

SUDBURY SELECT BOARD

TUESDAY APRIL 27, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Chair Janie Dretler, Vice-Chair Roberts, Select Board Member Daniel E. Carty, Select Board Member William Schineller, Select Board Member Charles Russo, Town Manager Henry L. Hayes, Jr.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:01 p.m., via Zoom telecommunication mode.

Chair Dretler announced the recording of the meeting and other procedural aspects included in the meeting. She acknowledged that the Board had just adjourned in Executive Session.

Call to Order/Roll Call

Select Board Roll Call: Schineller-present, Carty-present, Russo-present, Roberts-present, Dretler-present

[Note: Other business was conducted prior to the opening of the joint meeting that began at approximately 8:30 PM.]

Vote to open a joint meeting with the Commission on Disability to review results from ADA Assessment

Present: Commission on Disability Members: Chair Pat Guthy, Kathleen Bell, Lisa Kouchakdjian, Doug Frey, Caroline Santangelo;

IHCD Representatives: Meghan Dufresne, David West, Kathy Gips;

Sudbury Staff: Bill Barletta, Facilities Director; Maryanne Bilodeau, Assistant Town Manger/Human Resources Director; Henry L. Hayes, Jr., Town Manager; Bethany Hadvab, Town Social Worker; Anna Christina, COA Administrator

Chair Dretler read in the words of the motion. Board Member Carty moved in the words of the Chair. Vice-Chair Roberts seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Roberts-aye, Dretler-aye

VOTED: To open a joint meeting with the Commission on Disability to review results from ADA Assessment. Representatives from IHCD also attending.

Commission on Disability Chair Guthy read in the words of the motion. Ms. Bell moved to open a joint meeting with the Select Board. Mr. Frey seconded the motion.

It was on motion 5-0; Bell-aye, Frey-aye, Santangelo-aye, Guthy-aye, Kouchakdjian-aye

VOTED: To open a joint meeting with the Select Board.

Town Manager Hayes stated that the ADA project had been in process for over a year. Ms. Bilodeau noted that she is the ADA Coordinator for Town of Sudbury employees, Bill Barletta is the ADA Coordinator for Town facilities, and Town Manager Hayes is the overall ADA Coordinator.

Mr. West presented the IHCD - Town of Sudbury ADA Transition Plan slide show. Ms. Dufresne highlighted items from the presentation:

- Brief Overview of IHCD
- Self-Evaluation and Transition Plan Overview
- Built Environment Findings
- Policies and Procedures Findings

Ms. Dufresne acknowledged the following Sudbury municipal buildings were evaluated by IHCD:

- DPW Offices and Garages
- Fairbank Community Center
- Fire Station 1
- Fire Station 2
- Fire Station 3
- Flynn Building
- Goodnow Library
- Hosmer House
- Loring Parsonage
- Parks and Grounds Building
- Police Department
- Town Hall
- Transfer Station

Schools:

- Curtis Middle School
- Haynes Elementary School
- Loring Elementary School
- Nixon Elementary School
- Noyes Elementary School

Parks:

- Broadacres Farm
- Camp Sewataro
- Davis Field
- Featherland Park
- Feeley Field
- Grinnell Park
- Haskell Field

- Heritage Park
- Playground at Horse Pond Road
- Ti-Sales Field
- Willis Lake Access

Ms. Dufresne noted the primary municipal ADA deficiencies focused on parking, exterior Accessible Routes, Service Counters, Assembly Areas, Toilet Rooms, signs, and facilities for detainees.

Mr. West and Ms. Dufresne provided best practice options.

Vice-Chair Roberts asked if IHCD would provide assistance with advancing ADA municipal websites and help communications regarding ADA improvements for the residents of Sudbury.

Mr. West responded in the affirmative.

Mr. West initiated a discussion regarding screen readers. Vice-Chair Roberts addressed Zoom options in effort to include all people. Ms. Gips agreed that meeting options such as Zoom would be of great benefit.

Ms. Guthy asked if the presented IHCD Power Point presentation would be accessible for COD review. Mr. West responded in the affirmative, and noted the Power Point presentation was included on the Town website.

Ms. Guthy asked about possible COD guidance during the transitional phase of the project. Mr. West spoke about the significance of the capital plan in this regard and suggested that any COD request/questions for IHCD go through the Town Manager.

Ms. Guthy asked about the Transition Plan timeline. Mr. West responded the overall timeline was three to five years, with exception of a large university who had a time allotted (via super variance) of ten years.

Ms. Kouchakdjian asked if IHCD could attend a future COD meeting in order to address additional questions by COD members. Chair Dretler concurred with the need for additional time and requested that Town Manager Hayes consider this aspect.

Ms. Bell inquired about the “user expert/s” involvement, and queried about what might happen when “user expert/s” are involved and what might happen when such experts are not involved. She suggested that this topic be discussed at a future meeting.

Ms. Hadvab mentioned the high incidence of mental health and cognitive disabilities. She stressed the impact of these disabilities during the COVID pandemic and increased cases of extreme anxiety. She suggested that future presentations included mental health and cognitive disabilities, as well. Mr. West mentioned that physical space

can determine how individuals view the environment and effective communications could include providing assistance to people who are overwhelmed.

Ms. Kouchakdjian commented that the SPS website is now accessible and is comprehensive. She suggested that Sudbury IT personnel speak to the SPS Superintendent for more information.

Vice-Chair Roberts commented about next steps, and agreed that another group meeting as suggested by COD would be helpful. Chair Dretler suggested posting such meeting as a Select Board meeting.

Town Manager Hayes stated the next steps would involve detailing the Transition Plan aspect. He stressed that the capital plan would fund the ADA project, and noted the funding reflected a “competing” process with other Town projects requiring funding. Town Manager Hayes indicated that specific considerations would be further studied during the summer, and stated that the compliance aspect would be studied. He thanked Mr. Barletta for his work on this project and his availability, as well as changes made at Sewataro and related IT adjustments. He stressed he was open to receiving additional questions/comments.

Chair Dretler asked about associated timeline to complete the report and complete the transition plan. Mr. West said IHCD would be checking with Town Manager Hayes and Mr. Barletta regarding some minor changes to the transition plan, which would likely be completed within several weeks.

Chair Dretler confirmed that the objective was to complete the plans as soon as possible, and recommended the Board and COD receive the report at the same time. Town Manager Hayes concurred.

Vote to close joint meeting with Commission on Disability and resume the Select Board meeting

Ms. Guthy motioned to adjourn the joint meeting with the Select Board. Ms. Bell seconded the motion.

It was on motion 5-0; Guthy-aye, Bell-aye, Frey-aye, Kouchakdjian-aye, Santangelo-aye
VOTED: To adjourn the joint meeting with the Select Board

Chair Dretler read in the words of the motion. Board Member Schineller moved in the words of the Chair. Board Member Russo seconded the motion.

It was on motion 5-0; Russo-aye, Carty-aye, Schineller-aye, Roberts-aye, Dretler-aye
VOTED: To close joint meeting with Commission on Disability and resume the Select Board meeting.