

Date and Time: 09/23/19 10:06 AM
 Location: Thompson Room, Flynn Building, 278 Old Sudbury Road, Sudbury
 Members Present: Kay Bell (KB), Doug Frey (*via telephone*) (DF) Pat Guthy, Chairperson (PG), Lisa Kouchakdjian (LK), Caroline Santangelo (CS)
 Also Present: Janie Dretler, Sudbury Board of Selectmen
 Public Commenters:

Convene: Pat Guthy called the meeting to order at 10:06 AM. All members were present.

1. Selection of Meeting Recorder: Caroline Santangelo volunteered to record minutes. The meeting was videotaped.

2. Review and approve minutes of 08/19/2019 10 AM meeting

MSV PG moved, LK seconded the motion to approve the minutes of the Aug. 19th 10AM regular meeting as amended.

The motion passed unanimously via a rollcall vote.

§ Information Update 1

PG reported that Sue Rushfirth (SR) resigned the Commission in September due to conflicting professional and family commitments as she is currently President of the SWL Domestic Violence Roundtable. PG thanked Sue in her absence for her significant contribution to the Town and Commission, specifically citing the ongoing Adaptive Fitness Equipment project at Haskell Field and her role in the recent Sudbury Doing Good Community Fair. All members agreed that with Sue's professional experience as a physical therapist and dedication to bettering the daily lives of all citizens of Sudbury, she will be greatly missed on the COD.

PG stated that she has spoken with a town resident who is potentially interested in being appointed to the Commission and who will be attending the October 21st meeting.

3. Election of Chair and Vice Chair for Commission on Disability 2019-2020

PG stated that the COD has become involved in many key Town projects it was restarted one year ago, with herself elected as Chair. Based on the current level of involvement and not wanting just one person to have knowledge of all workstreams, she suggested that this year a Vice Chair also be elected. All members thanked PG for her work and countless contributions to the Town and COD. A discussion ensued on the quality of work, level of knowledge and demonstrated commitment of KB to the COD and that she would make an excellent Vice Chair.

MSV LK moved and CS seconded the motion to elect Pat Guthy, Chair and Kay Bell, Vice Chair for the Town of Sudbury Commission on Disability for the year September 2019 to September 2020.

The motion passed unanimously via a rollcall vote.

4. Updates on Pending Issues

- a. **Sudbury Doing Good.** KB stated that the event, co-sponsored by the Town, Goodnow Library and the Sudbury Foundation, was a huge success. PG stated that many beneficial connections were made both with the general public and between exhibiting groups. Given the success of the event, one suggestion would be to move to a larger venue. Also, now that the COD has records, printed reference materials, and a table-top display, PG will investigate securing a file cabinet or some small storage space within one of the Town buildings.
- b. **Maker Space.** The Library working to address issues previously raised. Recently conducted an air quality test and will be conducting an interior door pressure test within that space.
- c. **Educational liaison with Voc. Tech.** PG spoke to Melissa Murphy-Rodrigues, ex-Town Manager, and Ellen Joachim, LSRHS School Committee, on there being no educational liaison at the Town for a student leaving Curtis and attending a vocational high school, only an administrative contact. PG reported that Ellen Joachim will follow up with Bella Wong, Principal/Superintendent LSRHS. PG will also attend the 9/21 School Committee meeting to put this on their agenda.
- d. **Grant application for Town Self-Evaluation and Transition Plan.** The RFP was presented and discussed at the 9/10 Board of Selectmen meeting. The COD did not see the grant application before it was submitted to the Massachusetts Office on Disability (MOD). In addition to any grant monies received, two private groups in town may be interested in providing some funding to the project. PG and KB to meet with Sudbury Foundation to explain the process, scope and output of the undertaking.
- e. **Transportation Committee.** DF provided an update and there was discussion on the Rt 20 shuttle to Boston as KB plans to test it this week. Selectman Dretler indicated that there is interest on the BOS to do a publicized test run to increase awareness of the shuttle. Currently the multi-town team is still in the process of hiring a program manager. The next meeting of the group is 9/30.
- f. **Adaptive Fitness Equipment.** PG asked if another member of the COD could take on SR's role as liaison to this project committee and LK volunteered.
- g. **Sewataro and CAM Training.** PG informed the group that she had spoken with Dan Carty, BOS Chairman about the purchase of Sewataro and the need to understand what the Town's obligations might be once the property was reviewed for ADA compliance. For the purposes of public discussion, she invited Dan and Andrew Lewis (AL), Town Building Inspector to attend the next scheduled COD meeting on October 21st. Discussion then ensued among members about the recent MOD Community Access Monitor (CAM) training that several had recently attended. It was suggested that this two-day training course would be helpful to AL and/or other Town employees to participate in given existing projects such as Town Hall renovations and Sewataro purchase and PG stated that it could be more thoroughly discussed on 10/21. With respect to Sewataro, Selectmen Dretler stated that she believed that a pond and a playing field would be made available for public use within certain timeframes based on time of year. Discussion ensued about the accessibility of these facilities. CS noted that the anticipated Town Self-evaluation would not occur "in time" for the Town to fully understand any liabilities before finalizing the purchase and that Town officials should be aware.

- h. **Town Hall Project.** PG reviewed that COD had provided recommendations to the TH Renovation project regarding the 18 requested variances based on ADA accessibility standards after completing a site visit. She reviewed that the guidelines for regulatory approval of building variances under ADA were for: financial hardship; lack of feasibility; and if not granting the variance would not provide significant benefit. She noted that though the COD used what it believed to be the regulatory standards as applied to ADA, the Commission has only advisory review. She further stated that a joint meeting of the Historical Commission, Permanent Building Committee and COD is scheduled for December 5th for public discussion.

5. Public Comment No public comments were offered.

6. Discussion on remaining Agenda items. Based on time, discussion of Agenda items (6.) Use of COD “Traffic Violation” account funds; (7.) Marketing strategy and guidelines; (8.) Partnership with other Town Boards; (9.) COD goals and objectives; would be carried over to a special meeting just for these discussions on 10/2/19 at 10am.

Adjourn

MSV LK moved and PG seconded the motion to adjourn at 12:20 PM.
The motion carried unanimously via a rollcall vote.

A true copy attest: Caroline C. Santangelo _____, 2019
Meeting Recorder