

Date and Time: 08/19/19 10:10 AM
 Location: Silva Room, Flynn Building, 278 Old Sudbury Road, Sudbury
 Members Present: Kay Bell (KB), Doug Frey (DF) Pat Guthy, Chairperson (PG), Susan Rushfirth (SR), Caroline Santangelo (CS)
 Members Absent: Lisa Kouchakdjian (LK)
 Also Present:
 Public Commenters:

Convene: The regular meeting of the Sudbury Commission on Disability (COD) was called to order by Pat Guthy at 10:10 AM. A quorum (at least a majority of 4 of 6) was present.

1. Selection of Meeting Recorder: Kay Bell volunteered to record minutes.

2. Review and approve Minutes of 07/18/19 meeting

Items for action as noted in the minutes were reviewed: update of telephone number list, confirmation of minutes of meeting with Sheila Cosalito of Sudbury Housing Authority, and arranging for video recording of COD meetings beginning in September.

MSV PG moved, CS seconded the motion to approve the minutes of the July 18th meeting of the COD.
 The motion carried unanimously.

§ Information Update

PG picked up a letter for the COD that was sent to the Senior Center to the name of a long ago Chair. It was from the Commonwealth of Massachusetts Division of Public Safety and Inspection Architectural Access Board, a first notice of non-compliance to Bullfinch's Restaurant, 730 Boston Post Road, at the Wayside Plaza related to accessible van parking, signage for that, and curb cuts needed. Photos were included. PG conferred with Town Building Inspector, Andrew Lewis, who is also an ADA Coordinator for Sudbury. He suggested waiting for the second notice of non-compliance. PG visited the site recently and saw that two wooden ramps were in place that may also be non-compliant. She will seek further information from Jeff Dougan at Massachusetts Office on Disability (MOD).

3. Updates on Pending Issues

- a) Doing Good; Saturday, 09-21-19, 11:00 AM and 2:00 PM, Goodnow Library
 SR has reserved a six-foot table for us. She suggests composing a trifold display board portraying our mission and some of our work accomplished. Sue also suggest a variety of experiential and sensory experiences/activities for visitors to expand awareness of what it is like to live with a mobility or sensory disability. If possible we will have a form available for residents to register with public safety for particular needs in case of emergency. SR, DF, and KB will meet to select and prepare materials for this Community Information Fair.

b) Maker Space at Goodnow Library

- i. A resident approached PG regarding a food allergy and other environmental safety issues at the facility. PG met with Assistant Town Manager, Maryanne Bilodeau; Library Director, Esme Green; Health Department Director, William Murphy, and the resident. Food policy in summer programs has been: any and all food allowed; and for participants with food allergies: at your own risk. Going forward a safe food policy will be developed with the assistance of Mr. Murphy, and implemented.
- ii. The issue of emissions of unsafe air from the 3-D printer was also discussed at the aforementioned meeting. As above, a safe protocol will be developed with the assistance of Mr. Murphy, and implemented.
- iii. The ongoing question of the accessibility of the entry door to the Maker Space was not resolved. Ms. Bilodeau will get back to PG on that.

c) Transportation Committee

- i. DF reported that the committee is moving ahead with refinements to the pilot project, Making the Connection, a microtransit program. The regional group needs to hire a Program Manager (part time) to coordinate the regional effort. Localities will pay “very part-time” outreach helpers to spread the word and assist participants to apply and register.
- ii. The Route 20 shuttle pilot continues. The timetable changed slightly. With no designated bus stops within Sudbury there are concerns about how to easily flag down shuttle, particularly if using a wheelchair or having vision impairment or any kind.

d) Lisa Gieg, a potential new COD member

Lisa is an attorney who has a young adult child living with a disability who will be returning to live in Sudbury full time soon. Lisa has an interest in employment, transportation, and socializing opportunities for young people like her daughter and is eager to contribute to the mission of the COD.

e) Lincoln-Sudbury Regional High School Special Education Parent Advisory Committee (L-S SEPAC)

The current and long-serving Chair of L-S SEPAC, Paula Moyer, is experiencing fatigue/burnout. Participation in this important advisory group is and has been very low. It appears that the stigma that can be associated with living with a disability increases at this age and suppresses parental participation.

f) Data harvesting

PG distributed a set of U.S. Census Bureau 2013-2017 Disability Characteristics information that can be found at American FactFinder. She notes that at least 6.2% of Sudbury residents live with some form of disability; in the group 64 years or older mobility disability is the greatest number and in the 18-64 year range cognitive disability is the largest number. SR inquired whether Sudbury has any group homes. PG said there is one on Linden Road serving juveniles with behavioral issues.

