessible holiday for people with disabilities. There are lots of front steps, cracks in sidewalks, curbs, and loud noises, i.e. Halloween decorations and barking dogs. And, if you have food allergies, it may be difficult to find a treat you can enjoy.

Trunk or treats exist and can be an accessible option. However, these events typically are not held on the day of Halloween and don't make up for the experience of going door-to-door to trick-or-treat with friends.

We hope to bring Sudbury an accessible and inclusive trick-or-treat option this year that can benefit any child and family who wants to join.



Image from Treat Accessibility

Treat Accessibility

Treat Accessibility is an organization based out of Toronto that organizes “trick-or-treat accessible villages” in Canada. They also educate the public- and through sponsorships- offer free yard signs so people can indicate if their house will be accessible on Halloween.



www.treataccessibly.com

Needham, MA

The Prema family started an accessible Halloween 8 years ago in Needham. A neighborhood puts tables for trick-or-treaters on their driveways. Neighbors are encouraged to offer edible and non-edible treats incase anyone has allergies or dietary restrictions. High school students and those living in the neighborhood are encouraged to dress up in costume and help distribute treats to trick-or-treaters. Each year about 75 trick-or-treaters visit on Halloween.



What makes trick-or-treating accessible?



Provide Barrier-Free Access

- Make sure the path to your trick-or-treating is well lit, if possible.
- Clear driveway and pathways of any obstacles.
- Set up your trick-or-treating station at the end of your driveway.

Create a Safe Environment

- Refrain from use of strobe lights or high-pitched sudden loud noises, which may be alarming for some children.
- Some pets can be intimidating, so make sure they are kept safely away from the front of the house.

Be Inclusive, Understanding, and Patient

- Not everyone can eat candy, so stocking non-edible treats, such as stickers, pencils, crayons, small toys, etc. in a separate bowl from edible treats will be more inclusive.
- You might see trick-or-treaters that are older, but that doesn't mean they aren't excited about your treats!
- Due to visual impairments, some trick-or-treaters may not be able to see what type of treat you are handing them. Describing the treat would be helpful.
- Not everyone communicates in the same way. Be patient and understanding.

Plan

April - May

- ☐ Find a neighborhood in Sudbury on a quite, flat street near public parking with excited and willing participants
- ☐ Meet with Chief Nix

June-July

- ☐ Secure event sponsorships

August

- ☐ Develop marketing and promotional materials

September

- ☐ Purchase items for event
- ☐ Start recruiting high school volunteers

October

- ☐ Distribute yard signs and other marketing materials to get the word out
- ☐ Neighborhood Zoom/Training
- ☐ Volunteer Zoom/Training
- ☐ Event logistics



Image from Treat Accessibility

Commission on Disability

Fiscal Sponsorship

The sponsor accepts tax deductible donations on behalf of the sponsored project/organization. The sponsor accepts responsibility for the use of those funds and ensures their application toward charitable purposes, along with any additional donor restrictions.

- Give all community members an accessible trick-or-treat experience, alleviating stress and disappointment amongst family members
- A way to educate the community about ADA and universal design concepts
- A fun way for community members to talk about accessibility and inclusion



Image from Treat Accessibility

*RSVP by Thursday, April 6th, for our
next Sudbury Nonprofit Coffee on April
13th!*

Let's connect, update, refresh, and support one another for the good of our community. This get-together is open to Sudbury nonprofits, community groups, Town staff and volunteers, and any community member who would like to attend.

The format for this Coffee will be slightly different from those in the past. We are asking you to provide us with information about your organization's mission and upcoming events/activities in advance of the meeting. We will compile all the information into a handout which will be available at the Coffee.

We would like to spend our time together discussing the future of Sudbury Nonprofit Coffees and how we can structure them to best meet the needs of your organizations

Please RSVP by Thursday, April 6th, if you plan to attend.

RSVP Today!

RECEIVED 02-16-2023 BY EMAIL



Dear Commission on Disability Members,

SMILE Mass (Small Miracles in Life Exist) is a 501c3 non-profit organization dedicated to helping families raising children or adults with disabilities enjoy happy, healthy memories through vacation and recreation experiences.

Over the past 13 years SMILE Mass has donated over 180 floating beach wheelchairs to public beaches throughout New England. Today we are reaching out with a request for your participation and support to SMILE Mass and your community.

