



Sudbury Commission on Disability Meeting Minutes

Thursday, September 8, 2022

Open Meeting

Kay Bell, Chair, read remote meeting protocols and called the virtual meeting to order with roll call at 7:32 PM

Members Present

1. Pat Brown
2. Randi Korn
3. Karyn Jones
4. Cameron LaHaise
5. Kay Bell

At 7:40 Jane Kline joined the meeting.

Member absent: Liesje Quinto

1. No public comment was offered.
2. Randi Korn was made Zoom co-host.
3. Karyn and Randi joined Kay in welcoming new members Pat Brown and Cameron LaHaise to the work of the COD.

Minutes

Minutes for the meeting of May 5, 2022: Amendments to draft minutes were offered.

Motion: Randi moved and Karyn seconded the motion to accept the minutes as amended.

1. Pat Brown: Aye
2. Cameron LaHaise: Aye
3. Jane Kline: Aye
4. Karyn Jones: Aye
5. Randi Korn: Aye
6. Kay Bell: Aye

Vote: 6-0. Motion carried unanimously.

Belatedly, Kay agreed to produce minutes for the meeting.

Minutes for the meeting of June 29, 2022: One amendment to draft minutes were offered.

Motion: Karyn moved and Jane seconded the motion to approve the minutes as amended.

1. Pat Brown: Aye
2. Cameron LaHaise: Aye
3. Jane Kline: Aye
4. Karyn Jones: Aye
5. Randi Korn: Aye
6. Kay Bell: Aye

Vote: 6-0. Motion carried unanimously.

Minutes for the meeting of July 6, 2022

Motion: Karyn moved and Pat seconded the motion to approved the minutes as submitted.

1. Pat Brown: Aye
2. Cameron LaHaise: Aye
3. Jane Kline: Aye
4. Karyn Jones: Aye
5. Randi Korn: Aye
6. Kay Bell: Aye

Vote: 6-0. Motion carried unanimously.

Minutes for the meeting of August 18, 2022: Amendments to draft minutes were offered.

Motion: Pat moved and Randi seconded the motion to approved the minutes as amended.

1. Pat Brown: Aye
2. Cameron LaHaise: Aye
3. Jane Kline: Aye
4. Karyn Jones: Aye
5. Randi Korn: Aye
6. Kay Bell: Aye

Vote: 6-0. Motion carried unanimously.

Disability Awareness project flyers (0:28:00)

1. Karyn shared images of flyer and lawn sign graphics for the “Together We Play” in-person event and the “Unlearning Ableism” virtual event. Members were impressed with the quality of the graphic design in both cases.
2. Kay reminded members that ADA requires all materials informing the public of programs and services are required to clearly offer accommodation.

3. Karyn explained that the library and staff are very good on inclusion and that for print materials it is late to change things now. She said the online material can include the offer of accommodation.
4. Randi pointed out that it is not possible to predict every disability that every participant may have, which is why it is important to put offer of accommodation on materials.

Motion: Randi made a motion to approve the graphic material for the Together We Play event. Kay seconded the motion.

1. Pat Brown: Aye
2. Randi Korn: Aye
3. Karyn Jones: Aye
4. Cam LaHaise: Aye
5. Jane Kline: Aye
6. Kay Bell: Yes.

Vote: 6-0. Motion carried unanimously.

5. For the Unlearning Ableism event Kay suggested considering providing ASL interpretation. Cam wondered what Ashley, the person delivering the event, would think about it.
6. Randi spoke strongly in favor of providing sign language interpreting and Cam agreed that if we have the budget would be good. Kay showed an estimated balance in the Handicap Parking Fines account of \$12,000 and noted that the account has not had any income in several years.
7. Pat inquired as to who will be paying for printing. Karyn said the library will print flyers to hang there and that they won't be put elsewhere.
8. Discussion of the variation of methods of communication for the variety of people in the Deaf Community and the community of those who have reduced hearing. Randi explained that the combination of live speech recognition transcription and ASL interpreting is the appropriate arrangement to meet the range of communication needs.

Motion: Karyn made a motion to approve the for the Unlearning Ableism event amended to include a statement that ASL interpreting will be available. Kay seconded the motion.

1. Pat Brown: Aye
2. Randi Korn: Aye
3. Jane Kline: Aye
4. Karyn Jones: Aye
5. Cam LaHaise: Aye
6. Kay Bell: Yes.

Vote: 6-0. Motion carried unanimously.

