

Sudbury Commission on Disability (CoD)

Meeting Minutes

7/29/19

Opening

The regular meeting of the Sudbury Commission on Disability (CoD) was called to order at 10.02 AM on 7/29/19 in Thompson Room, Flynn Building, 278 Old Sudbury Road, Sudbury MA 01776 by Pat Guthy

Present

Kay Bell (KB), Doug Frey (DF), Pat Guthy, Chairperson (PG), Lisa Kouchakdjian (LK), Sue Rushfirth (SR), Caroline Santangelo (CS)

Also Present: Joel Bargmann, architect for the Town Hall Renovation project.

Public Commentators: none present

1. **Selection of Meeting Recorder:** Sue Rushfirth volunteered to record minutes
2. **Approval of Minutes** Minutes of 6/20/19 were reviewed and approved. LK moved, PG seconded the motion to approve the minutes of 6/20/19. Motion passed unanimously.
3. **Update on pending issues:**
 - i. PG circulated copies of an updated email list. Corrections requested.
 - ii. **Community Access Workshop**, September 11,12. PG has distributed application paperwork. She reported that the Town has agreed to cover the course fee and mileage. KB has previously attended this workshop so will not be joining the group.
 - iii. KB brought the group's attention to the **2019 Disability Summit** hosted by the Massachusetts Office on Disability (MOD) on Friday, September 27. Sign-up is available online. KB will forward link.
 - iv. PG confirmed that Commission members are receiving all relevant emails.
 - v. Sudbury Foundation is organizing '**Sudbury Doing Good Community Info Fair**' at 9.30 am–2.00 pm on Saturday, September 21, in Goodnow Library.

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- vi. Local groups and nonprofits are encouraged to take part to promote their work and missions. SR will contact organizers for more information.
- vii. **Replacement of Fitness Equipment at Haskell Field.** SR reported that the first meeting of the planning group will be on Thursday, August 15, at 2.00 pm. Venue TBD. She will circulate copies of the three brochures currently being considered.
- viii. **Sewataro Project.** KB submitted reports documenting both the Request for Funding (RFP) (highlighting statements in the RFP which relate to the CoD) released on 7/10/19 and also the Pre-Proposal Conference on 7/23/19 at which she had been present. She also provided a copy of a letter she had sent to Jeff Duggan (MOD) both thanking him for the training session on and listing questions she has concerning the Sewataro Project.
- ix. **Transport Committee.** Update provided by DF.
 - DF reported the Transportation Committee has asked the COD to consider processing pre-qualification applications for the Make the Connection initiative (additional transportation options for disabled, elderly, veterans, low income, and other qualified individuals) and that there may be an intern resource available to help us. The Commission decided that we are not structured to support the processing of applications, but would be willing to direct people to the appropriate resource and post information on our website. DF was asked to convey this message to the Transportation Committee.
 - KB has posted details of **Rte 20 Commuter Bus** Route on the CoD web site. Discussion took place around the subject of this two-year pilot project, and various questions were raised as to pick up and drop off points and where to access more information. KB will forward the questions and concerns to Debra Galloway, Director Senior Center

4. **Public Comment** – none

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5. Town Hall Renovation Project

- Joel Bargmann, the architect for the project, joined the meeting. Apologies received from Craig Blake PBC.
- LK summarized her responses to the Requests for Variances before leaving the meeting.
- PG stated that that full consideration has to be made as to whether or not access to the Town Hall will be via the front door. This decision affects several other planning issues within the building.
- She suggested that the CoD should send a copy of its recommendations and conclusions to Craig Blake Permanent Building Committee. (PBC)
PB moved, and LK seconded a motion that a memo is sent to the PBC recording the conclusions and recommendations of the CoD. KB introduced a friendly amendment, and DF seconded that the CoD convey to the PBC a list of our responses to the 18 Requests for Variances. Motion passed unanimously. After some discussion, it was decided that a copy will not be sent to the Board of Selectmen.
- LK left the meeting at 10.20 am
- Members proceeded to consider and respond to all Requests for Variances. CS recorded this part of the proceedings (**SEE ADDENDUM**) PG thanked Joel Bargmann for attending the meeting.

6. **Adjournment** SR moved, and KB seconded a motion to adjourn. The meeting was adjourned at 12.40 pm by PG. The next general meeting will be at 10.00 a.m. on Monday, August 19, 2019, in the Thompson Room Flynn Building, 278 Old Sudbury Road, Sudbury MA 01776