In addition to our beloved Beach Wheelchair Program, we have built adapted playgrounds and created a short-term loaner program, stacked with adapted recreational equipment that families can sign out at no cost to them. We also have a fully adapted condominium located in Truro, MA. This space comes with the right amenities to accommodate individuals living with a variety of disabilities. Club SMILE offers in-person adapted gym, swim, music, and book club classes.

You can find a full list of cities and towns who have benefited from our Beach Wheelchair Program on our website at <https://smex-ctp.trendmicro.com:443/wis/clicktime/v1/query?url=www.smilemass.org&umid=824e1a5c-9f49-47ba-828b-7a8c6c9660e2&auth=f951e0bbe455ee22fa6fcc7e7ef3188c31a0819b-b4387c43f4590c41a71a89326c59fe5ef0cbd222>.

Today we are asking for your support. With the continued demand to donate floating beach wheelchairs throughout New England, we are now at a crossroads. We have 10 old beach wheelchairs that have been deemed beyond repair and are no longer safe to use. This year we have 12 communities who would love to be the recipients of their first floating beach wheelchair. To keep up with the demand, we are asking every town who has a Commission on Disability to consider helping their own, or other communities. By donating to the SMILE Mass Beach Wheelchair Program, you would be supporting your own town as well as surrounding towns, allowing access to your community members, so they can access their local beach. We need just under \$50,000 to accommodate the request for the beach season of 2023. If every commission would donate between \$500-

\$5,000, this will ensure that everyone can go to a beach or pond this summer, despite any disability.

SMILE Mass is on a mission to help every town and community throughout New England to ensure we all work together to make the world more accessible and inclusive. Can we count on your support?

It is estimated that approximately 18% of Massachusetts residents have one or more disabilities. If we work together, we can continue to push boundaries and advocate for kids and adults living with disabilities. SMILE Mass estimates that we will service over 30,000 families throughout New England, some of whom live in your direct community. If your commission can help, please respond to this email to let us know we can count on your support.

If you need support in your community, please reach out. We might just be able to help!

I can be reached at Lotte@smilemass.org or 617-967-7755.

Let's continue to make our communities welcoming, inclusive, and accessible. Thank you for your commitment in building a better tomorrow!

Sincerely,
Lotte Diomede
Co-founder and President, SMILE Mass
lotte@smilemass.org
617-967-7755

Susan Brown
Co-founder and Vice-President, SMILE Mass
susan@smilemass.org
978-460-7410

ATM 2023 ARTICLES

1.a

	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	CPC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
	IN MEMORIAM RESOLUTION		CR									
	FINANCE/BUDGET											
1	Hear Reports	Select Board	Resident	5-0							Majority	
2	FY23 Budget Adjustments	Select Board	AS	@ ATM							Majority	
3	FY24 Budget	Town Manager	AS								Majority	
4	FY24 Capital Budget	Town Manager	AS							\$728,525	Majority	
5	FY24 Transfer Station Enterprise Fund Budget	Town Manager	AS							\$328,199	Majority	
6	FY24 Pool Enterprise Fund Budget	Town Manager	AS							\$527,280	Majority	
7	FY24 Recreation Field Maintenance Enterprise Fund Budget	Town Manager	AS							\$241,514	Majority	
8	FY23 Snow & Ice Transfer	Town Manager	AS								Majority	Y
9	Unpaid Bills	Town Accountant	DK							\$14,932	Four-fifths	
10	Chapter 90 Highway Funding	DPW Director	DN								Majority	Y
11	Stabilization Fund	Select Board	DC							\$144,274	Majority	Y
12	FY24 Revolving Fund Spending Limits	Finance Director	DK								Majority	Y
13	Capital Stabilization Fund	Town Manager	AS							\$250,000	Majority	Y
	MISCELLANEOUS											
14	Funding of GO Sudbury! Taxi and Uber Transportation Programs for FY24	Select Board	DC							\$150,000		
15	Fairbank Community Center A/V Equipment and Associated Funding	Select Board	LK			7-0				\$200,000		
16	Authorize Select Board to Petition the General Court to Adopt Legislation - An Act Authorizing the Town to Establish a Fee for a Checkout Bag Charge	Select Board	JR	5-0								Y
17	Medicaid reimbursement and additional Chapter 70 Funding Transfer to fund ELA Curriculum update	SPS School Committee								\$279,574		
18	Schools HVAC Repairs and Replacements	SPS School Committee				6-0				\$450,000		Y
19	Curtis Middle School A/V System Replacement	SPS School Committee				6-0				\$160,000		Y
20	SPS Surveillance Cameras	SPS School Committee				6-0				\$310,000		
21	LSRHS Camera System Replacement	LSRHS Superintendent				6-0				\$206,652		