9. Karyn shared a press release that the library, preschool and the town have read and approved. Karyn crafted the various organization's quotes and got their feedback and approval.
10. Pat asked where will the press release go? Karyn explained that Leila Frank, the town manager's office manager and information officer will "push it out."
11. Jane wondered if the Disability Flag pins will be part of the October awareness activity. Kay suggested that after the decisions related to the collaboration of the three groups is taken care of, additional activities can be considered. Jane suggested changing the title of the press release from "Disability Awareness Month Events Coming to Sudbury in October" read, instead, "Disability Awareness Month Events Returning to Sudbury in October" since we did things in 2021. Discussion lead to leaving the title as it is.
12. Cam suggested that where "parents, grandparents" appears it include "guardians" as well.
13. Kay pointed out that the second sentence of the mission statement of the COD was not accurate. Karyn said that the town changed it because they believe it is inaccurate. Karyn said that the town is unclear whether the town worked with the group to approve the mission statement and they are looking into it. Karyn said that three people in the town looked at it. Kay stated that the COD has for twenty-nine years taken actions based on their votes and that the town administration has not needed to approve their actions.
14. Pat encouraged that the second paragraph be removed in order to move on. Members discussed whether the mission statement being changed should hold up the press release. Kay proposed including the whole mission statement or none of it. Karyn spoke in favor of deleting the second sentence only.

Motion: Pat made a motion to approve the press release as amended (per Karyn's suggestion).
Randi seconded the motion.

1. Jane Kline: Aye
2. Pat Brown: Aye
3. Karyn Jones: Aye
4. Cam LaHaise: Aye
5. Randi Korn: Aye
6. Kay Bell: No.

Vote: 5-1. Motion carried.

15. Karyn shared the marketing plan. Cameron will email a number of committees and boards. Karyn wondered if the words of emails need to be approved by the town. Kay indicated that the COD and other committees communicate with each other routinely and need not seek approval of the town administration to do so.
16. Karyn showed a list of facebook pages to post to. Pat suggested that Karyn ask the town to post the material and then ask the groups listed to share it. Karyn said she can manage the facebook posting.-

17. Lawn signs will be made. Placement on town property requires permission and community events are usually ok. People can place them on their own private property.
18. Karyn will email the principals for promotion in the school newsletters and will ask the various event participant groups to cross promote the virtual event as well as the. Randi volunteered to help email.
19. People will be asked to register for the virtual event and will receive an email reminder and a thank you for attending and an email survey. Kay asked about screenreader compatibility. Karyn indicated that Google now provides instructions for the specific types of questions and settings to make the survey form compatible. The results of the survey will be available to all sponsoring groups.
20. Kay asked if we will gather the contact information in order to reach out to participants for future events. Karyn was unsure if we could do that. Cam suggested that one more item be added offering those returning the survey the option to give their email address for future contact.
21. Kay asked Karyn to share the budget page so new members could see it. Karyn confirmed that she did receive from Kay the procedures for payments and reimbursements.

Motion: Karyn made a motion to approve spending approximately \$500 for American Sign Language interpreting for the October 13 Disability Awareness event. Cameron seconded the motion.

1. Jane Kline: Aye
2. Pat Brown: Aye
3. Karyn Jones: Aye
4. Randi Korn: Aye
5. Cam LaHaise: Aye
6. Kay Bell: Aye.

Vote: 6-0. Motion carried unanimously.

22. Karyn stated that the COD can have a table at the event in the library. It will be indoors. Kay said it would be a positive thing to do. Cameron and Kay both are available. Disability flag pins could be there for giving out and materials about the COD and related items can be displayed. (2:24:18)

Other Disability Awareness outreach

1. Jane had inquired and Kay suggested that we repeat the model that we implemented in terms of providing pins to the Sudbury Historical Society (SHS) for giving out with a suggested donation. The SHS would then keep the donations.

2. Kay would also like to communicate with committees, schools, and town staff to offer the pins again and to offer to attend an October meeting to speak briefly about Disability Awareness.
3. Karyn has asked the town whether the COD can fundraise. She suggested that Kay check with the town director of finance about giving pins. Kay explained that the question was discussed and settled last year. Pat asked for an explanation from the beginning. Kay will look for any records of the discussion and provide them. Jane explained that the COD wanted a public location where people could acquire a pin and the SHS Museum was a good choice. Kay noted that the building has recently been renovated and is accessible, and that the COD wanted to support a group that preserves Sudbury's history.

Municipal ADA Improvement Grant

The Combined Facilities Director and Interim Town Manager suggest that they can meet with us on Wednesday, September 28 for the purpose of being shown what they have decided to request funds for and to see if the COD will offer support. The sense of the board is to book that meeting.

Pending business for future meetings

1. Sudbury Doing Good community event table
2. Two open seats
3. Group norms
4. Goals for the coming year
5. Postings to the town website and other media

Adjournment

Motion: Karyn made a motion to adjourn. Pat seconded the motion.

1. Pat Brown: Aye.
2. Karyn Jones: Aye.
3. Kay Bell: Aye.

Vote: 3-0. Motion carried.

The meeting was adjourned at 10:13 PM.

Minutes respectfully submitted by Kay Bell.