g) Fitness Equipment at Haskell Field

- i. SR attended a meeting with Debra Galloway (Senior Center Director), John Beeler (Council on Aging [COA] Chair), and COA member, Sandy Lasky. Frank Livera (Assistant Director of Park and Recreation) was unable to attend. The eleven year old equipment has deteriorated to the point of presenting safety hazards. Pictures were passed around. Ms. Galloway suggests closing the site.
- ii. She also reported that since the Park and Recreation Department lost its staffer qualified in adaptive programs usage has declined. The site is also visually hidden among shrubbery. The group discussed whether the equipment should be repaired or replaced.
- iii. The Department of Public Works has \$10K in budget for this which is not sufficient for replacement. Outreach to potential users is needed for ideas. Once a design is developed, other funding sources will be approached to fill the gap.

h) Self Assessment and Transition Plan

- i. PG has discussed COD participation in and support for application for a Planning Grant from the MOD for implementing a Self Evaluation and Transition Plan with ADA Coordinator and Assistant Town Manager, Maryanne Bilodeau. Facilities Director, Bill Barletta, is working on it and Ms. Bilodeau will let PG know what we can do.
- ii. At the recent Master Plan Steering Committee meeting when the topic of the Sewataro property was under discussion PG explained the need for compliance under ADA Title II (State and Local Government). Selectman Chair, Dan Carty, and Director of Planning and Community Development, Adam Duchesneau were present, listening, and are aware of the importance compliance.

i) Town Hall Renovation Project

- i. Permanent Building Committee (PBC) member, Craig Blake explained, in an email to PG, how the decision process will proceed:
 1. PBC meets with Massachusetts Architectural Access Board (MAAB) to get guidance on the variance request to have NO ramp to front entrance.
 2. If the variance request definitely would be rejected due to lack of COD support, PBC directs Sudbury Historic Districts Commission (SHDC) of the requirement for front entrance public access.
 3. If the variance request could be approved without COD support but with acceptable justifications (*e.g. prohibitive cost, site conditions preclude the change, there is no benefit to people living with disabilities...[examples given by KB, not by Mr. Blake]*) the PBC requests architect to prepare and submit a FORMAL variance request to the MAAB.
 4. If the formal submission is then rejected by the MAAB, PBC directs SHDC of the requirement for front entrance public access.
 5. If the formal submission is instead accepted by the MAAB, PBC in conjunction with the Board of Selectmen and the SHDC decide if the project moves forward and whether it includes front entrance public access.
- ii. MAAB is still searching for a new director.

j) Vocational/Technical Education

PG will schedule a meeting with Town Manager TM, Melissa Rodrigues, to discuss scope the TM role in regards to this as reaching beyond the financial as it has such an important impact on students and their families. PG will request a joint meeting with the superintendents of Sudbury Public Schools and Lincoln-Sudbury Regional High School, Brad Crozier and Bella Wong, respectively.

4. Public Comment There was no public comment.

5. Schedule for monthly meetings for COD for September 2019 through June 2020 and videotaping these meetings

Regular meetings of the Commission on Disability will be held on the dates and at the times listed:

Monday	September 23, 2019	10:00 AM
Monday	October 21, 2019	10:00 AM
Monday	November 18, 2019	10:00 AM
Monday	December 16, 2019	10:00 AM
Monday	January 13, 2020	10:00 AM
Monday	February 10, 2020	10:00 AM
<u>Wednesday</u>	March 19, 2020	<u>07:00 PM</u>
Monday	April 13, 2020	10:00 AM
Monday	May 18, 2020	10:00 AM
Monday	June 15, 2020	10:00 AM

6. Discussion of other Boards and Committees we need to partner with and reach out to during the year

Since the summer of 2018 and during the 2018-2019 year of formal operation of the COD as a body has met with the directors of

Sudbury Housing Authority, Fire Department, Police Department,
Town Social Worker, Senior Center Director, Building Department,
Facilities Department, Sudbury Television,...

at their sites or as guests at our meetings. Also, on behalf of the COD Pat Guthy, Chair, also has discussed issues of mutual concern with

Lincoln-Sudbury Regional High School Facilities Director, Town Manager (?),
Assistant Town Manager, Permanent Building Committee Town Hall Renovation
Project Leader, Goodnow Library Director (with Health Department Director),...

Members discussed who to develop relationships with in the near future:

Park and Recreation - Commission and Department, Health Department and Board
of Health, Council on Aging, Planning and Community Development Department

7. Goals and Objectives for the Commission

Considering the hour, PG postponed consideration to a future meeting.

NEXT MEETING: Monday, September 23, 2019 at 10:00 AM with the topic of electing a Vice Chair as one item on the agenda. PG thanked members heartily for “fine collaboration.”

Adjourn

MSV KB moved and DF seconded the motion to adjourn at 12:35 PM.
The motion carried unanimously.

A true copy attest: Kathleen (Kay) F. Bell
Meeting Recorder

September 23, 2019