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Page 1

NS-not support; S-support; IP-Indefinitely Postpone; RTM-Report at Town Meeting

Packet Pg. 3

Attachment1.a: 2023 ATM_Articles_3_9_23_LSF_AJS_3.15.23 (5778 : Discussion on 2023 ATM articles)

ATM 2023 ARTICLES

1.a

	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	CPC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
22	Purchase of Storage Building	Fire Chief				5-0 (1 abstain)				\$200,000		Y
23	Purchase of Fire Engine	Fire Chief				6-0				\$1,020,000		
24	Americans with Disabilities Act Transition Plan Recommendations	Combined Facilities Director				6-0				\$200,000		
25	DPW Roofing Project Funding	Combined Facilities Director				6-0				\$400,000		
26	DPW Building Office Renovation	Combined Facilities Director				6-0				\$125,000		
27	Space Use and Facility Condition Study	Combined Facilities Director				5-1				\$300,000		
28	Atkinson Pool Dehumidification Equipment Replacement	Combined Facilities Director				7-0				\$600,000		
29	Atkinson Pool Maintenance and Repair Fund	Combined Facilities Director				7-0				\$480,000		
30	Amend Solar Energy Revolving Fund	Energy and Sustainability Committee									Majority	
31	Authorization to Proceed with the Fairbank Community Center Solar Project	Energy and Sustainability Committee										
32	Pickup Truck with Plow		WITHDRAWN									
33	Swap Body Truck (replaces pickup truck)	Public Works Director				6-0				\$185,000	Majority	Y
34	Swap Body Truck (replaces spreader truck with wings)	Public Works Director				6-0				\$210,000	Majority	Y
35	Sports Field Mower	Public Works Director				6-0				\$160,000	Majority	Y
36	Multi-Purpose Tractor	Public Works Director				6-0				\$215,000	Majority	Y

Attachment 1.a: 2023 ATM Articles 3_9_23_LSF_AJS_3.15.23 (5778 : Discussion on 2023 ATM articles)

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Packet Pg. 4

ATM 2023 ARTICLES

1.a

	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	CPC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
37	Front End Loader	Public Works Director				6-0				\$345,000	Majority	Y
38	Amend General Bylaws, Article IX, Section 4200, Water Resource Protection Overlay Districts	Planning Board									Two-thirds	
39	Amend General Bylaws - Affordable Housing trust bylaw	Select Board	AS	5-0								
40	General Bylaw for the Placement of Small Wireless Facilities in the Public Ways	Select Board	AS	5-0								
CPC ARTICLES												
41	Community Preservation Act Fund - 67-73 Nobscot Road Acquisition, Design, and Construction	CPC					9-0		CPA Category: Community Housing	\$438,000	Majority	
42	Community Preservation Act Fund - Accessible Pathways on Town Properties	CPC				6-0	5-4		CPA Category: Open Space & Rec	\$187,744	Majority	Y
43	Community Preservation Act Fund - Bruce Freeman Rail Trail CSX Extension	CPC				6-0	9-0		CPA Category: Open Space & Rec	\$300,000	Majority	Y
44	Community Preservation Act Fund - Curtis Outdoor Health and Wellness Space	CPC				7-0	9-0		CPA Category: Open Space & Rec	\$480,000	Majority	Y
45	Community Preservation Act Fund - Frank Feeley Fields Improvements Phase II	CPC				6-0	9-0		CPA Category: Open Space & Rec	\$799,668	Majority	
46	Community Preservation Act Fund - Fence and Lights for Fairbank Multisport Court	CPC				7-0	9-0		CPA Category: Open Space & Rec	\$100,000	Majority	Y
47	Community Preservation Act Fund - Historic Resource Inventory Surveys Phase V	CPC					9-0		CPA Category: Historic Resources	\$23,000	Majority	Y

