

Sudbury Commission on Disability (COD) Meeting Minutes

January 6, 2021

Virtual Meeting

Members Present

1. Kathleen Bell, Chair
2. Lisa Kouchakdjian, Vice-Chair
3. Karyn Jones
4. Jane Kline
5. Randi Korn
6. Caroline Santangelo

Members Absent

1. Doug Frey

Regular Session Meeting - Chair Kay Bell opened the meeting at 6:30PM.

Open Statement

1. Chair Kay Bell performed a roll call and made an announcement that the session is being recorded, shared live for the public to see and hear on SudburyTV and there should be no expected right to privacy, as this is a public forum.

Public Comment

1. No public comment.

Report Updates

1. **Town Manager Monthly Meeting:** Chair Kay Bell and Vice-Chair Lisa Kouchakdjian met with Town Manager Henry Hayes. Hayes has not begun the public tracking of progress yet in regards to the Self-Evaluation Transition Plan or the narrative section of policies and practices of the town.

Kay spoke to Hayes about the benefits of having expert users who can verify design of buildings earlier in the design progress.

2. **FY23 COD Financials:** No change; \$12,000 range.
3. **Transportation Committee:** The Committee missed the funding cycle for the Community Connections grant. The Committee is seeking ARPA funding. Chair Kay Bell spoke positively on an online survey the Transportation Committee will be doing and how they are offering accommodations to residents with low vision or blindness by allowing residents to take surveys via phone.
4. **SEPAC Update:** SPS SEPAC had a teacher appreciation event in December. L-S SEPAC has an event about executive functioning on February 10. They are also working on a College Fair for Students with Disabilities and a transition event for students going from 8th to 9th grade.
5. **By-Laws Subcommittee:** Chair Kay Bell and Vice-Chair Lisa Kouchakdjian will meet on January 12.

6. **COD Membership Applications:** Liesje Quinto, prospective member, will be interviewing with Town Manager Henry Hayes on January 18.

Fairbank Community Center

1. Chair Kay Bell sent a letter to the Permanent Building Committee and Design Group of Fairbanks Community Center in December regarding the COD's recommendations and questions regarding the design of Fairbanks Center.
2. Chair Bell shared the response to the letter with the COD. The response stated that input was valued and the design team has gone back to the drawing board to add an additional Universal Changing Room (UCR) to Locker Room 3 so Locker Room 3 will have two UCRs instead of one. COD will wait to see updated drawings to see what the design team does with recommendations.
3. Randi Korn will write an Accessibility Statement to give to the Permanent Building Committee for them to (hopefully) submit with the RFP as they move forward with the bidding process for Fairbanks Community Center. This will allow contractors in the bidding process to tell the town their commitment to ADA as well as give examples of how they go beyond what ADA requires in projects previously done. Discussion about forming a sub-committee to enable committee members to work on Accessibility Statement together.
4. **Motion:** Vice-Chair Lisa Kouchakdjian motioned to form a Fairbank Community Center Subcommittee with Lisa Kouchakdjian and Randi Korn as members. Caroline Santangelo second the motion. Roll call vote:

- a. Kathleen Bell, Aye
- b. Lisa Kouchakdjian, Aye
- c. Karyn Jones, Not Present
- d. Jane Kline, Aye
- e. Randi Korn, Aye
- f. Caroline Santangelo, Aye

Vote: 5-0. Motion carries.

Appointment of Diversity and Inclusion Advisor to DEI Commission

1. Chair Kay Bell motioned for Karyn Jones to serve as COD Advisor for DEI Commission. Lisa Kouchakdjian seconded the motion.
 - a. Kathleen Bell, Aye
 - b. Lisa Kouchakdjian, Aye
 - c. Karyn Jones, Aye
 - d. Jane Kline, Aye
 - e. Randi Korn, Aye
 - f. Caroline Santangelo, Aye

Vote: 6-0. Motion carries.

League of Women Voters' Diversity, Equity, and Inclusion Round Table

1. The League of Women Voters of Sudbury has invited the COD to participate in their Diversity, Equity, and Inclusion Round Table to take place on January 30. Other participants include Sudbury Diversity, Equity and Inclusion Commission and Sudbury for Racial and Social Justice.
2. Vice-Chair Lisa Kouchakdjian motioned to appoint Randi Korn and Karyn Jones to represent the Commission on Disability for the League

of Women Voters' Diversity, Equity, and Inclusion Round Table on January 30. Chair Bell seconded the motion.

- a. Kathleen Bell, Aye
- b. Lisa Kouchakdjian, Aye
- c. Karyn Jones, Aye
- d. Jane Kline, Aye
- e. Randi Korn, Aye
- f. Caroline Santangelo, Aye

Vote: 6-0. Motion carries.

Eagle Scout Accessible Bench Project

1. Eagle Scout Nolan Schlessman was invited by Chair Kay Bell to be a guest speaker at the COD's March 3rd meeting. Nolan built two accessible picnic tables outside the Sudbury Senior Center. Nolan accepted the invitation.

COD to Provide Testimony at Hearing for Senate Bill 629, House Bill 2419, and House Bill 2420 on Adaptable Housing

1. Dave Correia, Advocacy Director for Metrowest Center for Independent Living, invited Sudbury's Commission on Disability to give testimony on January 11. Bills give more clear guidance and expectations on accessible housing. COD voted in support of bills in May 2021.
2. Vice Chair Lisa Kouchakdjian motioned to appoint Chair Kay Bell to represent the Commission on Disability at the upcoming January 11th hearing on Senate Bill 629, House Bill 2419, and House Bill 2420 on Adaptable Housing and provide testimony in support of these bills. Chair Bell seconded motion.
 - a. Kathleen Bell, Aye

- b. Lisa Kouchakdjian, Aye
- c. Karyn Jones, Aye
- d. Jane Kline, Aye
- e. Randi Korn, Aye
- f. Caroline Santangelo, Aye

Vote: 6-0. Motion carries.

Annual Report

1. Chair Kay Bell will continue to write draft of Annual Report. Caroline Santangelo will help with formatting the Annual Report.
2. The Annual Report will be voted on at the January 20 COD meeting.

Added COD Meeting on January 20 at 7pm

1. Agenda will be to vote on November 4, 2021 COD minutes draft and December 2, 2021 minutes draft, vote on Annual Report draft, and start discussion on Valerie Fletcher event.

Adjournment

1. Vice Chair Lisa Kouchakdjian motioned to adjourn at 8:25 PM. Jane Kline seconded the motion.
 - a. Kathleen Bell, Aye
 - b. Lisa Kouchakdjian, Aye
 - c. Karyn Jones, Aye
 - d. Jane Kline, Aye
 - e. Randi Korn, Aye
 - f. Caroline Santangelo, Aye

Vote: 6-0. Motion carries.

Respectfully Submitted, Karyn Jones