



Sudbury Commission on Disability Meeting Minutes

Thursday August 18, 2022

Kay Bell, Chair, called the virtual meeting to order with roll call at 7:38 PM

Members Present

1. Karyn Jones- here
2. Liesje Quinto- here
3. Kay Bell, Chair- here
4. Randi Korn – here
5. Jane Kline -absent

Opening

1. Kay stated that the meeting is a public virtual meeting that it is being recorded for future viewing and there should be no expectation of privacy. She explained that the agenda and meeting materials are available on the town website and that live transcript captioning is available by selecting that Zoom feature. She asked that if an attendee is to offer public comment that they please state their name and address or position in the Town.
2. Randi will produce minutes for this meeting.

Public Comment - no public comment

Reports

1. Other Committees:
 - a. Diversity, Equity, and Inclusion is doing a lived experiences survey. Deadline August 31.
 - b. Transportation is preparing a proposal for a 3-5 year plan.

2. Subcommittees:
 - a. Brain-based- no report
 - b. Kay shared updates from subcommittee that the Permanent Building Committee (PBC) share updates on FCC project, and work more closely with schools/superintendent and combined facilities director (Sandra Durand)
 - c. Transition Plan Subcommittee - Liesje reached out to Sandra about transition plan updates, how plan is moving forward. Sandra is working with Interim Town Manager Maryanne Bilodeau on the excel work plan document to make it public. Liesje to touch back in a few weeks after school starts.

3. Liaisons:
 - a. Council on Aging is engaging in initiatives including senior center and new branding,
 - b. Sudbury SEPAC- no updates, L-S SEPAC – no updates

Discussion / Potential Action

4. Capital Projects Subcommittee: Review of Authorization Document and report submitted for committees' approval. An edit to include designers and architects in bullet #1 was discussed and sent for vote.
 - a. Kay entertained a motion to accept the capital projects subcommittee
 - b. Liesje made the motion to accept the capital
 - c. Karyn seconds
 - i) Kay - Aye
 - ii) Liesje - Aye
 - iii) Karyn - Aye
 - iv) Randi - Aye

Vote: 4-0. Motion carried.

5. Transition Plan Subcommittee Authorization document- Kay and Liesje presented the subcommittee authorization plan. Discussion ensued.

- a. Kay entertains a motion to approve the subcommittee authorization.
- b. Who made the motion and who seconded
- c. Randi Korn -Aye
- d. Liesje- Aye
- e. Karyn J- Aye
- f. Kaye Bell- Aye

Vote: 4-0. Motion carried.

6. Approve minutes if available:

- a. Jun 13, 2022
- b. Kay makes a motion to approve the minutes, Liesje seconds
 - i) Randi- yes
 - ii) Liesje – yes
 - iii) Karyn- yes
 - iv) Kay -yes

Vote: 4-0. Motion carried.

7. Discussion - to send minutes out early and have members send amendments via email. The committee needs to be able to see the amendments. The approved minutes are then sent to chair to add to the meeting packet. We will hold off on all minutes for now so that we can send them out.

8. Discussion - removal of article from news page on COD web page and consideration of web posting policy.

- a. Discussion - reposting the article with edits and updates vs taking it down. Additional discussion ensued about COD review of any article for posting.
- b. This leads to a discussion of how to manage strong emotions and conversation during meetings. This discussion is tabled and included it in our next meeting.
- c. Karyn makes a motion to take down or archive the article on sharing playgrounds during summer.
- d. Liesje seconds the motion.

- e. Karyn amends the motion to indicate the article should stay in archives as is.
- f. Liesje seconds the motion
- g. Kay calls the motion
- h. Randi – Aye
- i. Liesje- Aye
- j. Karyn – Aye
- k. Kay - No

Vote: 3-1. Motion carried.

9. Disability Awareness Month: Project with Goodnow Library and any other ideas for observing the month.
- a. Karyn discussed a project for Disability awareness for young children with physical disabilities. Kay is going to look at our financial statement to make sure we can spend the \$1600.
 - b. Liesje makes a motion to support the disability awareness event.
 - c. Kay seconds.
 - d. Discussion about outreach and marketing.
 - e. Karen shared a spreadsheet with multiple marketing ideas. Karen indicated 8-10 weeks is needed for marketing.
 - f. We want a COD table for the events
 - g. Kay calls the question on the funds to spend \$1600 of COD funds to support collaborative disability events with Goodnow library and SCP.
 - h. Liesje - Aye
 - i. Randi - Aye
 - j. Karen - Aye
 - k. Kay - Aye

Vote: 4-0. Motion carried.

- l. Kay added that we still have pins and other things for Disability Awareness, that Sudbury is a dementia friendly community
- m. Kay would like us to consider November as dementia awareness month.

Close Meeting

10. Review tasks generated at meeting-

- a. Kay to get financial report,
- b. Dementia friendly Sudbury
- c. Carry forward the 2 tabled items, plus group norms, use of the chat function, community preservation funds.

11. Future meeting dates September 8, first Thursday in Oct

12. Future agenda items

Adjournment-

13. Karen motions to adjourn at 10:27

14. Liesje seconds

Motion: Karen made a motion to adjourn. Liesje seconded the motion.

1. Karyn Jones -Aye.
2. Liesje Quinto - Aye.
3. Kay Bell - Aye.
4. Randi - Aye

Vote: 4-0. Motion carried.

The meeting was adjourned at 10:27 PM.

Minutes respectfully submitted by Randi Korn.