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ATM 2023 ARTICLES

1.a

	Article Title	Sponsor/ Submitted by	Article Presenter	SB Position	FinCom Position	CIAC Position	CPC Position	Report SB position at ATM	Funding Source	Requested Amount	Required Vote	Consent Calendar
48	Community Preservation Act Fund - Watershed Based Plan, Restoring Water Quality in Hop Brook	CPC					9-0		CPA Category: Open Space & Rec	\$78,600	Majority	Y
49	Community Preservation Act Fund - Hosmer House Historic Structure, Cultural Landscape, and Collection Study	CPC					9-0		CPA Category: Historic Resources	\$130,000	Majority	Y
50	Community Preservation Act Fund - Housing Trust Allocation	CPC					9-0		CPA Category: Community Housing	\$282,000	Majority	Y
51	Community Preservation Act Fund - Indigenous Cultural Landscape Study	CPC		5-0			9-0		CPA Category: Historic Resources	\$35,000	Majority	Y
52	Community Preservation Act Fund - Regional Housing Services Office (RHSO) Membership Fee	CPC		5-0			9-0		CPA Category: Community Housing	\$33,000	Majority	Y
53	Community Preservation Act Fund - Return of Unspent Funds	CPC									Majority	Y
54	Community Preservation Act Fund - General Budget and Appropriations	CPC									Majority	Y
	PETITION ARTICLE											
55	Control of Firearms Zoning	Citizen Frank Riepe										

Attachment 1.a: 2023 ATM Articles 3_9_23_LSF_AJS_3.15.23 (5778 : Discussion on 2023 ATM articles)

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Packet Pg. 4

Sudbury Commission on Disability (COD) Meeting Minutes

January 5, 2023 Virtual Meeting

Members Present

Kathleen Bell (Chair), Cameron LaHaise, Pat Brown, Liesje Quinto

Absent: None

Kay Bell called the meeting to order at 7:34 and reviewed the protocols under which remote meetings are conducted and took a role call

1. Approval of Minutes:

December 1, 2022 Meeting Minutes accepted as amended.

Unanimous approval by roll call vote.

Roll Call:


Liesje Quinto - Yes

Camerson LaHaise - Yes

Pat Brown - Aye

Kay Bell – Aye

2. Reports from the Chair:

- Town Manager Check in – N/A for December 2023. Kay followed up on three invoices from the October event with the library. Signatures were not requested from the COD.
- DEI- No correspondence in December.
- Transportation Committee – Select Board has review Transportation projects. Projects must be come operationalized. Becoming a staff run program.
- SEPAC – N/A
- Council on Aging – New liaison 

3. Discussion with applicants

Robert (Bob) May

- Participant in masterplan taskforce. Bob is concerned with accessibility at the facilities within Sudbury. He is interested in Sudbury's Dementia Friendly initiative. He believes the COD aligns with town initiatives. He is concerned that we need infrastructure at locations within Sudbury to be able to allow people with disabilities to be able to be employed at these locations. His background is negotiation, finance and for the last 10 years he has been working in the law offices at HP. He wants to be an advocate for the disabled within Sudbury.

Cheryl Wallace

- Cheryl is disabled. She is not a child or a senior and she finds it difficult to find programs for people in her age bracket. She has a real-life experience of living with a disability in Sudbury.

Pat Guthy

- Former chair of the COD. Has a long history of advocacy and teaching children with disabilities. She spoke about receiving funding for the ADA Transition Plan during her tenure on the COD. Her focus is on educating people in the town on the importance of accessibility and inclusion for people with disabilities.

Discussion on the three applicants:

There are a maximum of 5 seats available. One seat may be filled by a town official.

Cameron recommends writing a letter to the Select Board. Pat agreed as did Liesje.

Kay entertains a motion to write a letter to recommend appointing all three candidates to the COD.

Cameron moves the motion. Pat seconds the motion.

Roll Call:

Liesje Quinto - Yes

Camerson LaHaise - Yes

Pat Brown - Aye

Kay Bell – Aye

4. Review of Transition Plan KPI Report. Kay shared the KPI reports.

- Pat Brown questioned if we have received any of the grants that Sandra Duran had applied for in September. As the time of the meeting it was unknown.
- There was a discussion about subcommittees. Pat gave guidance that a successful subcommittee is useful when the subcommittee can lessen the work for the group.
- Liesje comments on the misuse of accessible parking that has been occurring during December. Kay recommends discussing this issue with Chief Nix. Liesje recommends also leveraging our relationship with the Sudbury Chamber of Commerce. Pat recommends creating a press release to share with Chief Nix and to share it separately with the Chamber of Commerce.
- Pat questioned if we should ask people reaching out to the COD for information via email and text should disclose their address in Sudbury. Currently this is not a requirement.

5. Annual Report

Kay made a motion to approve the Annual Report for 2022 to be approved as amended. Pat seconded the motion.

Roll Call:

Liesje Quinto - Aye

Cameron LaHaise - Aye

Pat Brown – Aye

Kay Bell – Aye

6. 2023 Goals

Discussed list of 2023 Goals. It was decided that the initiatives for 2023 would be Standard Operating Procedures (SOP), Education and Outreach. It was decided that Cameron would take the extensive list of potential goals and organize items in those categories with timelines for the February 05, 2023 meeting.

Motion to adjourn by Cameron LaHaise. Pat Brown seconded the motion.

Roll Call:

Pat Brown - Aye

Liesje Quinto - Yes

Camerson LaHaise - Yes

Kay Bell – Aye

Meeting adjourned at 10:40

Sudbury Commission on Disability (COD)

Minutes of March 2, 2023

Virtual Meeting. All attendees present remotely.

Members Present: Kay Bell (Chair), Pat Brown, Cameron LaHaise, Liesje Quinto

Members Absent: None.

Also Present: Select Board Chair Charlie Russo

Kay Bell, Chair, called the meeting to order by roll call at 7:38 pm, and reviewed the protocols under which remote meetings are conducted. Pat Brown will draft minutes for this meeting.

Public Comment: Karyn Jones, 27 Pendleton Road, expressed her pleasure that Sudbury is such a welcoming community actively engaged in accommodating people with disabilities. She supports the Town Meeting article to provide Assistive Listening Devices (ALD) at the new Fairbank Center. She believes the town should appropriate money for the COD annually so COD can support items like the ALD article and other projects.

Updates: Kay reminded new Town Manager Andy Sheehan that COD is short-handed and asked that he interview and appoint applicants. He has not yet been able to do this. He was also unable to attend the monthly update meeting with COD Chair and Vice-Chair scheduled only a few days after his official

start date. The OML guidance Kay obtained is available in supporting documents: final versions of minutes and other documents must be crafted in open meeting. The Transportation Committee has relaxed some of the caps previously imposed on ride use. SEPAC is holding social events and will have a special event for parents of children with autism later this month.

Mara Huston of the Park & Rec Commission was unable to attend; that presentation was deferred to a future meeting.

Goals Refinement: Cam LaHaise shared the COD goals spreadsheet as shared in the packet. The COD discussed the goals as she captured them on the spreadsheet. Kay supplied updates on the 30th Anniversary Celebration of Sudbury COD and associated items. She added that the Wayland-Sudbury Domestic Violence Roundtable (DVR) asked COD to collaborate on an educational event this spring to discuss relational abuse and disability, which was added to the COD goals. In particular, COD could enhance their event by engaging an ASL interpreter. There was a long discussion about what could or should be posted on the website. Warrant articles and website composition will be discussed in April. As part of a discussion on grants, Cam volunteered to find out grant application schedules from some local foundations, including the Sudbury Foundation.

Web Fixes, FAQs and Documents: Pat Brown presented the updates made to the COD webpage since the last meeting.

Tonight's focus is on the FAQ (Frequently Asked Questions) page. The proposed list was modified to remove the "grievance procedure", add a link on how to get a handicap placard, and reorder the items. Observing a FAQ concerning donations, Select Board Chair Charlie Russo cautioned the COD that soliciting donations can run afoul of legal restrictions, but Kay Bell responded that donations are permitted under the specific legislation enabling the COD and Pat Brown had tested this process previously. As Mr. Russo had been promoted to panelist for this discussion, the next agenda item was taken out of order.

Funds request for design of additional AV & ALD for the Fairbank Community Center: Select Board Chair Russo explained that at the February 7 Select Board meeting one concern was identifying funding for the Fairbank AV article. Subsequently \$13,640 to fund the design of the upgraded system was allocated from ARPA (American Rescue Plan Act). However, that uncertainty caused Mr. Russo to propose that the COD, in light of its support for the article, put some of its funds toward this effort and he was following up on that commitment.

Kay Bell shared our (COD) appreciation that funding for this design has been secured. She discussed historical COD revenue and expenditures included in the meeting packet.

Mr. Russo asked directly whether the COD was interested in contributing funding for the Fairbank AV article. Kay Bell

responded that the COD would like to collaborate by supplying input early in the process focused on accessibility for all town construction projects. Specifically on this project COD would like to contribute input and to discuss contributing money.

Pat asked whether this design effort would be available when presenting the Fairbank article at Town Meeting. Chair Russo confirmed but said that money remained tight and that a contribution by the COD would demonstrate concrete support. COD thanked him for attending and Chair Russo left as a panelist. Kay requested that any decisions by COD on spending money be deferred until a later meeting after the Commission considered the financial information presented in this evening's supporting materials. After a discussion about funding COD initiatives in other communities, the topic returned to website updates.

Web Fixes, FAQs and Documents (cont): The Proceedings from Town Meeting 1993 when the Sudbury COD was created and the text of MGL Chapter 40 Section 8J which defines the Commission's role in state law have both been added. Kay shared the memo containing the legal opinion from Town Counsel Corbo concerning the Role of Disability Commission – ADA Self Evaluation and Transition Plan from January 8, 2021. The opinion states that the COD does not implement policy for the town; the COD provides input and recommendations to the town.

Kay also shared a document included in the supporting materials that the COD had previously discussed from the New

England ADA Center. This is the Action Guide, which describes the implementation of an ADA Self-Evaluation and Transition Plan. She proposed that this document also be included on the COD Documents Page.

Pat summarized the **proposed changes to the web page**:

- 1) Reorder the FAQ questions as shown in the supporting documents to this order: 2b, 2d, 2a, and omit 2c (public grievance procedure) entirely until COD has had a chance to develop such a procedure with Town Staff.
- 2) Insert **prior to** the 2b item in the FAQ above (that is, first thing on the list) “How do I get a placard?” linking to the DMV page.
- 3) Post both the memo from Town Counsel about the role of the COD and the Action Guide from the New England ADA Center on the COD documents page.

Pat moved that COD make the changes outlined above and Liesje seconded. Cam requested that the public grievance procedure be placed upon a future agenda. **It carried unanimously on a roll call vote.** Kay noted that the Transition Plan Subcommittee could do some work on developing a grievance procedure to present at a future COD meeting.

Remote Meeting Exception This item--should the COD write a letter or otherwise request that the remote meeting provisions introduced under COVID be continued?--was deferred to a future meeting.

Draft letter from the COD to the Town Manager (Transition Plan Subcommittee) The Transition Plan Subcommittee (TPS), consisting of Kay and Liesje, provided a draft letter reaching out to the new Town Manager and inviting him and ideally Facilities Manager Sandra Duran to discuss how he handled collaboration on the ADA transition plan at his previous post and how he will proceed on this task in Sudbury.

Discussion focused various times which COD could propose for a meeting with the Town Manager to discuss the Transition Plan and editing the letter to describe the COD intent for this meeting more specifically.

Cam moved that the Commission send a letter to Mr. Sheehan inviting him to a future meeting, and also Sandra Duran. Liesje seconded. The motion passed unanimously on a roll call vote.

Community input: SMILE Mass request. Kay has acknowledged the request, but discussion was deferred until COD discusses its financials next month.

Kay updated the Commission on a controversial statement made by the Chair of the Framingham Democratic Town Committee concerning children with disabilities.

Public Comment: Jennifer Roberts from the Sudbury Select Board said that the Diversity, Equity and Inclusion (DEI) Commission was meeting on the second Thursday of the

month, and that COD appoints an advisory member of the DEI Commission.

Approve Minutes:

The January 26, 2023, COD minutes were accepted as amended (moved by Kay, seconded by Liesje) unanimously by roll call vote.

The February 2, 2023, COD minutes were accepted as submitted (moved by Pat, seconded by Liesje) unanimously by roll call vote.

Kay received an invitation to participate in the Sudbury Chamber of Commerce “Market Place” event on March 15. Kay asked for a sense of the Commission authorizing her to attend using the same materials Kay had collected for the COD table at the “Sudbury Doing Good” event last fall. The COD very much approved, and Liesje can possibly attend with Kay as well.

Motion to adjourn made by Liesje Quinto, seconded by Pat Brown, **unanimously approved by roll call vote at 10:27 pm.**